

THE ADMINISTRATION OF UNION TERRITORY OF LADAKH OFFICE OF THE SECRETARY LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL KARGIL SUBORDINATE SERVICE RECRUITMENT BOARD

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No. KSSRB/Advert-Posts/2025-26/3078-91

Dated. 17.07.2025

ADVERTISEMENT NOTICE NO. 01 OF 2025

IMPORTANT DATES		
Opening date for online application	25-07-2025 (Friday)	
Closing date for submission of application	24-08-2025 (Sunday)	
Last date for making online fee payment	24-08-2025 (Sunday)	
Date of written examination	To be announced on LAHDC-KSSRB Website	

Ladakh Autonomous Hill Development Council –Kargil Subordinate Services Recruitment Board invites online applications from eligible candidates for the district cadre post indicated in Annexure-XVI of this Notice. Only those applications which are successfully submitted through the Website of the Board and found in order shall be accepted. Candidates should go through the Advertisement Notice carefully before applying for the post and ensure that they fulfill all the eligibility conditions like Domicile Criteria/Age-Limit/Essential Qualifications/Category, etc. as indicated in this Advertisement Notice. Candidature of candidates not fulfilling the eligibility criteria will be cancelled at any stage of the recruitment process without any notice.

2. Details of the Posts:

Details/ Description of posts are given at Annexure-XVI of this Notice.

3. Vacancies and Reservation:

- i. The Board makes the selection of candidates in accordance with the vacancies reported by the Indenting Departments for various posts. The Board does not have any role in deciding the number of vacancies of any Indenting Department. Implementation of reservation policy, maintaining reservation roster, earmarking of vacancies for different categories and identification of suitability of posts for various benchmark disabilities, are under the domain of the Indenting Departments.
- ii. The vacancies have been advertised by the LAHDC-KSSRB as per the Indents of the post submitted by the various Departments of Administration of Union Territory of Ladakh. The Board will not be responsible for withdrawal/alteration of the vacancies by the Indenting Departments.
- iii. Reservation for Scheduled Castes (SC), Scheduled Tribes (ST), Actual Line of Control (ALC), Economically Weaker Sections (EWS), Ex-Servicemen (ESM) and Persons with Disabilities (PwD) candidates for all posts, wherever applicable and admissible, would be as determined and communicated by the Indenting Departments.
- Crucial date for claim of SC/ST/ALC/EWS/PwD/ESM status or any other benefit viz. reservation, age- relaxation etc where not specified otherwise, will be the Closing date for submission of application i.e., 24.08.2025.
- v. <u>Candidates eligible for reservation under multiple categories i.e (ST and ALC), (ALC and EWS), (SC and ALC) etc. must exercise an option to claim reservation under only ONE category at the time of filling of online application, as per section-19 of the J&K Reservation Act. 2004. This choice once made is final and cannot be changed after submission of application form.</u>

4. <u>Domicile Criteria:</u>

Candidate must be a resident of Kargil District and must possess a Domicile Certificate as per format at **Annexure-V** issued by a Competent Authority in accordance with the Union territory of Ladakh Grant of Domicile Certificate under the Ladakh Civil Services Decentralization and Recruitment-Grant of Domicile Certificate (Procedure) Rules, 2025, and S.O 76 dated: 27.06.2025.

Age Limit (as on 01-01-2025):

- The age limit for the posts is 18-40 years as on cut-off date (01-01-2025) (i.e Minimum age 18 years and Maximum age 40 years, candidates must have been born not earlier than 01-01-1985 and not later than 01-01-2007).
- ii. Permissible relaxation in upper age limit for different categories as per provision of GAD order No. 448-LA (GAD) of 2024 dated: 27-09-2024 and addendum dated 30-06-2025 to order No. 448-LA (GAD) of 2024 dated: 27-09-2024 as under:

Category	Permissible age including relaxation beyond upper age limit
General (Un-reserved)/ EWS	40 years
SC/ST/ALC	40+5 years
PwBD	40+10 years
PwBD and SC/ST/ALC	40+10+5 years
Ex-Servicemen (ESM)	An ex-servicemen shall be allowed to deduct to the period of actual military service from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post which he is seeking appointment by more than three years, he shall be deemed to satisfy the condition regarding age limit (see note below)
Persons in Govt. Service	Who has rendered not less than 03 years regular and continuous service Unreserved: 40 years SC / ST / ALC: 45 years

Note: Illustration for calculating age limit in respect of reservation for Ex-Servicemen (ESM): if an ESM has put in 15 years of service with in the Armed Forces and is 50 years of age as of the date of making application; the age for the purpose of the reservation shall be calculated as 50-15-3= 32 years

- iii. The Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation Certificate/Marksheet will be accepted by the Board for determining the age and no subsequent request for change will be considered or granted.
- iv. The age relaxation for reserved category applicants is admissible only in the case of vacancies being reserved for such categories. The reserved category applicants, who apply against unreserved vacancies, will get age relaxation to the extent it is available to UR category candidates.

6. Essential Qualification Requirement:

- i. Essential qualifications for each post as per the requirement of the concerned Indenting Department, are mentioned in the details/description of Post(s) (Annexure-XVI). Candidates must have acquired essential qualification requirement as on crucial date of eligibility (closing date of submission) i.e. <u>24-08-2025</u>.
- ii. All eligibility conditions will be determined with reference to the crucial date of eligibility as mentioned in this advertisement. Candidates whose results of the final examination of essential qualifications if awaiting as on crucial date of eligibility for the prescribed qualification, are NOT eligible and hence should not apply.
- iii. Selection will be strictly as per Recruitment Rules of the post as issued time to time. It may be noted by the candidates that Equivalency will not be allowed in case it is not mentioned in the prescribed essential qualification for any category of post in the Notice. In case equivalency is allowed in the Recruitment Rules, it is the responsibility of the candidates to submit the necessary documents/ certificates (Order/ Letter with number & date) in support of equivalence, issued by the Government of India/ State Government or by the Competent Authority, as mentioned in the post details against the particular category(ies) of post(s) in the notice, from which he/she obtained the Educational Qualification, failing which his/her application shall be rejected.
- iv. As per Ministry of Human Resource Development Notification dated 10- 06-2015 published in Gazette of India all the degrees/diplomas/certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities

under Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission. Accordingly, unless such Degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification.

v. As per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III(8)(v), the programmes in engineering, medicine, dental, nursing, pharmacy, architecture, and physiotherapy etc. are not permitted to be offered under Open and Distance Learning mode. However, B.Tech. degree/diploma in Engineering awarded by IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable.

7. Conditions on seeking age-relaxation, reservation:

i. Applicants seeking age-relaxation, reservation, etc. shall invariably submit the requisite Certificate as per format mentioned below from competent authority, as and when called for by the LAHDC-KSSRB, after conduct of the Examination or at any stage thereafter, otherwise their claims for, age-relaxation, reservation etc. shall not be considered. (The reservation for the post under this Advertisement notification shall be applicable in accordance with the provision of Reservation Rules notified vide S.O 77 dated: 27-06-2025 issued by Social & Tribal Welfare Department, The Administration of Union Territory of Ladakh and read with Ladakh Reservation (Amendment) Regulation, 2025)

S.No	Category	Format	Competent Authority
1	SC	Annexure-III	
2	ST	Annexure-IV	Tehsildar
3	ALC	Annexure-XV	Terisida
4	Domicile Certificate	Annexure-V	
5	Economically Weaker Sections (EWS)	Annexure-XIII	District Magistrate/Additional District Magistrate/ Sub-Divisional Magistrate/ Tehsildar
	Persons with Disabilities (PwD)[OH/HH/VH/Others]	Annexure-VI	Members/Chairperson of Medical Board &
6		Annexure-VII	Countersigned by the Medical
		Annexure-VIII	Superintendent/CMO/Head of Hospital
		Annexure-IX	
_	Government Employees	Annexure-XI	Head of Department
7		Annexure-XII	Applicant themselves
8	ESM	Annexure-X	Zila Sainik Welfare Officer/Commanding Officer

The Certificate of disability issued under the Rights of Persons with Disabilities Act, 2016 and Union Territory of Ladakh Reservation (Amendment) Regulation, 2025 will be valid.

iii. The candidates with disabilities may apply giving detail of their disabilities in the online Application Form.

S.No	Type of Disability	Category of disability to the selected in Online Application Form
a)	Blindness and low vision	VH
b)	Deaf and hard of hearing	HH
c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims, muscular dystrophy spinal deformity and Spinal Injury without any associated neurological/limb dysfunction	ОН
d)	Autism, intellectual disability, specific learning disability and mental illness.	
e)	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf blindness in the posts identified for each disability.	Others

However, their selection will be subject to identification of posts suitable for these categories as well as reporting of vacancies by the Indenting Departments.

- iv. Age-relaxation and reservation is not admissible to sons, daughters, and dependents of Ex-Servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.
- v. Ex-Servicemen: An "ex-serviceman" means a person who has served in Army, Navy or Air Force and has been honourably discharged and has not come to notice for any criminal or anti-national activity and as defined by the Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as modified by Gazette Notification dated: 17th Oct, 1986.

Provision of Compensatory Time and assistance of scribe:

- i. In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arms affected-BA) and cerebral palsy, the facility of scribe will be provided, subject to such requests being made to the Board. Since some categories of posts are not identified suitable for the persons with both arms affected (BA) disability, therefore facility of scribes will not be admissible to such candidates.
- ii. In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per proforma at Annexure-I.
- iii. As per Guidelines issued by the Ministry of Social Justice and Empowerment Department of Empowerment of Person with Disabilities in O.M, F.No. 29-6/2019-DD-III dated 10.08.2022, Provision of Compensatory Time and assistance of scribe shall be admissible to persons with specified disabilities covered under the definition of Section 2(s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing subject to production of a certificate to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/her behalf from the competent medical authority as per proforma at **Annexure XIV**.
- iv. The candidates will have the discretion of opting for his/ her own scribe or the facility of scribe provided by the Board. Appropriate choice in this regard will have to be given by the candidate to the Board.
- v. In case a candidate opts for his/ her own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. The candidates opting for own scribe shall be required to submit details of the own scribe as per proforma at **Annexure-II** along with a photocopy of the ID proof of the scribe signed by the candidate.
- vi. Own scribe should not be a candidate of this examination. If a candidate is detected as assisting another PwD candidate as scribe in this examination then the candidatures of both the candidates will be cancelled.
- vii. A compensatory time of additional 20 minutes per hour will be provided to the persons who are allowed use of scribe.
- viii.One eyed candidates and partially blind candidates who can read the normal Question Paper set with or without magnifying glass and who wish to write/ indicate the answer with the help of Magnifying Glass will be allowed to use the same in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own Magnifying Glass to the Examination Hall.

9. Submission of Application/How to Apply

- i. All candidates must apply online through online application portal (<u>https://www.dssrbkargil.in</u>) of LAHDC-KSSRB. <u>Applications submitted by other means/mode, received by post/by hand/by mail etc. will not be accepted and will be summarily rejected. No correspondence will be entertained in this regard.</u>
- ii. Candidates will have to apply for each category of post separately and pay application fee for each category of post. e.g., if a candidate wishes to apply for Veterinary Pharmacists and Orderly both, he/she must pay application fee for each category of post.
- The process of filling online application consists of two parts: i.e One-time registration and filing online application for the vacancies notified.
- iv. For one-time registration, click on "New User Registration" Link provided on http://www.dssrbkargil.in
- v. Candidates should have their own mobile number, valid & active personal email id. Contact details must be correct & active during the recruitment cycle.
- vi. One-time registration process requires filling up of Basic details, Contact Details and uploading of scanned image of passport size photograph and signature.
- vii. Candidates are required to upload the scanned image of passport size photograph & signature in JPEG format (20KB to 100 KB), Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). (Sample for uploading of photograph and signature can be viewed at Annexure-XV (A)
- viii. After successful registration, the candidate will get a user Id & password on registered email which will be used to login for filling of application.
- ix. Candidates need to login by clicking on "Login". Once successful Login, the candidate can check all available advertisements and click on "Apply Now" against the posts.
- x. Eligibility of the candidate will be considered on the strength of the information furnished in the online application form. After final submission, request for change/correction in the particulars given in the application form, shall not be entertained under any circumstances. LAHDC-KSSRB will not be responsible for any consequences arising out of non-acceptance of any correction/deletion in any particulars given by candidates in application form. Hence candidates are advised to fill the application form carefully.
- xi. When application is successfully submitted, it will be considered provisionally accepted. Candidates are advised to take a printout of application. No printed copy of application is required to be sent to LAHDC-KSSRB. However, candidates must produce duly signed printed copy of application at the time of document verification, if provisionally shortlisted.
- xii. Candidates are advised to submit online applications much before the closing date and not to wait till last date to avoid the possibility of network congestion or failure to login to the website on account of heavy rush/load on the website during the closing hours/days. LAHDC-KSSRB will not be responsible for the candidates, if candidates are not able to submit their applications within the last date due to the aforesaid reasons.

10. Application fee and Mode of payment of fee:

- APPLICATION FEE: Non-refundable/Non-transferable application fee of ₹ 250/- (Two hundred fifty only) for Unreserved and ₹ 200/- (Two hundred only) for other categories is to be paid by the candidate.
- ii. MODE OF PAYMENT: Fee is to be paid online through credit card/debit card/net banking/UPI. All applicable service charges i.e. bank charges shall be borne by candidates only. Application fee paid by the candidates who have not completed their application or whose application is rejected will NOT be refunded. Application fee once paid shall NOT be refunded under any circumstances nor it will be adjusted against any other examination. No representation against such rejection will be entertained.

iii. Candidate's Application will not be considered if fee is not paid for that application.

11. Scheme of Examination:

i. There will be OMR based written examination consisting of objective type multiple choice questions, for the posts with minimum educational qualification, Matric Level, 10+2 Level and Graduate Level. The details of subjects, marks, and number of questions subject-wise will be as given below: -

Part	Subject	No. of Questions/ Maximum Marks	Total Duration	
Α	General Intelligence	25	1 hour & 30 Minutes	
В	General Awareness	25	(2 hours for candidates eligible for scribes)	
C	Quantitative Aptitude	25		
D	English Language	25		

- There will be negative marking of 0.25 marks (out of maximum 1 mark per question) for each wrong answer.
- iii. The medium for examination will be English.
- iv. Based on the marks scored in the OMR Based Written Examination, candidates will be shortlisted. The Board shall have the discretion to fix minimum qualifying score taking into consideration, category-wise vacancies, and category-wise number of candidates.
- v. Skill test like Physical Efficiency/Type Test/Physical Standard Test etc. where prescribed in the essential qualification, will be conducted, which will be of a qualifying nature.
- vi. Availability of exemption/relaxation to the PwD candidates for attempting the TT/PET shall be communicated later. Detailed instruction regarding TT/PET will be provided by the Board on it website http://dssrbkargil.in
- vii. Tentative Answer Keys will be placed on the LAHDC-KSSRB's website after the Examination. Candidates may go through the Answer Keys and submit representations, if any, within the time limit given by the Board through on- line modality only, on payment of ₹ 100/-per question. Any representation regarding Answer Keys received within the time limit fixed by the Board at the time of uploading of the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Board in this regard will be final. No representation regarding Answer Keys shall be entertained later.
- Candidates are advised to make sure that they fulfill the requirements for that category before opting for any category of post.

12. Syllabus:

The syllabus of the examinations will be commensurate to essential qualification required for the post. Indicative Syllabus for the Written Examination:

Matriculation level

General Intelligence: It would include questions of non-verbal type. The test will include questions on similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation, and other analytical functions.

General Awareness: Questions are designed to test the general awareness of the environment and its application to the society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

Quantitative Aptitude: This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and Work, etc.

English Language: Candidates understanding of the Basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. his/her writing ability would be tested.

10+2 (Higher Secondary) level

General Intelligence: It would include questions of both verbal and non-verbal type. The test will include questions on Semantic Analogy, Symbolic operations, Symbolic/Number Analogy, Trends, Figural Analogy, Space Orientation ,Semantic Classification, Venn Diagrams, 16 Symbolic/Number Classification, Drawing inferences, Figural Classification, Punched hole/pattern-folding & unfolding, Semantic Series, Figural Pattern – folding and completion, Number Series, Embedded figures, Figural Series, Critical Thinking, Problem Solving, Emotional Intelligence, Word Building, Social Intelligence, Coding and de-coding, Other sub-topics, if any Numerical operations.

General Awareness: Questions are designed to test the candidate's general awareness of the environment and its application to the society. Questions are also designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to History, Culture, Geography, Economic Scene, General polity and scientific research.

Quantitative Aptitude: Arithmetic, Number Systems, Computation of Whole Number, Decimal and Fractions, Relationship between numbers Fundamental arithmetical operations: Percentages, Ratio and Proportion, Square roots, Averages, Interest (Simple and Compound), Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time and work. Algebra: Basic algebraic identities of School Algebra and Elementary surds (simple problems) and Graphs of Linear Equations. Geometry: Familiarity with elementary geometric figures and facts: Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles. Mensuration: Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square, Base Trigonometry: Trigonometry, Trigonometric ratios, Complementary angles, Height and distances (simple problems only) Standard Identities etc., Statistical Charts: Use of Tables and Graphs, Histogram, Frequency polygon, Bar-diagram, Pie-chart

English Language: Spot the Error, Fill in the Blanks, Synonyms/Homonyms, Antonyms, Spellings/ Detecting Mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/ Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage.

Graduate level

Part-A (General Intelligence): It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc. The topics are, Semantic Analogy, Symbolic/Number Analogy, Figural Analogy, Semantic Classification, Symbolic/Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/ pattern-folding& un-folding, Figural Pattern-folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/roll numbers, Small & Capital letters/numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence.

Part-B (General Awareness): Questions in this component will be aimed at testing the candidates' general awareness of the environment around him and its application to society. Questions will also be designed to

test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining History, Culture, Geography, Economic Scene, General Policy & Scientific Research.

Part-C (Quantitative Aptitude): The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, Percentage. Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.

Part-D (English Language): Candidates' ability to understand correct English, his basic comprehension and writing ability, etc. would be tested.

The questions in Parts A, B, & D will be of a level commensurate with the essential qualification viz. Graduation and questions in Part-C will be of 10th standard level.

13. Examination Centre:

Examination Centres shall be in Kargil District only.

14. Date of Examination and Admit Card:

- i. The date of examination will be published on website later. The date, time & venue of examination will be given on admit card. The admit cards will be available on our website http://dssrbkargil.in for download/print, tentatively 01 week prior to examination.
- ii. Admit cards will not be sent by post.
- iii. Candidates must print the admit card and carry it for appearing in examination. Valid original photo Id is mandatory along with admit card to appear in the examination.
- iv. LAHDC-KSSRB reserves the right to divert candidate of any centre to other centre depending upon operational constraints. LAHDC-KSSRB will not entertain any request for any change in examination centre/date allotted to candidate(s). Mere issuance of admit card to the candidates will NOT imply that their candidature has been finally accepted by the LAHDC-KSSRB.

15. Selection Procedure:

- Recruitment to the posts in Annexure-XVI of this notice will be made through OMR based written examination consisting of objective type multiple choice questions.
- ii. Selection will be done as per Rule 7, Union Territory of Ladakh Reservation Amendment (Regulation), 2025.
- iii. The function of the LAHDC-KSSRB is to select and nominate the shortlisted candidate(s) to the concerned Department based on vacancies projected by Departments. Nomination shall be based on merit of the candidates and preference of post given by the candidates. Processing of their candidature, preference of Post/Department shall be sought by the Board through its Portal, after the written examination or at the time of Document Verification.
- iv. The board shall also conduct a counselling session for allocation of the vacancies/posts to the selected candidates in order of their merit, category and based on their preference.
 - Details for this procedure shall be informed at later stage. The candidate shall be selected to only one post based upon the final preference given at the time of **counselling session**.
- Offer of appointment will be issued by concerned Department subject to satisfying all eligibility criteria
 including antecedents and character.

16. Document Verification

- i. Depending on the number of vacancies of a particular post, candidates will be provisionally shortlisted for the next stage of scrutiny based on the score and merit of candidates in the OMR Based Examination in the following ratio:
 - In the ratio of 1:20, for upto 5 vacancies for any category of posts.
 - In the ratio of 1:10, for more than 5 vacancies for any category of posts, subject to minimum 100,

provided they secure the minimum qualifying marks in examination. However, this ratio may increase or decrease depending upon departmental requirements. The last candidate securing equal marks in the bracket will also be included. Provisionally shortlisted candidates in written examination will be called for Document Verification for final selection.

- ii. In case, during the stage of Scrutiny of documents/ Document Verification, the Board observes that the vacancy (ies) for a particular category of Post(s) is/are not getting filled up completely, an additional number of candidates who have qualified in the written examination, in the order of merit, shall be called, at the discretion of the Board.
- iii. Scrutiny of Documents will be carried out by the Board in consultation with concerned Indenting Department(s).

17. Reasons for Rejection/Cancellation of Application / Candidature:

- i. Applications being incomplete.
- Any variation in the Signatures (signatures done on the Print out of the Application Form and on other Documents must be the same).
- iii. Application without clear photograph (miniature photograph/side facing photograph/ photographs with goggles / photographs with caps /no photographs/blurred photographs etc.) and legible signature.
- iv. Non-payment of Examination Fees.
- v. Fee not paid as per instructions.
- vi. Under-aged/over-aged candidates.
- vii. Not having the requisite Essential Qualification as on 24-08-2025 and Age as on 01-01-2025.
- viii.Incorrect information or misrepresentation or suppression of material facts.
- ix. For carrying prohibitive items to the Examination premises/Hall.
- x. Non-production of original certificates at the time of Document Verification.
- xi. Indulging in any of the malpractices listed at Para-19 of the Notice.
- xii. Candidates who are found in an inebriated condition in the Examination Hall.
- xiii. Any other irregularity.

18. Resolution of tie cases:

In cases where more than one candidate secures the equal aggregate marks in written examination tie cases will be resolved by applying following criteria, one after another, as applicable till the tie is resolved.

- a. Date of birth, older candidate placed higher in merit list.
- b. Higher qualification acquired
- c. Higher aggregate percentage obtained in basic qualification
- d. alphabetical order of name

19. Penalty/ Debarment of candidates for Malpractices:

If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination, their candidature for this examination will be cancelled and they will be debarred from the examinations of the Board for the period mentioned below:

S. No	Type of Malpractice	Debarment Period
1	Taking away any examination related material such as OMR sheets, Rough Sheets, Answer Sheet etc. from the examination hall or passing it onto unauthorized persons during the conduct of examination.	2 Years
2	Leaving the Examination Venue uninformed during the Examination	2 Years
3	Misbehaving, intimidating or threatening in any manner with the Examination functionaries' i.e. Supervisor, Invigilator, SecurityGuard or LAHDC-KSSRB Officials etc.	3 Years
4	Obstruct the conduct of examination/ instigate other candidates not to take the examination.	3 Years
5	Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.	3 Years
6	Obtaining support/ influence for his/ her candidature by any irregular or improper means in connection with his/ her candidature.	3 Years
7	Possession of Mobile Phone in "switched on" or "switched off" mode.	3 Years
8	Damaging examination related infrastructure/ equipment.	5 Years
9	Appearing in the examination with forged Admit Card, identityproof, etc.	5 Years
10	Possession of firearms/weapons during the examination.	5 Years
11	Assault, use of force, causing bodily harm in any manner to the examination functionaries i.e. Supervisor, Invigilator, SecurityGuard or LAHDC-KSSRB Officials etc.	7 Years
12	Threatening/ intimidating examination functionaries with weapons/ Fire arms.	7 Years
13	Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or bodyparts, etc.	7 Years
14	Possession of Bluetooth Devices, spy cameras, and any otherelectronic gadgets in the examination hall.	7 Years
15	Impersonate/Procuring impersonation by any person.	7 Years
16	Taking snapshots, making videos of question papers or examination Material, labs, etc.	7 Years

20. LAHDC-KSSRB Decision Final:

The decision of LAHDC-KSSRB in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list & allotment of posts/organizations to selected candidates, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ Correspondence will be entertained in this regard.

21. Jurisdiction of Courts/Tribunals:

Any dispute in regard to this recruitment will be subject to Courts/ Tribunals having jurisdiction over Kargil District where LAHDC-KSSRB is located.

22. Caution

- Candidates are advised not to fall in trap of fraudulent recruitment advertisements and job offers being made by some unscrupulous elements forging LAHDC-KSSRB name. The official website of LAHDC-KSSRB is https://www.dssrbkargil.in for any information/updates etc.
- ii. Please note that LAHDC-KSSRB does not request any payment at any stage of selection process except an application fee of ₹ 250 or ₹ 200 wherever applicable (required along with the application submission). If anyone is contacted with any request, please do not respond/act on such E-mail/phone call etc. and inform LAHDC-KSSRB immediately.

23. Important Instructions to Candidates:

i.	BEFORE APPLYING, CANDIDATES MUST TO GO THROUGH THEGIVEN IN THE NOTICE OF EXAMINATION VERY CAREFULLY.
ii.	THE CANDIDATE MUST WRITE HIS NAME AND DATE OF BIRTH STRICTLY AS RECORDED IN THE MATRICULATION/ SECONDARY CERTIFICATE. IF ANY VARIATION IN THE DATE OF BIRTH IS OBSERVED AT THE TIME OF ENTRY IN THE EXAMINATION VENUE, HE/SHE SHALL NOT BE ALLOWED TO APPEAR IN THE EXAMINATION. FURTHER, IF ANY VARIATION IN THE NAME AND DATE OF BIRTH IS OBSERVED AT THE TIME OF DOCUMENT VERIFICATION, HIS/ HER CANDIDATURE WILL BE CANCELLED.

iii	CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE LAHDC-KSSRB WEBSITE ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.
iv	The LAHDC-KSSRB will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of OMR based examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post(s). Copies of self-attested supporting documents along with print out of the online application form will be sought at the time of Scrutiny Stage from the shortlisted candidates for the said stage of scrutiny / Document Verification. When scrutiny of documents is undertaken at any stage of the recruitment process, if any claim made in the application is not found substantiated, the candidature will be cancelled and the LAHDC-KSSRB's decision shall be final.
V	Candidates seeking reservation benefits available for SC/ ST/ A L C / PwD/ EWS/ ESM must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format in support of their claim.
vi	Candidates with benchmark physical disability only would be considered as Persons with Disabilities (PwD) and entitled to reservation for Persons with Disabilities.
vii	When application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take printout of the application form for submission at the scrutiny stage as and when called for by the LAHDC-KSSRB after conduct of the OMR Based Examination as well as for their own records.
viii	Only one online application is allowed to be submitted by a candidate for one category of post. Therefore, the candidates are advised to exercise due diligence at the time of filling their online Application Forms. In case, more than one application of a candidate is detected for one category of post, all applications will be rejected by the LAHDC-KSSRB and his/her candidature for the examination will be cancelled for that post.
ix	The candidates must write their name, father's name strictly as given in the Matriculation/ Secondary Certificates otherwise their candidature may be cancelled at the time of Document Verification or as and when it comes into the notice of the LAHDC-KSSRB.
х	In the online Registration and Application Form, candidates are required to upload the scanned passport size photograph and signature in JPEG format (20 KB to 100 KB). The photograph should not be more than three months old from the date of publication of the Notice of Examination. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height) and the face should occupy about 40% of the area of the photographwith a full-face view. The photograph should be preferably without cap. Applications with poor quality, miniature and blurred photographs/side facing photographs will be rejected.
xi	The candidates must carry two passport size recent colour photographs and a latestphoto bearing identification proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card or any photo bearing ID card issued by Central/State Government to the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.
xii	In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable forsuitable legal action under cyber/ IT act.
xiii	No Admit Card for aforesaid examination will be issued by post. Candidates are required to download admission certificate for the examination from the LAHDC-KSSRB website.
xiv	After successful submission of online Application Form, candidates must take a print out of the online Application Form for submitting the same along with requisite documents, duly self-attested, as and when called for by the LAHDC-KSSRB after the conduct of OMR Based Examination.
XV	Fee payable: ₹ 250 (Two hundred fifty only) or ₹200/- (Two hundred only).
xvi	All the candidates qualified for Document Verification will be required to appear for Document Verification in the Office of LAHDC-KSSRB.
xvii	Special attention is invited to the declaration at the end of the Application Form. Before agreeing to /signing the declaration, the candidates must go through the Application details filled in and the contents of the declaration itself and agree to/signit only after satisfying themselves that the information furnished is

correct. Any concealment/misrepresentation/misdeclaration shall lead to cancellation of candidature.

xviii Candidates are advised to reach the venue well before the commencement of the Examination. Entry of candidates to the examination shall not be allowed after commencement of examination nor shall any candidate be allowed to leave the examination Hall/Centre before the expiry of the allotted time of the examination.

24. Canvassing:

Canvassing in any form will disqualify the applicant.

25. Good Mental and Bodily Health of the Candidate:

A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient discharge of his/ her duties in the service. A candidate who, after such medical examination as may be prescribed by the competent authority, is found not to satisfy these requirements, will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined.

Sd/-Chairman, LAHDC-KSSRB/ Deputy Commissioner/CEO, LAHDC, Kargil

Copy to the:

- 1. All Administrative Secretaries, of Union Territory of Ladakh for kind information.
- Deputy Commissioner/Chief Executive Officer, LAHDC, Kargil (Chairman, LAHDC-KSSRB) for kind information.
- 3. All LAHDC-KSSRB Board Members, for information.
- Sub Divisional Magistrate Drass, Shakar-Chiktan, Sankoo, Zanskar, with the request to display the above notice at conspicuous place in their Sub-Divisions.
- Assistant Director, DIPR, Kargil for information and necessary action. He is requested to give wide publicity for the general information of candidates.
- Programme Officer, All India Radio, Kargil with the request that the above notice may kindly be included in the Local News Bulletin as well as employment news for the general information of the candidates.
- District Informatics Officer National Informatics Centre, Kargil with the request that the above notice kindly be uploaded on the Kargil District Web-site for general information of the candidates.
- 8. Pvt. Secretary to Chief Executive Councillor LAHDC, Kargil for kind information of the Hon'ble C.E.C.
- 9. Pvt. Secretary to the Chief Secretary, UT Ladakh for kind information of the Chief Secretary.
- 10. OSD to Principal Secretary, Labour & Employment UT Ladakh for kind information of the Principal Secretary.
- 11. Pvt. Secretary to the Secretary GAD UT Ladakh for kind information of the Secretary.
- 12. President All Ladakh Student Union, Jammu/Srinagar/Chandigarh/Delhi for wide Publicity.
- 13. Notice Board Employment office, Kargil.
- Website www.dssrbkargil.in

Jahangeer Akhone JK

Secretary,

LAHDC-KSSRB.

Annexure-I

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs_		_(name of the candidate with
disability), a person with	(nature and percentage	of disability as mentioned in the
certificate of disability), S/o / D/o		Village/District/State) and to
state that he/ she has physical limitation which hamper		
		al Officer/Civil Surgeon/Medical vernment health care institution
		Name & Designation
	Name of Government Hospit	tal/Health Care Centre with Seal
Place:		
Date:		
Note:		
Certificate should be given by a specialist of the relevant Locomotor disability-Orthopaedic specialist/ PMR).	it stream/ disability (e.g. Visu	aal impairment-Ophthalmologist,

Annexure-II

Letter of Undertaking for Using Own Scribe

I	a candidate with_		(name of the o	lisability)
appearing for the	- TOTAL SECURE OF SECURE O	_(name of the	examination)	bearing Roll	
	of the centre) in the District				(name
of the State/ UT). My qua	dification is				
I do hereby state that		(name	of the scribe)	will provide t	he service
of scribe/reader/ lab assist	tant for the undersigned for taking	ng the aforesaid	examination.		
I do hereby undertake tha	t his/ her qualification is			. In case, sul	sequently
	alification is not as declared by	the undersigned	and is beyond	my qualificati	on, I shal
forfeit my right to the post	and claims relating thereto.				
(Signature of the candidat	e with Disability)				
• ** • ********************************					
Place:					
Place: Date:					

Annexure-III

FORM OF CERTIFICATE: TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTES INSUPPORT OF HIS CLAIM

Form of Caste Certificate

This is to certify that Mr./Miss/Mrs	of
**************************************	of village/Town
District/Division	of State
belongs to the Caste under the Constitution (Jammu and	Caste which is recognized as a Scheduled Kashmir) Scheduled Caste Order, 1956.
	Signature
	Designation
	(With seal of the Competent Authority)
Date	

Annexure-IV

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED TRIBES INSUPPORT OF CLAIM

Form of Tribe Certificate

This is to certify that	Son/daughter
	of Village/Town
District/Division	of the Statebelongs to the Eduled Tribe under the Constitution (Jammu and Kashmir)
	Signature:
	Designation_:
	(with seal of the Competent Authority).
Date	

ANNEXURE-V

Form - B

DOMICILE CERTIFICATE

Date of Issue: _

(issued under Rule 5(1) of the Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules, 2025)

Certificate No. ____

2025

Name:
S/D/W of:
Date of Birth:
Address: Village /Ward No. b: Tehsil c. District: d: Post Office e: Pin Code
whose Photograph is attested is a Domicile of the Union territory of Ladakh under the below mentioned Category of Domicile as per the TABLE provided in Rule 4 of the <i>of the Ladakh Civil Services Decentralization and Recruitment — Grant of Domicile Certificate (Procedure) Rules, 2025</i> :
Col. I, Sl. No. 1.
(a) Ladakh Resident Certificate (L.R.C.) Holder or those eligible for L.R.C. □ (b) Children of persons mentioned in section 3A(1)(a) of the Regulation. □
Col. I, Sl. No. 2. Children of such residents of the Union territory of Ladakh as resided outside the Union territory in connection with employment or business or other professional vocational reasons.
Col. I, Sl. No. 3. (a) A person who has resided for a period of fifteen years in the Union territory of Ladakh, beginning from and after 31st October, 2019 (b) Children of a person who has resided for a period of fifteen years in the Union territory of Ladakh, beginning from and after 31st October, 2019.
Col. I, Sl. No. 4. A person who has studied for a period of seven years, beginning from and after 31 st October, 2019 and appeared in class 10th or 12 th examination in an educational institution located in the Union territory of Ladakh.
Col. I, Sl. No. 5. Children of Central Government officers, Officials of Public Sector Undertakings, Autonomous Body of Central Government, Public sector Banks, Officials of Central Universities and recognized Research Institution of Central Government who shall have served the Union territory of Ladakh for a total period of ten years, beginning from and after 31st October, 2019.
This certificate is issued upon due verification under the provisions of the Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules,

IMPO	DTA	NT	NO	TF.
INPE	K I M	,,,		-

This certificate is valid only for the purpose of appointment to the posts under the Union territory of Ladakh as defined in Ladakh Civil Services Decentralization and Recruitment (Amendment) Regulation, 2025.

Signature of the Competent Authority

(Name, Designation and Seal)

Date:______
Place:_____

Office Stamp

[Digitally singed if issued electronically]

Note: The Competent Authority will mention only the relevant category in the Certificate and not all the categories.

ANNEXURE-VI

Application for Obtaining Certificate of Disability by Persons with Disabilities

(1)	Name	(First Name)	(Middle Name)
	(Surname)	(First Name)	
(2)	Father's Name:	THE RESERVE TO STREET	s Name:
(3)	Date of Birth :/(Date) (Month) (Year)	
(4)	Age at the time of application:	years	
(5)	Sex: Male/Female/Transgender:		
(6)	Address:	(h) Curr	ent Address (i.e. for communication)
	(a) Permanent address	(b) Curr	ent Address (i.e. for communication)
		-	
	(c) Period since when residing a	t current address:	
(7)	Educational Status (please tick	as applicable)	
(i)	Post Graduate		
(ii)	Graduate		
(iii)	Diploma Higher Secondary		
(iv) (v)	High School		
(vi)	Middle Age		
(vii)	Primary		
(viii)	Non-literate		
3)	Occupation:	_	W2V Z.V
9)	Identification marks: (i)		(ii)
10)	Nature of disability:	and Dieth /sings year	
11)	Period since when disabled: Fr (i) Did you ever apply for issue of	f a certificate of disa	hility in past (Yes/No)
12)	(ii) If yes, details:	a certificate of also	Sint, in pass (1.54,55)
(a)	the second secon	which applied:	
(b)	Pacult of application:		
13)	Have you ever been issued a cer	tificate of disability i	n the past? If yes, please enclose a truecopy.
-		all marticulars stated :	above are true to the best of my knowledge and
	Declaration: I nereby declare that a	as been concealed or	misstated. I further state that if any in-accuracy
	is detected in the application. I shall	be liable to for feiture	of any benefits derived and other action as per
	law.		
			(signature or left thumb impression of
			person with disability, or of his/her legal
			guardianin case of persons with intellectual
	Date:		disability, autism, cerebral palsy and multiple
	Place:		disabilities, etc)

ANNEXURE-VII

Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (showing face only) of the person with disability

	permanent resi	dent of House No Post Office		District
Ward/	Village/Street, whose p	photograph is affixed a	bove, and am satisfie	edthat:
(A)	he/she is	a case of:		
	locom	otor disability		
	dwarf	ism		
	blindn	ess		
(Please	e tick as applicable)			
(B)	the diagnosis	in his/her case is:		
	has % (in t	figure)	percent (in words) permanent locomotor
He/she		ess in relation to his/her		(part of body) as perguidelines
disabil	ty/ dwarfism/ blindne		delines to be specifi	ed).
disabil (number and	date of issue of the gi	lidelines to be specifi	
disabil (number and	date of issue of the granted the following do	cument as proof of re	esidence:-
disabil (2. Th	number and	date of issue of the gi	cument as proof of re	esidence:- ority issuing certificate
disabil (2. Th	number and ne applicant has subr	I date of issue of the granted the following do	cument as proof of re	esidence:-

(Signature and Seal of Authorised Signatory of Notified Medical Authority)

Signature/thumb impression of theperson in whose favour certificateof disability is issued

ANNEXURE-VIII Certificate of Disability

(In cases of multiple disabilities)

(Name and Address of the Medical Authority issuing the Certificate)

Certi	F	- Min
COPT	ncare	a ruco.

Date:

Recent passport size attested photograph (Showingface only) of the person with disability.

State (A)	wife/daughter of Shri	female, Registra ge/Streetbh is affixed abo Disability. His	Date of Birth ation No Post Offici ove, and satis ther extent	(DD/MM/YY)/ permanent resident of eDistrict
		Affected partof body	Diagnosis	Permanent physical impairment/mental disability (in%)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Hemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			A CARL LANGE AND A CARL

@e.g.Left/right/botharms/legs #

e.g. Single eye £

e.g.Left/Right/both ears

guid In f 2. This 3. Rea (i) !	delines (number and date of iss igurespercent, In words condition is progressive/non-prossessment of disability is: Not necessary, or	er overall permanent physical impure of the guidelines to be specified as a specified section of the guidelines to be specified as a specified section of the guidelines to be specified as a specified section of the guidelines to be specified as a specified section of the guidelines to be specified as a specified section of the guidelines to be specified as a specified section of the guidelines to be specified as a specified section of the guidelines to be specified section of the guideli	t. ikely to improve.
4.		ed the following document as pro Date of issue	Details of authority issuing certificate
5. 5	Signature and seal of the Medical		Name and Seal of the
	Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/thumb impression of the person in whose favourcertificate of disability is issued.

ANNEXURE-IX

Certificate of Disability

(In cases other than those mentioned in Annex VII and VIII)
(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (Showing face only) of the person with disability.

Certificate No.

Date:

n/wife/d ale/fema ard/Villa notograp s/her ex	daughter of Shri	Date Description Desc	of Birth (DD/MM) manent residen District It he/she is a ca ability has been ev	valuated as per guidelines (
levant c	disability in the table below:-	Affected Affected	Diagnosis	ecified) and is shownagainst the Permanent physical
S.No.	Disability	part of body	Diagnosis	impairment/mental disability(in%)
1.	Locomotor disability	0		
2.	Muscular Dystrophy	77		
3.	Leprosy cured			
4.	Cerebral Palsy	7		
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological			
	Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Hemophilia			
18.	Thalassemia			

Sickle Cell disease

19.

The above condition is improve. Reassessment of disabili	progressive/non-progress	sive/ likely to improve/not likely to
Not pocossary or		, and therefore this certificate shall
be	1 1	t as proof of recidence's
be		t as proof of residence:- Details of authority issuing certificate

{Counter signature and seal of the Chief Medical Officer/Medical Superintendent/Head of Government Hospital, in casethe Certificate is issued by a medical authority who is not a Government servant (with seal)}

(Name and Seal) Counter signed

Signature/thumb impression of the person in whose favour certificate of disability is issued

ANNEXURE-X

OFFICE OF THE ZILLA SAINIK BOARD/COMMANDING OFFFICER OF THE UNIT

CERTIFICATE OF BEING AN EX-SERVICEMAN.

This is to contifu	that Mr	/Micc/	Mrc				S/0,D/0	of						_R/o
This is to certify Village/Mohalla	unat mi	./11/1133/	11113	Tehs	il		Distri						_serviceman	of
the		_ and	_ and has beer	discharged honorably	from	the ged fro	service om the serv	of vice	or of on	is	an	ex-	serviceman .	of
Date									At		Sign	ature	of the Com	petent

ANNEXURE-XI

FORM OF CERTIFICATE TO BE SUBMITTED BY GOVERNMENT EMPLOYEES SEEKING AGE-RELAXATION

(To be filled by the Head of the Department in which the candidate is working)

It is certified that*Shri/S	mt./Km	is a Government employee holding the post of	in
the payLevel			
This office has no object Advertisement No		ing in the examination conducted by LAHDC-KSSRB for	post vide
Advertisement No	uateu		
		Signature	
		Name	
		Office Seal	
Place:			
Date:			
(*Please de	lete the words which are	e not applicable.)	

Annexure-XII

DECLARATION TO BE SUBMITTED BY ALL THE EMPLOYED APPLICANTS

I declare that I have already informed my Head of Department in writing that I have applied and no vigilance is either pending or contemplated against me as on the date of submission of	f application.
I further submit the following information:	
Date of Appointment:	
Holding present Post & Pay Level:	
Name & Address of Employer with Tel. No./FAX/E-mail:	
Place:	
Dated:	Full Signature of the Applicant

ANNEXURE-XIII

The Administration of Union Territory of Ladakh

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

	Certificate N	No				Date_		
			•	ALID FOR	THE YEAR	- 1		
This	is	to	certify	that	Shri/Smt./Kumari			n/daughter/wife Post
of		SCA	Perm	nanent reside	ent of		/ Street	
Office_	Distri	ct_in t	he Union Territo	ory of Ladak	th, Pin Code	Whose photogra	ph is attested be	h only) for the
Econom	ically Weaker	Section	ns, since the gro	ss annual in	come*of his/her 'family'*	*is below Rs.8Lakh (Rupees Eight Lak	in only) for the
financia	l year_His/ her	family	does notown o	r possess an	y of the following assets	***:		
		1.	5 acres of agri					
		11.	Residential flat	t of 1000sq.	ft. and above;	- 1 11 191 - 1		
		III	Residential plo	ot of 100 sq.	yards and above in notif	ried municipalities;	municipalities	
		IV R	tesidential plot o	f 200 sq. yar	ds and above in areas of	ner than the notified	municipalities.	a) of the section
2. It is t	o certified that	t Shri/	Smt./Kumari_doe	s not belon	gs to any of thecategori	es defined in the clau	se (III), (II) and (o	i) of the section
2 of the	Jammu and K	ashmi	r Reservation Ac	t, 2004 (XIV	of 2004)			
						Signa	ature with seal of	Office
						Na	me :	
						140	IIIC	
						Design	ation:	
	Recent							
	Passport S	ize						
	attested							
	photograp	on						
	of the							
	applicant							

*Note1:Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Certificate for person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing

, a capability owing to his/he	we have examined Mr/M resident ofnature of disability/condition) er above condition. He/she rec	, and to state quires support o	that he/she has f scribe for writing	limitation which	h hampers his/her writing
2. The above candidate is /are essential for the c	uses aids and assistive device andidate to appear at the exa	such as prosth mination with the	etics & orthotics, ne assistance of s	, hearing aid (na scribe.	me to be specified) whic
 This certificate is issue as academic institutions 	ed only for the purpose of apparent is valid upto	earing in writte	valid for maximu	m period of six	months or less as may b
certified by the medical a	authority)				nature of medical authorit
certified by the medical a	(Signature & Name)	(Signature & Name)	(Signature & Name)		

Chief Medical Officer/Civil Surgeon/Chief District Medical Officer.......Chairperson

Name of Government Hospital/Health Care Centre with Seal

Place:

(Signature & Name)

Date:

ANNEXURE-XV

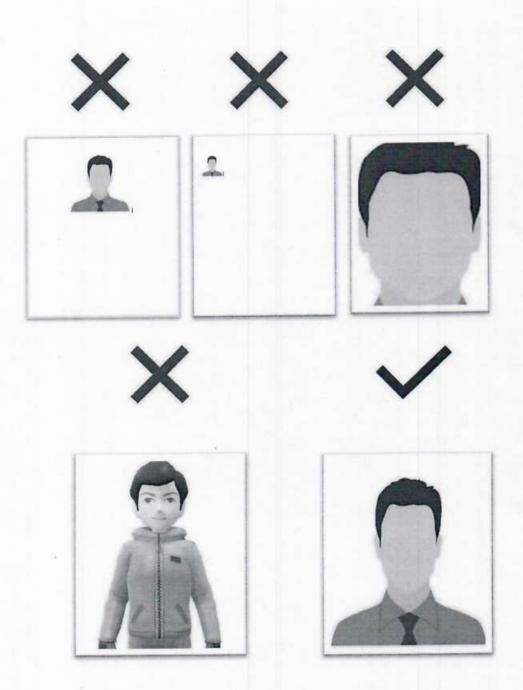
FORM X

OFFICE OF THE COMPETENT AUTHORITY CERTIFICATE OF BEING A RESIDENT OF AN AREA ADJOINING THE ACTUAL LINE OF CONTROL

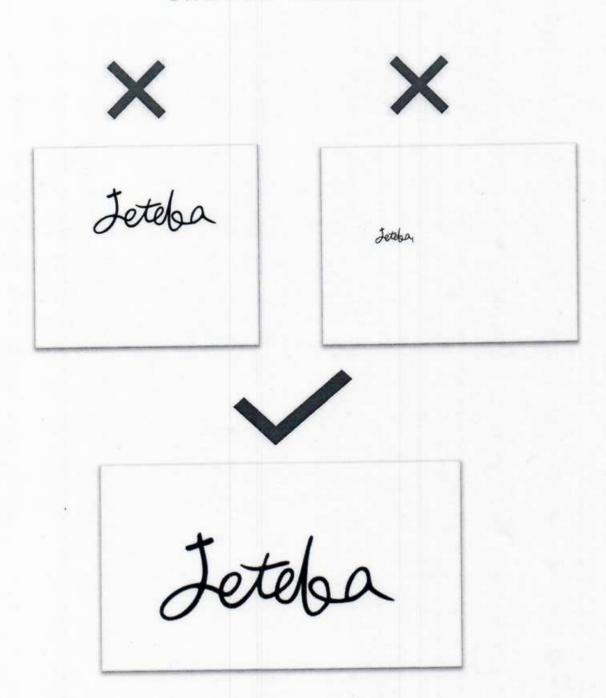
	This is to certify that Shri	S/o /	D/o_	is a resident of an area adjoining
R/o	Tehsil ctual Line of Control.	District		_is a resident of an area adjoining
.,				
	This is also certified that the said Shriitted his application for grant of his certificate to the and and seal today on the	is office on		(on behalf of applicant) the certificate has been delivered to him under
	This certificate shall remain valid for a period of	five years from the	date o	f issue of this certificate.
Signa With	ture of the Competent Authority, seal.			
10000	in Block Letters			

ANNEXURE-XV(A)

SAMPLE-PHOTO



SAMPLE-SIGNATURE



ANNEXURE-XVI of Advertisement Notice No. 01 of 2025 Dated: 17.07.2025 (DETAILS OF POSTS)

S.No	Name of the Department	Item No.	Name of the Posts	Pay Level	UR	ST	sc	ALC	EWS	Total	Horizo Reserv		Essential Qualification Prescribed	Level of	Stages of Examination
	Department	NO.		Level							PWD	ESM		Exm.	Examination
1	Fisheries Department	1	Fisheries Guard	SL-2	0	7	0	0	0	7	0	0	10+2 with (Biology) as one of subject.	10+2	Written
		2	Chowkidar	SL-1	0	1	0	0	0	1	0	0	Minimum Matric Maximum 10+2	Matric	Written
		3	Veterinary Pharmacists	L-4	0	8	0	0	0	8	0	0	10+2 with Science (Medical)	10+2	Written
2	Animal Husbandry Department	4	Driver -II	L-2	0	4	0	0	0	4	0	0	10th pass with driving license of Light Motor Vehicle (LMV) with (TRANS).	Matric	Written
		5	Attendant	SL-1	0	18	0	0	1	19	ST-VH=1	ST= 1	Minimum Matric and Maximum 10+2.	Matric	Written
		6	Lineman	SL-2	0	15	0	0	1	16	ST-HH=1	ST=1	Matriculate with one-year National Trade Certificate/State Trade Certificate in civil trade viz, Laying and fitting of pipes/plumbing awarded by (NCVT/SCVT).	Matric	Written
3	PHE/I&FC Department.	7	Work Supervisor-I	SL-2	0	6	0	0	0	6	ST-HH=1	0	Matriculate with one-year National Trade Certificate/State Trade Certificate in Mason (Building Construction) /Work Supervisor awarded by (NCVT/SCVT).	Matric	Written
		8	Work Watcher/Colie/Mate/ Cleaner	SL-1	0	10	0	0	1	11	ST-HH=1	ST=1	Minimum Matric and Maximum 10+2	Matric	Written
		9	Band Master	L-4	0	1	0	0	0	1	0	0	10+2 with minimum 6 months Certificate in Band Master from recognized training Academy or institute.	10+2	Written
4	District Youth Services & Sports Department.	10	Junior Assistant	L-4	0	1	0	0	0	1	0	0	Minimum Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written Type Test
		11	Orderly	SL-1	0	1	0	0	0	1	0	0	Minimum Matric and Maximum 10+2.	Matric	Written
		12	Ground Men	SL-1	0	7	0	0	0	7	0		Minimum Matric and Maximum 10+2.	Matric	Written
5	Mechanical Department	13	Electrician-l	L-4	0	2	0	0	0	2	0	0	Minimum Matric and Maximum 10+2 with two years National Trade Certificate/State Trade Certificate in Electrician awarded by NCVT/SCVT.	Matric	Written
	Public Works (R&B) Department.	14	Junior Assistant	L-4	0	1	0	0	0	1	0	0	Minimum Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written Type Tes

		15	Driver Grade-II	L-2	0	1	0	0	0	1	0	0	10th pass with driving license of Light Motor Vehicle (LMV) with (TRANS).	Matric	Written
6		16	Plumber	L-2	0	1	0	0	0	1	0	0	Matriculate with One-year National Trade Certificate/State Trade Certificate in Plumber awarded by NCVT/SCVT.	Matric	Written
		17	Painter	L-2	0	1	0	0	0	1	0	0	Matriculate with One-year National Trade Certificate/State Trade Certificate in Painter (General) awarded by NCVT/SCVT.	Matric	Written
		18	Gardner/Mali	SL-1	0	1	0	0	0	1	0	0	10th pass with One year certificate Course in Basic Horticulture Training (BAT) from any recognized Institute.	Matric	Written
7	Horticulture Department.	19	Junior Assistant	L-4	0	1	0	0	0	1	0	0	Minimum Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written Type Test
		20	Driver Grade-II	L-2	0	1	0	0	0	1	0	0	10th pass with driving license of Light Motor Vehicle (LMV) with (TRANS).	Matric	Written
		21	Junior Assistant	L-4	0	1	0	0	0	1	0	0	Minimum Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written Type Test
8	FCS&CS, Department.	22	Assistant Storekeeper/Shali Clerk	L-2	1	23	0	1	2	27	ST-VH=1, OH=1	ST=1	Graduation from any recognized University.	Graduate	Written
		23	Junior Kothiyala	SL-2	0	1	0	0	0	1	0	0	10+2 Pass.	10+2	Written
		24	Orderly	SL-1	0	1	0	0	0	1	0	0	Minimum Matric and Maximum 10+2	Matric	Written
		25	Class-IV (Chowkidar/Weighman/ Watchman)	SL-1	2	36	0	1	4	43	ST-VH=1, OH=1	ST=2	Minimum 10th pass and Maximum 12th pass.	Matric	Written
		26	Panchayat Account Assistant	L-5	0	11	0	0	1	12	0	ST=1	Graduation from any recognized University.	Graduate	Written
9	Rural Development & PR Department.	27	Junior Assistant	L-4	0	1	0	0	0	1	0	0	Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written Type Test
		28	VLW	L-2	1	18	0	0	1	20	ST-VH=1	ST=1	10+2 from any recognized Board.	10+2	Written
		29	Gram Savika	L-2	0	2	0	0	0	2	0	0	Minimum Matric & Maximum 10+2	Matric	Written
		30	Mirab (Class-IV)	SL-1	0	3	0	0	0	3	0	0	Minimum Matric & Maximum 10+2	Matric	Written

	District Motor Grages	31	Mechanical Store- Keeper/Storekeeper	L-4	0	1	0	0	0	1	0	0	Minimum Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written
10		32	Driver Grade-II	L-2	0	9	0	0	0	9	0	0	Matriculation with driving license of light Motor vehicle (LMV) with (TRANS).	Matric	Written
		33	Helper	L-2	0	4	0	0	0	4	0	0	Matric with National Trade Certificate/State Trade Certificate in trade Painter/Welder/Electrician/Sheet Metal awarded by NCVT/SCVT.	Matric	Written
		34	Cleaner	SL-1	0	3	0	0	0	3	0	0	Matriculation	Matric	Written
		35	Junior Assistant	L-4	0	6	0	0	0	6	0	0	Minimum Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written Type Test
		36	Patwari	L-4	0	12	0	0	1	13	0	0	Graduation from any recognized University.	Graduate	Written
11	Revenue Department.	37	Driver Grade-II	L-2	0	2	0	0	0	2	0	0	10th pass with driving license of Light Motor Vehicle (LMV) with (TRANS).	Matric	Written
		38	Wasil Baqi Nawis	L-4	0	6	0	0	0	6	0	0	Graduation with minimum 50 % Marks for OM and 45% for reserve category. I. Commerce. Ii. Business Administration. Iii. Science. Iv. Computer Application/IT. Any other disipline with Mathematics, statistics or Economics as one of the subject.	Graduate	Written
		39	Orderly	SL-1	0	13	0	0	1	14	0	ST=1	Minimum matric and Maximum 10+2.	Matric	Written
12	Handicraft	40	Junior Instructor Painting Ladakh	L-4	0	1	0	0	0	1	0	0	Bachelor of Fine Arts in Thanka/Fresco Painting from a recognized University.	Graduate	Written
	Department.	41	Orderly/Orderly cum Chowkidar	SL-1	0	2	0	0	0	2	0	0	Minimum Matric and Maxmum 10+2	Matric	Written
		42	Driver Grade-II	L-2	0	2	0	0	0	2	0	0	10th pass with driving license of Light Motor Vehicle (LMV) with (TRANS).	Matric	Written
13	Agriculture Department	43	Agri. Overseer/Field Assistant-III/Farm Supervisor Grade- II/plant protection operator/Laboratory Assistant Grade- II/Assistant Store Keeper	L-2	0	2	0	0	0	2	0	0	10+2 with Science.	10+2	Written
		44	Orderly	SL-1	0	7	0	0	0	7	0	0	Minimum Matric and Maxmum 10+2	Matric	Written
		45	Mali/Gardner/Chowkidar /Mali Cum Chowkidar	SL-1	0	6	0	0	0	6	0	0	Minimum Matric and Maxmum 10+2	Matric	Written

		46	Laboratory Attendant	SL-1	0	2	0	0	0	2	0	0	Minimum Matric and Maxmum 10+2	Matric	Written
		47	Junior Assistant	L-4	0	2	0	0	0	2	0	0	Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written Type Test
	Sheep Husbandry	48	Driver Grade-II	L-2	0	2	0	0	0	2	0	0	10th pass with driving license of Light Motor Vehicle (LMV) with (TRANS).	Matric	Written
14	Department	49	Assistant Stockman	SL-2	0	14	0	0	1	15	ST-VH=1	ST=1	Matric with science from any recognized board.	Matric	Written
		50	Ploughman/Pump Operator/Storeman/Bull ockman/Mali/Gardener/ Attendent/Field man/Gardenar/Packer.	SL-1	0	17	0	0	1	18	ST-VH=1	ST=1	Minimum Matric and Maxmum 10+2	Matric	Written
		51	Orderly/Massenger/ Chowkidar	SL-1	0	2	0	0	0	2	0	0	Minimum Matric and Maxmum 10+2	Matric	Written
		52	Driver Grade-II	L-2	0	1	0	0	0	1	0	0	10th pass with driving license of Light Motor Vehicle (LMV) with (TRANS).	Matric	Written
15	Information & Public Relations Department.	53	Screenman	SL-2	0	3	0	0	0	3	0	0	Matric with National Trade Certificate in Electronic/Electrician awarded by NCVT/SCVT.	Matric	Written
		54	Orderly	SL-1	0	3	0	0	0	3	0	0	Minimum Matric and Maxmum 10+2	Matric	Written
16	Education Department	55	Class-IV	SL-1	1	25	0	1	3	30	ST-VH=1	ST=2	Minimum Matric and Maxmum 10+2	Matric	Written
		56	Supervisor	L-4	0	3	0	0	0	3	0	0	Female Graduate with preference to those with Home Science/Child Dev/Physchology /Sociology as one of the subject in graduation.	Graduate	Written
17	Social & Tribal Welfare Department	57	Social Worker Grade-II	L-4	0	4	0	0	0	4	0	0	Graduate from any recognized university with preference to Beachelor in social work/social Science.	Graduate	Written
		58	Driver Grade-II	L-2	0	2	0	0	0	2	0	0	10th pass with driving license of Light Motor Vehicle (LMV) with (TRANS).	Matric	Written
		59	Orderly	SL-1	0	2	0	0	0	2	0	0	Minimum Matric and Maxmum 10+2	Matric	Written
	Forest Ecology and Environment Department.	60	Junior Assistant	L-4	0	1	0	0	0	1	0	0	Minimum Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written Type Tes

18		61	Forest Guard	L-2	0	10	0	0	1	11	0	ST=1	1. Essential Qualification: 10+2 or equivalent qualification with two or more of the following subjects: i) Mathematics ii) Physics, iii) Chemistry, iv) Biology. 2. Physical Standards as follows: i) Height: Male: Minimum 162 cms. Female: Minimum 152 cms. ii) Physical fitness -25 kms walk to be completed in four (04) hours. iii) Physical Fitness Certificate from Chief Medical Officer.	10+2	Written Physical Efficiency Test
		62	Orderly	SL-1	0	1	0	0	0	1	0	0	Minimum 10th and Maximum 10+2.	Matric	Written
		63	Farash	SL-1	0	1	0	0	0	1	0	0	Minimum 10th and Maximum 10+2.	Matric	Written
19	Wildlife Protection Department	64	Wildlife Guard	L-2	1	23	0	1	2	27	0	ST=1	1. Essential Qualification: 10+2 or equivalent qualification with two or more of the following subjects: i) Mathematics ii) Physics, iii) Chemistry, iv) Biology. 2. Physical Standards as follows: i) Height: Male: Minimum 162 cms. Female: Minimum 152 cms. ii) Physical fitness -25 kms walk to be completed in four (04) hours. iii) Physical Fitness Certificate from Chief Medical Officer.	10+2	Written Physical Efficiency Test
		65	Orderly	SL-1	0	1	0	0	0	1	0	0	Minimum 10th and Maximum 10+2.	Matric	Written
		66	Storekeeper	L-4	0	1	0	0	0	1	0	0	Minimum 10+2 Science (Medical) having Biology & Chemistry as subject with Diploma in Pharmacy from SMF or any other institute.	10+2	Written
		67	Junior Pharmacist	L-4	0	3	0	0	0	3	0	0	Minimum 10+2 Science (Medical) having Biology Chemistry as subject with Diploma in Pharmacy from SMF or any other instutute.	10+2	Written
		68	Junior Assistant/Tehvildar/Cas her	L-4	0	2	0	0	0	2	0	0	Minimum Graduate from any recognized University with minimum 200 hrs or six-month certificate course in Computer applications from any Govt. recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	Graduate	Written Type Test
		69	Dental Assistant	L-4	0	1	0	0	0	1	0	0	Minimum 10+2 Science (Medical) having Biology & Chemistry as subject with Diploma in Dental Assistant Course from SMF or any other recognized institute.	10+2	Written

			Total =		7	438	0	4	25	474	14	18		_	
		76	Safaiwala/Sweeper	SL-1	0	18	0	0	1	19	ST-VH=1	ST=1	Minimum Matric Maximum 10+2	Matric	Written
		75	Nursing Orderly	SL-1	1	18	0	0	2	21	ST-VH=1	ST=1	Minimum Matric Maximum 10+2	Matric	Writter
		74	Chowkidar	SL-1	0	2	0	0	0	2	0	0	Minimum Matric Maximum 10+2	Matric	Writter
		73	Orderly	SL-1	0	1	0	0	0	1	0	0	Minimum Matric Maximum 10+2	Matric	Writter
		72	Dhobi	SL-2	0	2	0	0	0	2	0	0	Minimum 10th Pass with (5) Five years work experience as Dhobi in any establishment certificate be issued by the Assistant Labour Commissioner.	Matric	Writter
		71	FMPHW (Female Multi- Purpose Health Worker)	L-2	0	9	0	0	1	10	0	ST=1	Minimum Matric with Diploma in Multi-Purpose Health Workers training course from SMF or any other recognized institute.	Matric	Written
20	Health and Medical Education	70	X-Ray Assistant	L-4	0	1	0	0	0	1	0	0	Minimum 10+2 Science (Medical) having Biology & Chemistry as subject with Diploma in X-Ray Assistant / X-Ray Technician Course from SMF or any other recognized institute.	10+2	Written

Jahangeer Akhoon JKAS, Secretary, LAHDC-KSSRB.