



Government of West Bengal
Department of Health & Family Welfare
Office of the Chief Medical Officer of Health & Secretary
District Health & Family Welfare Samiti
Rampurhat Health District
Email: cmohrampurhatd@gmail.com, Contact No: (03461) 297251



Memo No. DHFWS/RPH/DPMU/ 2526

Dated: 19.11.25

RECRUITMENT NOTICE
(Contractual Recruitment: 10/2025-26)

The District Health and Family Welfare Samiti, Rampurhat Health District is inviting online applications for recruitment of different Contractual posts for Nutrition Rehabilitation Centre (NRC), Rampurhat HD in reference to the guideline issued by the Mission Director, NHM & Executive Director, WBSH&FW Samiti bearing memo no. HFW-35099/233/2022/1386(2) dt.15/07/2024.

01.	Name of the post	Nutritionist
	Name of the Programme	Child Health- NRC
	Number of post & Category	01 (SC) [For female candidate only]
	Place of posting	Murarai RH under Rampurhat HD
	Monthly Consolidated Remuneration	Rs. 25,000/-
	Age as on 1st January 2025	See memo no.H/SFWB/7E-02-2011 /53 dt. 15/01/2019
	Essential Qualification	
	Scale of Scoring	See Recruitment Notice vide SHFWS/28 dated 21/02/2024)

02.	Name of the post	Medical Social Worker
	Name of the Programme	Child Health- NRC
	Number of post & Category	01 (SC)
	Place of posting	Murarai RH under Rampurhat HD
	Monthly Consolidated Remuneration	Rs. 18,000/-
	Age as on 1st January 2025	See memo No. H/SFWB/7E-02-2011 (Part-I)/5564(15) dt. 03/12/2014
	Essential Qualification	
	Scale of Scoring	



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03.	Name of the post	Attendant
	Name of the Programme	Child Health- NRC
	Number of post & Category	02 (01 EWS, 01 OBC-A) [For female candidate only]
	Place of posting	Mururai RH under Rampurhat HD
	Monthly Consolidated Remuneration	Rs.5000/-
	Age as on 1st January 2025	See Memo No. H/SFWB/6152 dt. 22/12/2015 (Point No-3)
	Educational Qualification & other qualification	See Memo No. H/SFWB/6152 dt. 22/12/2015 (Point No-2)
	Preference	See Memo No. H/SFWB/6152 dt. 22/12/2015 (Point No-5)
	Scale of Scoring	Merit based

General information for the Applicants/Candidates:

1. The applicant must be a permanent resident of West Bengal.
2. Age relaxation will be given for the reserved candidates as per govt. norms.
3. The applicant must have knowledge of local language.
4. Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. If the details of online application submitted by the applicant differs with the original testimonials, that application shall be treated as cancelled.
5. If proper full signature and photograph are not uploaded at the time of online application that application shall also be treated as cancelled.
6. The essential qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. All the essential qualification must be obtained on or before the publication of advertisement.
7. Experience will be calculated after obtaining the required academic qualification for the above mentioned position, till the last date of online application.
8. Caste /EWS Certificate issued on or before the last date of online application by the competent authorities of West Bengal (wherever applicable) only will be accepted.
9. Hard copy/Print copy of the online registration form may be downloaded from the link <https://hr.wbhealth.gov.in/> and should be retained by all the applicants for document verification purpose. Without registration form, candidates will not be entertained for original testimonials verification by the authority. No need to send hard copy/print copy of the online registration form by post.
10. Online Registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the online Registration No. in future.
11. During preparation of score-sheet, marks will be calculated after rounding off up to 2 decimal points.



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12. Application fee (non refundable) i) For General Caste – Rs.100/- ii) For Reserved Category - Rs.50/-
The online deposition of application fees can only be done through net banking/ UPI payment or credit/debit card system through an online interface. After registration, payment is to be done using application ID & Date of Birth. After successful payment, candidates need to re-login for final submission of application. During the registration/application process Pop-up is to be accepted. Please do not deposit fee more than one time.
13. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.
14. The decision of the competent authorities regarding the recruitment is final.
15. The competent authorities may cancel the recruitment process at any stage of the selection process.
16. Any Addendum / deletion / corrigendum/any update shall be posted on the website of Swasthya Bhawan i.e. www.wbhealth.gov.in and the official website of Birbhum district i.e. www.birbhum.nic.in
17. The details of the dates of online application as follows –

Particulars	Start date	End date
Registration	25/11/2025	10/12/2025
Fee submission date	25/11/2025	10/12/2025
Form submission date	25/11/2025	12/12/2025

18. For any query, please send mail to hrcellrampurhatd@gmail.com or visit the following office on working days (Monday to Friday, Time: 1.00 P.M. to 3.00 P.M.):-

Applicants are requested to visit www.wbhealth.gov.in for on-line application and link “Recruitment” for information/instruction issued from time to time.

Chief Medical Officer of Health & Secretary
District Health & Family Welfare Samiti
Rampurhat Health District, Birbhum

Memo No. DHFWS/RPH/DPMU/2526/1(15)

Dated: 19.11.2025

Copy forwarded for information to:-

1. The Director of Health Services, Swasthya Bhawan, Salt Lake, Kolkata-91
2. The Executive Director, WBSH&FWS & Mission Director, NHM, Swasthya Bhawan, Salt Lake, Kolkata-91
3. The Sabhadhipati, Birbhum Zilla Parisad
4. The District Magistrate, Birbhum
5. The Addl. District Magistrate (Gen), Birbhum
6. The SDO, Rampurhat Sub-Division, Rampurhat, Birbhum
7. The PO-I, NHM, Swasthya Bhawan, Salt Lake, Kolkata-91
8. The Dy.CMOH-I/Dy.CMOH-II/Dy.CMOH-III/Dy.CMOH-IV/DMCHO/DTO/ACMOH/A.O., Rampurhat HD

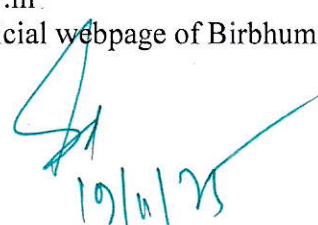


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9. The BMOH& BDOs of all Block, Rampurhat HD
10. The DPM/DSM/DAM, Rampurhat HD
11. The DPMU (all), Rampurhat HD
12. The HR Cell, State Health & Family Welfare Samiti, Swasthya Bhawan, Salt Lake, Kolkata-91
13. The IT Specialist, Dept. of Health and Family Welfare, Swasthya Bhavan, Kolkata-91 – with request to publish this advertisement in the official webpage of wbhealth.gov.in
14. The DIO, NIC – with request to publish this advertisement in the official webpage of Birbhum.
15. Office copy.


19/11/23
Chief Medical Officer of Health & Secretary
District Health & Family Welfare Samiti
Rampurhat Health District, Birbhum

**Government of West Bengal
Directorate of Health Services
State Family Welfare Bureau
Swasthya Bhavan (3rd floor) Wing -A
GN_29, Sector V, Salt Lake City ,Kolkata-700 091**

Memo No: H/SFWB/7E-02-2011/53

Dated: 15/1/2019

From:

State Health and Family Welfare Officer &
Jt. Director of Health Services,
Govt. of West Bengal.

To:

The CMOH & Secretary
District Health & Family Welfare Samity
All Districts

Subject: Recruitment guidelines for the post of Nutritionist for the Nutrition Rehabilitation Center (NRC)

Sir/Madam,

This is regarding consequential vacancy of Nutritionist in - **Nutrition Rehabilitation Center (NRC)** of respective district.

You are requested to initiate the engagement process for the vacant posts as and when required, by following the guideline attached herewith. Kindly inform the State once the process is initiated in the following mail ids - hrcell.samiti@gmail.com, sfwowb@gmail.com, wbdadhsch@gmail.com.


STATE FAMILY WELFARE OFFICER
& JT. DIRECTOR OF HEALTH SERVICES (FW)

Memo No: H/SFWB/7E-02-2011/53/1(6)

Dated: 15/1/2019

Copy forwarded for information :-

1. Mission Director NHM
2. Director Of Health Services
3. PONHM
4. Dy CMOH III
5. DPHNO
6. State Nutrition Cell


STATE FAMILY WELFARE OFFICER &
JT. DIRECTOR OF HEALTH SERVICES (FW)

WEST BENGAL STATE HEALTH & FAMILY WELFARE SAMITI

Registration No: S/IL/14448 of 2002-2003

Swasthya Bhawan, 'B' Wing, 3rd Floor, GN-29, Sector-V, Salt Lake, Kolkata-700091
Tele Fax No:033-2357 7901/3636, e-mail-ed_samity@wbhealth.gov.in

RECRUITMENT GUIDELINES FOR THE NRC Staff

NUTRITIONISTS

NAME OF THE POST – Nutritionist (Only Female Candidates)

CONSOLIDATED REMUNERATION –RS 20,000/ Per Month (Twenty Thousand Only)

AGE LIMIT – As on publication of advertisement in the newspaper – Not exceeding 40 years and not less than 21 years (relaxation in age will be given for SC/ST/OBC candidates as per extant rule and order in this regard.

✓ **ESSENTIAL QUALIFICATION** – BSc or MSc in Food and Nutrition or Equivalent course and computer knowledge. The candidate should be able to read , write and speak in Bengali .

The terms of reference for the post of Nutritionist:-

1. Supervisor of the unit, trainer & counsellor for the staffs posted in the NRC as well as mothers /caregivers.
2. Admission & discharge of patients in consultation with the Medical Officer
3. Chart out specific therapeutic diet plan for each child as per the SAM Management Guidelines in consultation with the Medical Officer.
4. Responsible for the monitoring of diet preparation & distribution of feeds for each admitted child as per diet charts.
5. Maintaining NRC records in registers, preparing reports of the NRC and provide overall guidance to the Medical social workers for report compilation and analysis.
6. Assess the feeding problem in each child & give individual counselling to mothers.
7. Nutritionist along with the NRC support staffs will provide hands-on-training to the mothers/caregivers for the preparation of low cost nutritious diet for their children.
8. Nutritionist will facilitate counselling session at NRC. She will also mentor the support staffs for conducting daily counselling sessions at NRC on various topics like child and maternal nutrition & malnutrition, hygiene & sanitation, infant & young child feeding practices, immunization, family planning, safe cooking practices etc.
9. Provide counselling & demonstrate to mothers on structured play therapy for psychosocial stimulation to engage children in play therapy for at least 30 minutes play each day.
10. Oversee the cleanliness & ensure hygiene practices at NRC.
11. Ensure that the child is provided services as per the recommended Guidelines.
12. Ensure that the NRC data is updated & entered. In absence of GNM, Nutritionists will be responsible for GNM's work.
13. Responsible for ensuring follow-up of the children discharged from the NRC and issuing Food coupon to the eligible children (other staff / MSW will assist Nutritionist).
14. Fill up the discharge cards (support staff s will assist the Nutritionist) & counsel mothers/relatives regarding follow-up schedule, emergency sign, diet and care after discharge & regular visit to the AWC for SNP and growth monitoring.

Dr/

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15. Coordination with the ICDS officials – DPO, respective CDPO, Supervisors and AWWs for strengthening identification and referral of SAM children at NRC and community based follow-up of children discharged from NRC. She will be responsible for facilitating orientation programme related to nutrition issues.
16. Preparation of database for each block in the district i.e. database of the Anganwadi Centre, SC & PHC and name & contact number of the AWW/ANM & ASHA and time to time coordinate with them.
17. Field visit – sub centre and AWC for screening of undernourished (SAM & MAM) children (Weight, Height, MUAC and presence of edema and other illness), and to assess the services provided at the AWCs and SC to the P&L women. For carrying out these activities M.O./Health supervisors /BPHN/PHN/NRC staffs will assist her (as applicable).
18. Nutritional status assessment of mother (Pregnant, lactating, NP&L) admitted to NRC along with SAM children. Anthropometric measurement of mother – Weight, Height, mid upper arm circumference, BMI, Haemoglobin estimation and back ground information needs to be recorded for each mother/caregiver and counselling to be conducted for improving their health and nutritional status.
19. The Nutritionist will be in charge of all the nutrition activities in the block and one adjacent block and will be responsible for monitoring and reviewing the nutrition status of all the PW and lactating mothers in the block. She will facilitate counseling sessions/meeting for the frontline functionaries related to maternal nutrition, child nutrition, care practices and early childhood development in consultation with the BMOH/incharge M.O./BPHN.
20. Some other activities related to the field of Nutrition as and when required.

Process of engagement :-

1. District Health and Family Welfare Samiti will advertise for the post of Nutritionist.
2. Screening and short listing of candidates as per age , qualification and experience is to be done by the DHFW Samities and a list of eligible candidates will be prepared and approved by the District Level Selection Committee of the respective districts.
3. 100 point roster is to be maintained from the date of first advertisement published in respect to the post sanctioned for the particular district.
4. The final list of shortlisted eligible candidates signed by the members of the Selection Committee (in both hard and soft copy – PDF format along with their details will be submitted to the HR cell, Swasthya Bhavan.
5. State will conduct a written examination for the shortlisted candidates.
6. Result and merit list (considering 100point roster) will be prepared and published in the website of the Department.
7. Counselling session will be conducted by the district for placement and panel will be prepared .
8. After final selection, the rest of the candidates will be enlisted in a panel which will be valid for one year from the date of approval of the panel by the District Level Selection Committee.


 Executive Director
 WBSH & FW Samiti

West Bengal State Health & Family Welfare Samiti
Swasthya Bhawan, Wing-'B', 3rd Floor
GN-29, Sector-V, Bidhannagar
Kolkata – 700091

Recruitment notice no. SHFWS/28

Date: 21.2.2014

West Bengal State Health & Family Welfare Samiti will engage personnel for the post of Nutritionist for **Nutritional Rehabilitation Centres** of the different districts on contract basis.

Eligible candidates should apply online in the prescribed format as given in the Department's website from 11 am of 28th February, 2014 to 5 pm of 10th March, 2014 for the mentioned post: Only online Applications will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled.

Details of the Position.

Name of the Post : Nutritionist (Female only)

Number of vacancies : 11(SC-3, ST-1, OBC-A-1, OBC-B -1, Unreserved- 5)

Place of Posting : Anywhere in West Bengal

Consolidated Remuneration : Rs.20,000 (Twenty thousand only)

Age limit : Not exceeding 40 years, and not less than 21 years (relaxation in age will be given for SC/ST/OBC candidates as per extant rule & order in this regard).

Essential Qualification : B.SC or M.SC in Food and Nutrition or Equivalent Course with computer knowledge.

Process of recruitment : Screening of applications, Written Test and Counselling Session.

Scoring Pattern : Total marks – 55

- Written Examination (MCQ with Negative marking) - 50 marks
- For working in a functional Nutritional Rehabilitation Centres for more than 1 yr – 5 Marks


Executive Director

West Bengal State Health & Family Welfare Samiti

Annexure - B

WEST BENGAL STATE HEALTH & FAMILY WELFARE SAMITI

Registration NO: S/IL/14448 of 2002-2003

Swasthya Bhawan, 'B' Wing, 3rd Floor, GN-29, Sector-V, Salt Lake, Kolkata-700091

Tele Fax No: 033-2357 7901/3636, e-mail-ed_samity@wbhealth.gov.in

Memo No: H/SFWB/7E-02-2011 (Part I) / 5564 (15)

Date: 03.12.2014

To

The CMOH & Secretary
District Health & Family Welfare Samity
Bankura/ Birbhum/ Burdwan/ Coochbehar/ Dakshin Dinajpur/ Darjeeling/ Jalpaiguri/ Malda/ Murshidabad/
Paschim Medinipur/ Purba Medinipur /Purulia/ South 24 Parganas / Uttar Dinajpur / North 24 Parganas

Subject: Recruitment guidelines for the post of Social Workers for the Nutrition Rehabilitation Centers (NRC)

Sir/Madam,

The Government of India in the ROP 14-15 for West Bengal has approved the post of **Social Workers** for the **Nutrition Rehabilitation Centers (NRC)** situated in various districts. The Social Worker will make a social assessment of the family and the community in which the child lives. H/Sh/e will advise the families on their social rights in order to improve their living situation and prevent further malnutrition. The **job responsibilities** of the post will be as under:

1. Facilitate the linkages with ICDS department (CDPO, supervisor and local anganwadi workers), Public Distribution System.
2. Monthly Field visit- visit at AWCs, VHND for early identification and referral and follow-up of SAM children.
3. Data keeping of
 - Severe Acute Malnourished (SAM) and Moderately Acute Malnourished Children (MAM) children screened at OPD.
 - SAM Children admitted in NRC (till discharge from NRC and Four follow-ups).
 - Regular follow-up with the AWWs for admission of SAM children at NRC.
4. Preparation of Monthly Report and sending the report to the Block, District and State level officials.
5. Maintenance of daily accounts of NRC and Banking.
6. Provide Travelling Allowance to Angan Wadi Workers and Travelling Allowance and Wage compensation to Mothers.
7. Procurement of logistics, medicines, grocery, and ration for NRC.
8. Maintain the stock and Stock register, TA register & Wage Compensation registers.
9. Organise block level convergent meeting with ICDS and time to time, liaisoning with the district officials (of Health Dept., WCD department) and dealing with local authorities.
10. Assist mother during referral to the higher tier Facility.
11. Provide support to the Nutritionist in day-to-day activity.

As decided by the Competent Authority, the recruitment for the mentioned post should be done by the District Samity. Consequently, you are requested to appoint **Social Workers (one Social Worker per NRC) in your respective District for the Functional NRCs only**. The monthly remuneration for the mentioned post will be Rs. 13,800. The remuneration would be paid from the RCH fund (FMR Code – A.8.1.9). An advertisement for the mentioned post should be given both in the local newspaper and Department's website.

The details for the post are given below:

Required Qualification:

✓ ESSENTIAL:

- i) Graduate degree (BA/B.Sc/ BCom) from any recognised university.
- ii) 1 year diploma in computer application from any reputed organization.

Computer Knowledge Required:

- Operating System – Windows XP and Windows 7
- Office Automation- MS Office 2010 especially MS Excel, Power Point and MS Word
- Internet – Thorough working experience in internet explorer or any equivalent browser such as e-mailing and web-browsing.

Age Limit (As on 1.12.2014) : Minimum Age 20 yrs and Maximum Age 40 yrs. Relaxation for age will be given for SC/ST/OBC candidates as per norms.

The candidate must be the permanent resident of the district applied for.

Scale of Scoring : Total 100 Marks

Educational Qualification - 80 Marks

- Madhyamik-20 Marks (Proportionate Marking i.e % obtained in the exam *10/100)
- Higher Secondary-25 Marks (Proportionate Marking i.e % obtained in the exam *10/100)
- Graduation -35 Marks (Proportionate Marking.e % obtained in the exam *20/100)

Practical Computer Test – 10 Marks

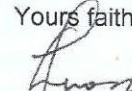
Interview - 10 Marks

Only shortlisted candidates will be called for the Computer Test and Interview.

Selection Committee – The existing committee of DH&FW Samities for recruitment under National Health Mission as indicated vide Memo No. HFW/NRHM-34/2014/660 dated 18.2.14.

Accordingly, you are informed to finish the process of publication of advertisement, receipt of applications after screening and scoring of Computer Test and Interview, **within 31.12.14**

Yours faithfully,


Executive Director
WB SH & FW Samiti

Date: 03.12.2014

Memo No: H/SFWB/7E-02-2011 (Part I)/ 5564(15)/1(3)

Copy forwarded for information and necessary action to:

1. District Magistrate
2. SFWO
3. DADHS(CH)


Executive Director
WB SH & FW Samiti

Annexure - C

Government of West Bengal
Directorate of Health Services
State Family Welfare Bureau
Swasthya Bhavan (3rd floor) Wing -A
GN_29, Sector V, Salt Lake City, Kolkata-700 091

Memo No.H/SFWB/6152

Dated. 22/12/15

To
The Chief Medical Officer of Health
Alipurduar

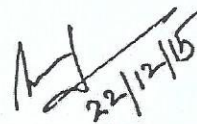
Sub: Engagement of Support Staff (Cook and Attendants) for Nutrition Rehabilitation Centers

You are aware that engagement of support staff (Cook & Sahayika) will be done by the District Health and Family Welfare Samiti Alipurduar

In this regard you are requested to complete the engagement procedure from your end as per following terms and conditions.

- 1) For each NRC as mentioned above 01 (one) cook & 04 (four) Sahayika will have to be engaged. All candidates must be FEMALE.
- ✓ 2) Educational qualification & other qualification
 - a) Candidate must be Higher Secondary Passed.
 - b) Good command on local language of the district.
 - c) Must know all types of cooking (particularly for Cook).
- 3) Age limit: minimum 20 years and maximum 40 years as on 01.12.2015, relaxable in case of SC/ST/OBC & other categories as per Govt. norms.
- 4) Remuneration: Consolidated pay of Rs. 5000/- (for cook) and 3500/- (for Sahayika) per month.
- 5) Preference should be given to local eligible candidates (preferably residing within 5 km from facility).
Initiation of the engagement process may be done and you are requested to engage them physically two weeks prior to the operationalization of Alipurduar DH NRC.

Thanking you

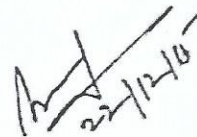

State Family Welfare Officer
& Jt. Director of Health Services (FW)

Memo No...H/SFWB/6152/1(5)

Dated. 22/12/15

Copy for information to:

1. Commissioner (Family Welfare) & Mission Director NHM
2. DADHS (CH)
3. The Dy. CMOH-III, Alipurduar
4. The DPHNO, Alipurduar
5. State Nutrition Support Cell


State Family Welfare Officer
& Jt. Director of Health Services (FW)