



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR, BANKURA
DISTRICT CHILD PROTECTION UNIT
(SOCIAL WELFARE SECTION)
BANKURA- 722101

e-mail: dcpubankura@gmail.com

Memo No. 1343 / DCPS / BNK

Date: 11/ 12 / 2025

NOTIFICATION

In partial cancellation of earlier Notification vide this Office Memo No. 165/DCPS/BNK, dt. 20/02/2025 for recruitment to the post of 'Counsellor' and 'House Father', fresh applications in prescribed format are invited from eligible candidates for engagement to the post of 'Counsellor' and 'House Father' on contractual basis in Sumangalam Home for Boys (Govt. run), Vill - Kharikasuli, PO – Morar, PS - Bishnupur, Bankura. This is in pursuance of Memo No. 2492(23)-WCD-17016/1/2022, dt. 11.05.2023 of the Jt. Secretary to the Govt. of W.B., Deptt. of W&CD and SW. Contract will be renewed on a yearly basis by the District Magistrate, Bankura as per requirement and satisfactory performance of the Staff.

Willing candidates have to apply by sending their detailed application form to e-mail Id: swrecruitment.cns@gmail.com for the post of "Counsellor" and to email Id : swrecruitment.hf@gmail.com for the post of "House Father" from 12.12.2025 to 01.01.2026.

A. Eligibility Criteria for the posts are given below:-

Sl. No.	Name of the Post	No. of Vacancies with Category	Sex	Age as on 11.12.2025	Educational Qualifications	Remuneration per month
1.	Counsellor	Total = 1 (one) (S.C.)	Male / Female	24 to 40 years	Graduate in Social Work / Sociology / Psychology / Public Health / Counselling from a recognized University, OR PG Diploma in Counselling and Communication. At least 1 year of working experience with the Govt. / NGO preferably in the field of Women and Child Development. Proficiency in Computers.	Rs. 23,170/-
2.	House Father	Total = 2 (two) (ST-1, UR-1)	Only Male	21 to 40 years	H.S. or equivalent. <u>Other preferred qualification :</u> At least 3 years' experience in Child Care Programme / Institutions.	Rs. 14,564/-

B. **Residential Criteria:** The candidate must be a citizen of India.

C. **The scheme of examination and the breakup of marks of Written, Computer Test and Viva Voce and syllabus of Written Examination for the post is as follows. The candidate is expected to have knowledge of child issues, child rights, safeguarding provisions, etc.**

Sl. No.	Name of the Post	Marks allotted for				Subject and Marks distribution of Written Examination (MCQ type with negative marking)
		Written Examination	Computer Test	Viva-voce	Total Marks	
1.	Counsellor	80	10	10	100	English, GK & Current Affairs, Aptitude & Logical Reasoning
2.	House Father	80	0	20	100	English, GK & Current Affairs, Aptitude & Logical Reasoning

The Computer Test of the selected candidates for the post of “**Counsellor**” will be held on the basis of marks obtained in Written Examination. The list of successful candidates of Written Examination, who will be selected for Computer Test will be notified in the Website (<https://bankura.gov.in>) in due course.

Viva-Voce of the selected candidates for the post of “**Counsellor**” will be held on the basis of total marks obtained both in Written Examination and Computer Test whereas Viva-Voce of the selected candidates for the post of “**House Father**” will be held on the basis of marks obtained in Written Examination.

The list of candidates selected for Viva-Voce for all the above mentioned posts will be notified in the Website (<https://bankura.gov.in>) in due course.

D. **Important dates:**

Sl. No.	Event	Date
1.	Periods of submission of Application through email Id For the post of Counsellor : swrecruitment.cns@gmail.com For the post of House Father : swrecruitment.hf@gmail.com	12.12.2025 to 01.01.2026.
2.	Tentative date for publication of list of candidates whose application is found valid.	Will be published in the website (https://bankura.gov.in)
3.	Issuance of Admit Card (To be downloaded by the candidates).	Will be sent through email
4.	Tentative date of Examination	17-18 January, 2026

E. **Mode of Application:**

1. All applicants shall apply by submitting scanned copy (at least 300 dpi) of filled up and signed application form with pasting recent (not older than 6 months) colour passport size photograph along with relevant self-attested scanned documents to the dedicated e-mail Id given in this notice only.
2. There shall be no provision of receiving of hard copy of application form.
3. Application once submitted shall be treated as final. No request for change in application form will be entertained after submission of the application.

F. Grounds of rejection of application form:

1. A candidate can apply for only one category of the post. Multiple applications for a single post or more than one post is strictly forbidden and will lead to rejection of the candidature in all the posts applied.
2. An application form submitted without signature or photograph or both and without submitting of relevant documents shall be rejected.
3. Applications incomplete in nature shall be rejected.

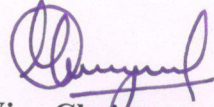
G. Issuance of Admit Card:

1. Admit card will be sent through the above mentioned email Id of the authority. The applicant will have to take a printout of the Admit card from the mail. Admit cards may also be collected from the office of the DSWO, Bankura on notified date if the candidates does not avail Admit Card through email. Notification will be done in due time on the website: <https://bankura.gov.in>.
2. Two (2) copies of recent Passport size Photograph duly self-attested to be fixed on the Admit card in the place earmarked for the purpose.
3. The lower part of the Admit Card is to be signed by the applicant in presence of the invigilator on the day of examination and to be handed over to the invigilator.
4. The candidates shall have to bring with him / her any Photo Identity documents like EPIC / Passport / AADHAAR / Admit Card / PAN Card / Driving License / any other Identity card issued by the competent Govt. authority along with the Admit Card on the day of written examination in the examination hall.
5. Candidate without Admit Card and Photo Identity documents shall not be allowed to enter the examination hall.

H. General terms and conditions:

1. Age of the candidates will be calculated as on **11.12.2025** as recorded only in the Madhyamik or equivalent examination or in Birth Certificate.
2. The shortlisted candidates for Computer Test for the post of “**Counsellor**” and the shortlisted candidates for Viva-Voce for the post of “**House Father**” will be asked to produce all relevant original documents at the time of Computer Test and Viva-Voce respectively regarding Identity, residence, age, educational qualifications and experience along with their self attested photo copies, failing which their candidature shall be rejected. The self-attested photocopies of relevant documents have to be submitted at that time.
3. In any stage if any statements made in the applications is found to be false, his / her candidature will liable to be cancelled, even if appointed to the post on the basis of result of his / her examination. His service will be terminated and legal action as per law will be initiated against him / her. Willful suppression of any fact will also be similarly dealt with.
4. Use of Mobile Phone, Calculator and any kind of electronics gadget inside the examination hall is strictly prohibited. Use of the same will lead to cancellation of Candidature without giving an opportunity of being heard.
5. Canvassing in any form will disqualify the candidate.
6. The District Selection Committee reserves the right to suspend / postpone any process related to this Notification at any stage.

7. The final merit list will be prepared on the basis of total marks obtained in the Written Examination, Computer test (where applicable) and Viva-Voce.
8. If any change takes place in the date and time of examination, eligibility criteria, syllabus for examination, vacancy position or any other issue related with this notification will be brought to the notice of the candidates through District's Website.
9. If any person has been terminated at any time from Govt. Service (permanent / contractual / part time) due to dissatisfactory performance or otherwise, he / she will be ineligible for this post and his / her application will summarily be rejected.



**Vice-Chairperson
DCPU, Bankura**

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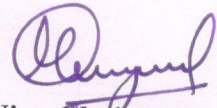
**Additional District Magistrate (Dev.)
Bankura**

Memo No. 1343/1(27) / DCPS / BNK

Date: 11/12/ 2025

Copy forwarded for information to:

- 1 - 3) The Sub-Divisional Officer, Bankura (Sadar) / Bishnupur / Khatra Sub-Division, Bankura.
- 4 - 25) The Block Development Officer (All), Bankura.
- 26) The District Informatics Officer, NIC, Bankura with request to publish the above notification in the District Website of Bankura.
- 27) The District Information and Cultural Officer (DICO), Bankura with request for wide publicity of the Notification.



**Vice-Chairperson
DCPU, Bankura**

&

**Additional District Magistrate (Dev.)
Bankura**