

Application for the post of Accountant / Data Entry Operator (Rupashree Prkalpa)

[For Sub-Divisional Office, Jhargram]

Ref:- Memo No. 89/RUP/JGM

Date: 16.01.2026

To
The District Magistrate
Jhargram

Affix recent self-
attested passport
size photograph

Name of post applied for- _____

1. **Name of the Applicant (in Block Letter)** : _____

2. **Father's/Husband's Name** : _____

3. **Category (SC/ST)** : _____
(Self-attested photocopy of valid Caste certificate issued by competent authority to be attached)

4. **Date of Birth: (dd/mm/yyyy)** : _____ (Self-attested photocopy of age proof to be attached)

5. **Age as on 01/01/2026** : _____ yrs _____ months

6. **Present Address:** **Vill/Street** : _____ **P.O:** _____
Block/Municipality: _____ **P.S:** _____
Pin Code: _____ **Dist:** _____ **State** _____
Mobile No. _____

7. **Permanent Address:** **Vill/Street** : _____ **P.O:** _____
Block/Municipality: _____ **P.S:** _____
Pin Code: _____ **Dist:** _____ **State:** _____

(Self-attested photocopy of residential proof to be attached)

8. **E-mail :** _____

9. **Sex:** _____ 10. **Religion:** _____ 11. **Nationality:** _____

12. **Educational Qualification:** (from 10th onwards) Self-attested testimonials to be attached

Sl No.	Examination Passed	Board/University/institute	Year of Passing	Total marks	Marks Obtained	% of Marks
1.						
2.						
3.						
4.						

13. **Computer Knowledge:** (Self-attested photocopy of certificates to be attached)

Sl No.	Name of the Course	Name of the Institute	Year of Passing	Total marks	Marks Obtained	% of Marks
1.						
2.						

14. **Working Experience** (with Date and Name of issuing Authority) Certificate from Competent Authority to be attached:

15. Declarations:

I do hereby that (a) All statements made in this application are true, complete and correct (b) Original documents will be produced on demand and agree to undergo the selection process on the condition that the Committee may cancel my candidature if I am found ineligible at any stage and I am submitting only this application for the post mentioned above.

Date:

Place:

Signature of the Candidate in full