



राष्ट्रीय प्रौद्योगिकी संस्थान, वरंगल  
**NATIONAL INSTITUTE OF TECHNOLOGY**  
**WARANGAL – 506 004, Telangana State, INDIA**

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No. NITW/Rec./On Contract/2025

11<sup>th</sup> November 2025

**Notification for engagement of Visiting Consultant (Legal Advisor), Food Safety Officer and Student Counsellor purely on contract terms.**

The National Institute of Technology Warangal, is an Institute of National Importance, governed by the NITSER Act, 2007, and functions under the aegis of Ministry of Education, Government of India. The Institute is looking to hire the following positions purely on contract terms.

| S.No. | Post                                | No. of posts | Period of Engagement                                                                                                                                                 |
|-------|-------------------------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.    | Visiting Consultant (Legal Adviser) | 01           | Initially for a period of 01 year, extendable further based on the requirement and review of satisfactory performance, with due approval of the Competent Authority. |
| 2.    | Food Safety Officer (On Contract)   | 01           |                                                                                                                                                                      |
| 3.    | Student Counsellor (On Contract)    | 01           |                                                                                                                                                                      |

**1. Visiting Consultant (Legal Advisor):**

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|----|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1) | Position             | Visiting Consultant (Legal Advisor)                                                                                                                                                                                                                                                                                                                                              |
| 2) | Nature of engagement | Purely on temporary and contract basis                                                                                                                                                                                                                                                                                                                                           |
| 3) | Period of engagement | Initially for a period of 01 year, extendable further based on the requirement and review of satisfactory performance, with due approval of the Competent Authority.                                                                                                                                                                                                             |
| 4) | No. of positions     | <b>01- UR</b>                                                                                                                                                                                                                                                                                                                                                                    |
| 5) | Remuneration         | (i) Consolidated remuneration of Rs.50,000/- per month, for visits not less than 12 in a month.<br>(ii) In case of visits less than 12 in a month, the Institute will consider appropriate remuneration on pro-rata basis.<br>(iii) During official tours, the Consultant will be provided TA/DA as decided by the Institute.<br>(iv) No other perks/ allowances are admissible. |
| 6) | Eligibility          | Advocate with standing of at least 03 years at the Bar with expertise in dealing with service matters at the Hon'ble High Court of Telangana/ Central Administrative Tribunal Telangana Circle.<br>OR<br>Officers retired from Central / State Government                                                                                                                        |

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|    |                                    | /Government bodies not below the rank of Under Secretary to Government of India or equivalent, having at least 03 years' experience in handling legal matters.                                                                                                                                                                                                                                                                                                                     |
| 7) | Nature of duties                   | <ol style="list-style-type: none"> <li>1. Render legal opinion on the issues coming before the Institute</li> <li>2. To assist the Institute for framing para-wise comments/ counter affidavit/ Petition etc.</li> <li>3. To assist and present in the Court at the time of hearing</li> <li>4. To assist the Institute in any policy decision matters as and when required</li> <li>5. Perform such other work of legal nature, as may be entrusted from time to time.</li> </ol> |
| 8) | No. of days and timings of working | <p>The Visiting Consultant may be required to visit the Institute for 3 days in a week. However, the requirement may increase or decrease, based on the work load. The willing candidates may take note of the same before attending the interviews.</p> <p>While the working hours in general are from 09:00 to 17:30, the selected candidate is expected to work late hours, as may be required from time to time.</p> <p>The incumbent is not entitled to any leave.</p>        |
| 9) | Termination of engagement          | The engagement is terminable by either side on giving 7 days' notice to the other side without citing any reason thereof.                                                                                                                                                                                                                                                                                                                                                          |

## 2. Food Safety Officer (On Contract):

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|----|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1) | Position             | Food Safety Officer (On Contract)                                                                                                                                                                                                                                                                                                              |
| 2) | Nature of engagement | Purely on temporary and contract Basis                                                                                                                                                                                                                                                                                                         |
| 3) | Period of engagement | Initially for a period of 01 year, extendable further based on the requirement and review of satisfactory performance, with due approval of the Competent Authority.                                                                                                                                                                           |
| 4) | No. of positions     | <b>01- OBC</b>                                                                                                                                                                                                                                                                                                                                 |
| 5) | Remuneration         | <ol style="list-style-type: none"> <li>(i) Consolidated remuneration of Rs. 60,000/- per month</li> <li>(ii) No other perks/ allowances are admissible.</li> </ol>                                                                                                                                                                             |
| 6) | Eligibility          | <p><b><u>Essential Qualification:</u></b></p> <p>A Bachelor's Degree in Food Technology with at least 60% marks or equivalent CGPA/UGC point scale.</p> <p style="text-align: center;">OR</p> <p>Any other equivalent/recognized qualification notified by the Central Government or Food Safety and Standards Authority of India (FSSAI).</p> |

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|    |                                    | <p><b><u>Desirable:</u></b> A Master's Degree in Food Safety, Food Science, or related disciplines, or a Diploma/Certificate in Food Safety/Quality Management.</p> <p><b><u>Experience:</u></b><br/> Minimum of 5 years of post-qualification experience in food safety, quality control, or related roles in one of the following:<br/> Industrial catering units.<br/> Food processing industries or food testing laboratories.<br/> Regulatory bodies such as FSSAI, state food safety departments, or public health laboratories.<br/> Experience in conducting food safety audits, inspections, or training programs on food safety regulations (e.g., HACCP, GMP, GHP).<br/> Desirable: Practical knowledge of food safety management systems, foodborne illness investigation, and compliance with the Food Safety and Standards Act, 2006</p>                                                                                                                              |
| 7) | Nature of duties                   | <ol style="list-style-type: none"> <li>1. Conduct regular inspections of food preparation and storage facilities on campus to ensure compliance with food safety regulations.</li> <li>2. Enforce food safety standards as per the Food Safety and Standards Act, 2006, and other relevant guidelines.</li> <li>3. Investigate food-related complaints and potential foodborne illness outbreaks.</li> <li>4. Provide training and awareness programs on food safety, hygiene, and sanitation for food handlers and campus stakeholders.</li> <li>5. Monitor and ensure adherence to HACCP, GMP, and GHP standards in campus dining facilities.</li> <li>6. Prepare reports and maintain records of inspections, audits, and corrective actions.</li> <li>7. Collaborate with local food safety authorities and regulatory bodies as required. Above Job Profile is illustrative. In addition to the above the Competent Authority may assign any job from time to time.</li> </ol> |
| 8) | No. of days and timings of working | <p>Six days a week. However, the requirement may increase or decrease, based on the work. The willing candidates may take note of the same before attending the interviews. While the working hours in general are from 09:00 to 17:30, the selected candidate is expected to work late hours, as may be required from time to time</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 9) | Termination of engagement          | <p>The engagement is terminable by either side on giving One month notice to the other side without citing any reason thereof.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

### 3. Student Counsellor (On Contract):

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|----|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1) | Position                           | Student Counsellor (On Contract)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2) | Nature of engagement               | Purely on temporary and Contract basis                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3) | Period of engagement               | Initially for a period of 01 year, extendable further based on the requirement and review of satisfactory performance, with due approval of the Competent Authority.                                                                                                                                                                                                                                                                                                                                                   |
| 4) | No. of positions                   | <b>01- UR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5) | Remuneration                       | 1. Consolidated remuneration of Rs.60,000/- per month.<br>2. No other perks/ allowances are admissible.                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6) | Eligibility                        | <b><u>Essential Qualification:</u></b><br>B.A/B.Sc. (Psychology) with certificate of Diploma in Counselling with minimum of Three-Year Experience in providing counselling to students at Educational Institutes.<br>OR<br>M.A/M.Sc. (Psychology) with minimum of Two-Year Experience in providing counselling to students at Educational Institutes.<br>OR<br>MBBS with Master's/Diploma in Psychiatric Medicine, with minimum of One-Year Experience in providing counselling to students at Educational Institutes. |
| 7) | Nature of duties                   | The job would involve active counseling of faculty, staff and students of the institute, with emphasis on students largely in the 18-21 age group, organizational work in connection with developing a suitable counseling programme for students, and liaison work with professional volunteer agencies and hospitals for the benefit of the population of the institute. Proficiency in the use of a variety of computer applications, M.S Word, Excel, Power-point or equivalent is a must.                         |
| 8) | No. of days and timings of working | Six days a week. However, the requirement may increase or decrease, based on the work. The willing candidates may take note of the same before attending the interviews.<br>While the working hours in general are from 09:00 to 17:30, the selected candidate is expected to work late hours, as may be required from time to time.                                                                                                                                                                                   |
| 9) | Termination of engagement          | The engagement is terminable by either side on giving one month notice to the other side without citing any reason thereof.                                                                                                                                                                                                                                                                                                                                                                                            |

## **GENERAL INSTRUCTIONS:**

1. The online application portal will be open from **11-11-2025** (06:00 PM) to **10-12-2025** (11:59 PM) on the NIT Warangal website — <https://nitw.ac.in/Careers/> under Project/Contractual Staff.
2. **The date, time, and venue of the interview will be communicated to shortlisted candidates through their registered e-mail IDs.** Candidates should regularly visit the Institute website for updates. Eligibility will be determined as on the date of the interview.
3. On the day of the interview, candidates must bring:
  - Original certificates supporting eligibility claims,
  - One set of self-attested photocopies of all documents,
  - An original Government-issued identity proof, and
  - Two recent passport-size colour photographs.
4. **Application fee:** ₹500/- for UR, EWS, and OBC candidates, and ₹300/- for SC, ST, PwD, and Female candidates.
5. Experience certificates must be issued by competent authorities.
6. Original documents must be produced for verification.
7. No TA/DA will be provided for attending the test/interview.
8. The Institute may conduct a test in addition to the interview, depending on the number of applicants and requirements.
9. The Institute reserves the right to not fill the advertised position, relax eligibility criteria in deserving cases, and reject any or all applications without assigning reasons.
10. Canvassing in any form will lead to disqualification.
11. The decision of the Institute in all matters shall be final and binding, and no correspondence or interim queries will be entertained.

**Sd/-**  
**Registrar**  
**NIT Warangal**