

DISTRICT HEALTH AND FAMILY WELFARE SOCIETY
O/o CIVIL SURGEON,
CIVIL HOSPITAL, SIRSA HARYANA-125055
PH NO. 01666-240155

ADVERTISEMENT

Applications are invited from eligible candidates to fill the following posts in District Sirsa under the Addiction Treatment Facilities (ATF) Scheme. Posts are purely on contract basis for a fixed period initially upto 31.03.2026 (extendable, subject to further administrative approval and performance).

Application form completed in all respect along with photocopy of all essential qualification certificates and relevant documents (attested/self-attested) must be submitted through Registered post to O/o, Civil Surgeon, Civil Hospital, Sirsa before the closing date i.e. 13-10-2025 by 04:00 P.m. In case the closing date is declared as a holiday the next working day will be considered as the closing day. After that, no application forms/documents will be accepted and no separate correspondence in this regard will be entertained by this office. This office will not be responsible for any postal delay. Candidates are also advised to visit the web site of NHM Sirsa i.e., www.nhmsirsa.org regularly for any corrigendum/notice/updates/result etc. Incomplete application forms shall be rejected. Candidates are also advised to read the instructions carefully before applying for the post.

Note:- Those Candidate whose earlier applied in Advt. No. NHM/SRS/2024-25/03 Dated 24-7-2024 for these posts are also applied fresh application as per revised selection criteria. Previously application submit by any candidate any not consider such as new application.

S.N	Name of Post	No. of Posts & Cat	Name of Schemes	Eligibility & Experience	Salary in Rs.
1	Doctor (Medical Officer)	UR-1	Addiction Treatment Facility	Essential Qualification:- MBBS from a recognized institution along with medical council registration(preferable: MD or equivalent qualification in Psychiatry)	Consolidated Salary- 60000/- per month
2	Nurse	UR-1	Addiction Treatment Facility	Essential Qualification:- ANM (preferable :GNM/BSc. Nursing)	Consolidated Salary - 20000/- per month
3	Counselor	UR-2	Addiction Treatment Facility	Essential Qualification:- Graduate in Psychology/ Social work/ Sociology (preferable :Masters in above disciplines)	Consolidated Salary - 20000/- per month
4	Data Manager	UR-1	Addiction Treatment Facility	Essential Qualification:- Graduate (preferably with qualification/experience in computer applications)	Consolidated Salary - 15000/- per month

Important Instructions for candidates

Reservation as per Haryana Govt. Rules. **if candidate of ESM categories are not available then the category of ESM will be converted into its parent category. for e.g if Gen ESM candidates are not available, then candidates from general category will be selected on Gen ESM Post.** It is mandatory for staff to maintain Head Quarter and reside at the Place of Posting. Number of Posts may increase, decrease or withdrawn at any time. **The Posting Stations may be allotted as per Merit.**

1. **Application fee Rs. 200/- for General category and 100 /- for reserved category. Candidate should submit the above fee in the account as detailed below:-**

“Account No.: 36454121591

IFSC Code: SBIN0011952

Account Holder Name “District Health & family welfare Society, Sirsa (user fee)” ,

Bank Name – State Bank of India, Air force Station Sirsa“.

This fee is Non Refundable. Candidate should attach the 2 copies of acknowledgement slip of fee Submitted by him/her with the application form.

Note:- Application fee can be submitted through Any UPI /Google Pay/ Paytm / Phone Pay.

2. The candidate should give details of all the examinations passed from Matriculation or its equivalent onwards and mention total and percentage of marks obtained and maximum marks in each examination. The candidates are advised to attach self-attested photocopy of essential qualification certificates / diploma / degree / DMC / Exp. Certificate / Registration Certificate/ Cast Certificate/ Certificate of Residence proofs with the application form. Application form should be complete in all respects duly filled in by the candidates in their own handwriting in capital letters and signed by the candidate.
3. Bring all relevant original certificates at the time of document verification.
4. Applicant can apply for more than one post, mentioning name of Scheme/Program for which he/she applied. Separate Application should be submitted for separate post and program as mentioned in advertisement.
5. Selection will be made as per letter no NHM/Admin/HRC-1/2025/4306-26 dated 06-05-2025(Attached) or and any amendment issued by higher authorities time to time.
6. Incomplete Application form shall be rejected. Application without fee & certificates shall be rejected.
7. **If a candidate has passed his/her education from Private/Deemed University then he/she has to submit UGC approved certificate for University and Courses for the period of Degree / Diploma**
8. Any sort of canvassing or influencing the officers related to selection and recruitment process would result in immediate disqualification of the candidate.
9. **Service Bylaws of NHM 2018 Not applicable for all the posts under ATF.**

10. District authority has right to reject any application if found improper or having misleading information.
11. Any additional work/placement under NHM can be assigned by appointing authority.
12. In case of unsatisfactory performance and conduct the service shall be terminated service by laws governing the condition of service of contractual employees of the state health Mission Haryana 2018 will be fully applicable on the selected candidate.
13. The candidature of the candidate will be purely provisional for all the posts and will be subject to their satisfying the prescribed eligibility condition. If any stage before or after joining duty, It is found that candidate does not fulfill any of the eligibility criteria or information furnished by the candidate is incorrect/false, his/her candidature for the post shall stand cancelled without any notice and any reference.
14. It is clarified that a person/candidate who has been terminated or discontinued from any Govt. Service or from the service of NHM as per the provision mentioned in the NHM Service Bye Laws at clause no-21(b) & (C). he/she will be treated as disqualified candidate for any fresh requirement under NHM as per the provision mentioned in the service bye laws clause no- 9 (2) "Disqualification "No person who has been dismissed from the mission under any state or at National Level or from the service of Govt. of India or any state Government or any local authority a cooperation or institute shall not be eligible for the appointment to any posts.
15. Person having any criminal case pending against him/her in any court of law will not be eligible to apply for these posts.
16. Some posts are subject to clarification from State Headquarters in which case any post can be cancelled as per their direction.

NOTE:-1. NOC from present employer should be attached with application form.

2. Experience should be obtained after essential qualification.

3. Candidates can apply for more than one post but separate application will be accepted for each post.

17. **Residence proof: Any 3 Document from the below mention list should be produced to avail weight age for the District Sirsa.**

S.N	List of Documents for Proof of Address (residential proof)(Any Three)
1	Passport
2	Voter ID card
3	Ration card with Address
4	Caste and Domicile Certificate with address and the photo issued by State Govt.
5	Parivar Pehchan Patra
6	Electricity Bill (not older than last three months)

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Civil Surgeon Cum Chairman
Executive Committee,
DH&FW Society, Sirsa

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*Application Form.***

[illegible]

C	Work Experience from any State Govt./ Semi Govt./UT/ any Govt. board/Corporation/NHM Private Hospitals / Labs, which are JSI/NABH/NABL accredited / ISO Certified <i>(Starting from the latest) (Attach Additional Sheet, if Required)</i>			
	Period of Job			Name of Organization/Institution/Department GIS/ESI/GPF/EPF no if any
Designation (From Latest Job)	From	TO		
D	Any Other Information, the Candidate would like to give in support of her/his candidature (Attach Additional Sheet, If Required)			
E	Weather any relevant working Exp. in Health Department	Yes/No	If yes Name	Name Health Institution:-
<p>Declaration: No Criminal Case/FIR is pending against me at any Court of law. All Information given in the Application For miscorrect and true to the best of my knowledge. My candidature may be rejected, if found any information incorrect/false/misleading and any Civil/Criminal legal action can be taken against me for this.</p> <p>NOTE:-1.NOC from present employer should be attached with application form. 2.Experience should be obtained after essential qualification and relevant to post applied. 3 . I have read instructions carefully given in advertisement.</p>				
Date:		(Signature of the Candidate)		
<i>(To be filled by the candidate) (Attach Additional Sheet, if Required)</i>				
List of Document attached:-				
1.		7.		
2.		8.		
3.		9.		
4.		Details of Fee-(DD/Online payment)		
5.		Name of Bank		Amount-
6.		Reference ID/Transaction ID		Date-
<p>Date:</p> <p>(Signature of the Candidate))</p>				