

ADVERTISEMENT FOR PROJECT TECHNICAL SUPPORT ON PURELY CONTRACTUAL BASIS FOR AN EXTRAMURAL RESEARCH PROJECT

Applications are invited for “**Project Technical Support**” in a research project titled “**A Single arm feasibility study of Metronomic Chemotherapy (Etoposide + Methotrexate + Celecoxib – ETOMECH) in Advanced, Inoperable, and Metastatic Head and Neck Squamous Cell Carcinoma**”, funded by **Uttarakhand Manav Seva Samiti, Delhi (UKMSSD)** on contractual basis in the **Department of Medical Oncology Haematology, AIIMS, Rishikesh** as per the below-mentioned details:

Details	Requirements/Information
Name of the Post	Project Technical Support
Number of Post	1 (One)
Age	- Not exceeding 35 Years
Location of position	Department of Medical Oncology Haematology, AIIMS, Rishikesh
Qualifications	Essential Qualification: - Three Years Graduate degree (BSc in any field) AND three Years post qualification experience relevant to the study - Candidate must have at least one year of experience with Clinical research projects - Good clinical practices certification (GCP) Desirable Qualifications: - Proficiency in English and Hindi language. - Experience with MS-Word, Excel and other
Job Profile	- Assist the Principal Investigator and Co-investigators in the screening of participants, eligibility and consents. - Assure all study documentation is maintained properly and updated regularly. - Administer the intervention and record data - Manage document archival (Physical form) and data entry into data recording platform
Duration of post	Initial recruitment for One-year , extension as applicable depending upon the budget grant from the funding agency
Monthly Salary	Rs. 25,000/-per month

Nature of Employment: Temporary / Contractual/ co- terminus with the project

Duration of Employment: Initial recruitment for 1 year or early in case of project termination/extension as applicable, depending on the candidate’s performance and budget grant from the funding agency.

Last date of application: Within 7 days of Advt. publication on institute website.

Job Location: Department of Medical Oncology Haematology, AIIMS, Rishikesh

Date and time of Interview: This will be communicated through email, only to the shortlisted candidates. For any queries contact: deepak.monc@aiimsrishikesh.edu.in

Terms and Conditions

- Method of recruitment is by interview.
- The Selected candidate will have to join within 10 days of declaration of results.
- It is **NOT permanent employment** with AIIMS Rishikesh.
- The posts are purely on a **contract basis**; the contract will be for a period of One Year, and may be terminated/extended till the project is completed depending on performance.
- NO claim for any other regular post in AIIMS Rishikesh shall be entertained.
- Employee Performance Indicator will be applied.
- Candidate must bring a completely filled application form.
- Incomplete applications or applications received after due date will not be considered.
- No TA/ DA will be paid for the interview.
- Qualification, experience, other terms and conditions may be relaxed/ altered at the discretion of Recruitment Committee/PI
- No other allowance/ facilities other than consolidated salary shall be admissible.
- Decision of Recruitment Committee will be final.
- Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- If the performance of the appointee is not found satisfactory by the Principal Investigator appointment can be terminated at any time without any prior notice/compensation.
- The appointee may be relieved from the current job position, by serving one-month prior notice, if the notice period is less than 01 month, an amount equal to the salary of 01 month will have to be deposited for relieving certificate.
- It is mandatory to have a health insurance coverage before joining.
- Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- Applicants must fill up all the columns of application form properly. Single/consolidated SCANNED PDF of the signed application along with its enclosures and complete in all respects should be mailed to the deepak.monc@aiimsrishikesh.edu.in by the last date of application
- Incomplete application will be rejected and no further communication in this regard will be entertained.

Principal Investigator

AIIMS, Rishikesh

Application Performa for the post of Project Technical Support

1. Name (in capital letters): _____
2. Application for the Post of: _____
3. Date of Birth: _____
4. Age: _____
5. Whether belongs to SC/ST/OBC category: _____
6. Sex: _____
7. Nationality: _____
8. Marital Status: _____
9. Address: _____
10. Mob. No. _____ Landline No. _____
11. E-mail ID: _____

Educational Qualifications:

S.No	Examination passed	Board/University	Passing Year	Percentage scored
1				
2				
3				
4				
5				
6				

Experience (Post Qualification):

S.No	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1						
2						
3						
4						
5						
6						

Signature

Date: _____ Place: _____ Enclosures attached:-

Note: Scanned copied of all qualifications to be attached and sent via email.