



**Headquarters, Coast Guard Region (A&N), Sri Vijaya Puram**

Post Box No. 716

Haddo Post, Sri Vijaya Puram – 744102

<b>Date of Advertisement published in the Employment News</b>	<b>27 Sep 25 – 03 Oct 25</b>
<b>Last date of receipt of applications</b>	<b>11 Nov 25</b>

1. Indian Coast Guard invites applications in the prescribed format as given at **Annexure-I** from eligible Indian citizens for filling up the following vacancies by Direct Recruitment:-

- I. (a) **Name of the Post: Motor Transport Driver (Ordinary Grade)**, {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 02 in the pay matrix}

- (b) **Category-wise No. of Vacancies:**

<b>Category</b>	<b>No. of Vacancy*</b>
EWS (Economically Weaker Section)	02
<b>Total :</b>	<b>02</b>

\*Subject to variation

- (c) **Eligibility Criteria:**

**Essential:-**

- (i) Matriculation pass from recognised Boards.
- (ii) Must possess valid driving license for both heavy and light Motor Vehicles.
- (iii) Should have at least two years experience in driving Motor Vehicles.
- (iv) Knowledge of Motor Mechanism (should be able to remove minor defects in vehicles).

- (d) **Age Limit and Relaxations.**

**Between 18 - 27 years** (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards).

- II. (a) **Name of the Post: Multi-Tasking Staff (Peon)** {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 01 in the pay matrix}

- (b) **Category-wise No. of Vacancies:**

<b>Category</b>	<b>No. of Vacancy*</b>
EWS (Economically Weaker Section)	01
<b>Total :</b>	<b>01</b>

\*Subject to variation

(c) **Eligibility Criteria:**

**Essential:-**

- (i) Matriculation pass from recognised Boards.
- (ii) Two years experience as Office Attendant.

(d) **Age Limit and Relaxations.**

**Between 18 - 27 years** (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards).

III. (a) **Name of the Post:**      **Multi Tasking Staff (Daftry),**  
(General Central Service, Group 'C' Non-Gazetted, Non-Ministerial in Pay Level - 01 in the pay matrix).

(b) **Category-wise No. of Vacancies:**

Category	No. of Vacancy*
EWS (Economically Weaker Section)	01
<b>Total:</b>	<b>01</b>

\*Subject to variation

(c) **Eligibility Criteria:-**

**Essential:-**

- (i) Matriculation or equivalent pass.
- (ii) Two years experience as Office attendant.

(d) **Age Limit and Relaxations**

**Between 18 - 27 years** (Relaxable for Govt. servants upto 40 years in accordance with the instructions or orders issued by Central Government in this regards).

IV. (a) **Name of the Post:** **Multi Tasking Staff (Packer),** {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 01 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Category	No. of Vacancy*
UR(Unreserved)	01
<b>Total :</b>	<b>01</b>

\*Subject to variation

(c) **Eligibility Criteria:**

**Essential:-**

- (i) Matriculation pass from recognised Boards.
- (ii) Two years experience in the trade.

(d) **Age Limit and Relaxations.**

**Between 18 - 27 years** (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards.)



- V. (a) **Name of the Post: Lascar I<sup>st</sup> Class**, {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 01 in the pay matrix}

- (b) **Category-wise No. of Vacancies:**

Ser	Category	No. of Vacancy*
(i)	OBC (Other Backward Class)	01
(ii)	EWS (Economically Weaker Section)	02
(iii)	UR (Unreserved)	01
<b>Total :</b>		<b>04</b>

\* Subject to variation

- (c) **Eligibility Criteria:**

**Essential:-**

- (i) Matriculation pass from recognized Boards.  
(ii) Three years experience in service on Boat.

- (d) **Age Limit and Relaxations.**

**Between 18 - 30 years** (Relaxable for Other Backward Class candidates upto 03 years and Government Servants upto 40 years in accordance with the instructions or orders issued by Central Government in this regards).

2. **How to Apply.** Application form should be filled either in English or Hindi as per the prescribed format given at **Annexure-I**. The applications with duly affixed self attested colour photograph should be accompanied by photocopies of the documents listed below, duly self attested with name and date. No original certificates are to be forwarded alongwith the application form:-

- (a) Valid Photo ID proof  
(b) Date of birth proof (Class X Passing certificate OR Birth certificate).  
(c) Matriculation or equivalent marksheet and certificate.  
(d) 12<sup>th</sup>/UG/PG/Diploma marksheet and certificate as per the essential eligibility.  
(e) Latest Category certificate {Other Backward Class (OBC) and Economically Weaker Section (EWS)} for reserved category Candidates as per the prescribed format given at **Annexure-II and Annexure-III** respectively.  
(f) Experience certificate, Driving License for both heavy and light motor vehicles (if applicable).  
(g) NOC '*No Objection Certificate*' from the employer for presently serving in any Government Organization (if applicable).  
(h) Two latest passport size colour photographs.  
(j) Applicants are to enclose a separate blank envelope with Rs. 50/- postal stamp (pasted on the envelope) addressed to themselves with the application.

**Note:-**

(i) **The date of issue of all the above documents is to be on or before to closing date of application i.e. 11 Nov 25.** The crucial date for reckoning the eligibility with regards to age and educational qualification etc. will be the last date for receipt of applications.

(ii) Reserved category candidates applying against unreserved post will not be entitled for age relaxation.

3. The duly filled applications alongwith all the requisite documents should be forwarded to **The Commander, Coast Guard Region (A&N), Post Box No.716, Haddo (PO), Sri Vijaya Puram 744102, A&N Islands** by **ordinary post only** within **45 days** from the date of publication of the advertisement in the Employment News.

4. **Mode of Selection**

(a) **Scrutiny of Applications.** All applications received from the candidates will be scrutinized subject to the eligibility criteria and necessary documents and the admit cards will be issued to the shortlisted candidates for document verification and appearing in the written examination.

(b) **Document Verification.** All the shortlisted candidates will undergo document verification prior appearing in the written examination. Candidates will be required to bring their original documents and self-attested photocopies (02 sets) of the same as per the directives/ instructions given in their admit cards.

(c) **Written Examination.** All the shortlisted candidates will undergo written examination which will consist of subjects in General English, General Knowledge, Simple Maths and relevant trade questions based on the educational/technical qualifications prescribed for the post. The written examination will be pen-paper based and one hour duration. The Question Paper (bilingual) for written examination will consists of 80 objective type questions with one mark for each correct answer and there will be no negative marking. Candidates who qualify the written test are to be shortlisted for the skill/trade test (where applicable), which is qualifying in nature.

(d) **Skill/Trade Test.** The candidates who qualify the written test will be called for skill test (as applicable), which is qualifying in nature.

(e) **Merit list.** Merit list will be prepared strictly based on merit position as per marks obtained in written examination and will be published on the Indian Coast Guard website alongwith necessary instructions.

5. **Important Instructions to Candidates**

(a) Before applying for the post, the candidates should ensure that he/she fulfils the eligibility and other norms mentioned in the advertisement. Furnishing of wrong/ false information will lead to disqualification and ICG will not be responsible for any consequence of furnishing of such wrong/false information.



(b) Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any, information provided by the candidate is found false or is not found in conformity with eligibility criteria mentioned in the advertisement.

(c) It is mandatory that the envelope containing the application should be clearly superscribed in BOLD letters with notation "**APPLICATION FOR THE POST OF \_\_\_\_\_**" and also the category for which they applied for viz. UR/EWS/OBC (Non Creamy Layer). Applications without these notations will be summarily rejected.

(d) Applications with the following deficiencies will be summarily rejected:-

- (i) Incomplete applications.
- (ii) Applications found over aged on the last day of receipt of applications as per advertisement.
- (iii) Overwriting/ cuttings/ corrections/ incorrect information according to enclosures.
- (iv) Photographs not affixed.
- (v) Photocopies of self attested documents not found enclosed.
- (vi) A separate blank envelope with Rs. 50/- postal stamp (pasted on the envelope) addressed to themselves, not enclosed with the application.

(e) Candidates working in Govt departments are to forward their application through proper channel only before the due date of receipt of application alongwith NOC issued by concerned authority.

(f) SC/ST candidates are entitled for 2<sup>nd</sup> class rail/ bus fare by shortest route as per Govt rules and the same will be reimbursed at the venue of written examination on submission of tickets. The above concessions are not admissible to those Scheduled Castes/ Scheduled Tribes candidates who are already in Central/ State Govt service.

(g) Mere appearance/ qualifying in the written examination does not confer any right on the candidate to claim for appointment unless he/she fulfils the eligibility criteria.

(h) Candidates selected for appointment to a Group 'C' post are liable for posting initially at any unit/establishment under Coast Guard Region (A&N) with all India transfer liability.

(j) Candidates are advised to visit ICG website i.e [www.indiancoastguard.gov.in](http://www.indiancoastguard.gov.in) on a regular basis for important updates regarding the said recruitment.

APPLICATION FOR THE POST OF

IN INDIAN

COAST GUARD

1.

Name of the Applicant (in block letters)

:
2.

Post applied for

:
3.

Date of Birth (in Christian era) & age

:
4.

Father's Name

:
5.

Permanent Address

:
6.

Correspondence Address (With Pin Code)

:
7.

Email Id

:
8.

Phone No. (Mobile and Landline)

:
9.

(a) Educational Qualifications

:

Affix a recent  
Passport Size  
Photograph

Examination Passed	Year of Passing	Division/ % of Marks	Name of Board/ University

- (b) Experience (in relevant field), if any

:
10.

Gender (Male/Female)

:
11.

Nationality

:
12.

Whether Physically Handicapped (Yes/No)

:
13.

Whether belongs to SC/ST/OBC/EWS/Others

:
14.

Whether Departmental Candidate (Yes/No)

:

**Declaration:** I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/ appointment may be cancelled/ terminated without any notice. I also declare that I am a citizen of India by birth/domicile.

Left-hand Thumb impression

Place:  
Date:

Signature of the applicant



**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (OBC)**  
**APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt/Km\*\_\_\_\_\_ son/daughter of \_\_\_\_\_  
\_\_\_\_\_ of village \_\_\_\_\_  
District/Division \_\_\_\_\_ in the \_\_\_\_\_  
\_\_\_\_\_ State \_\_\_\_\_ belongs  
to the \_\_\_\_\_ Community which is recognized as a backward  
class under:

- i) Resolution No. 12011/68/93-BCC dated the 10<sup>th</sup> September, 1993, published in the Gazette of India Extraordinary – Part I, Section I. No. 186 dated 13<sup>th</sup> September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I, Section I, No. 163 dated 20<sup>th</sup> October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24<sup>th</sup> May 1995 Published in the Gazette of India extraordinary Part-I, Section I, No. 88 dated 25<sup>th</sup> May, 1995.
- iv) Resolution No. 12011/96/94-BCC dated 9<sup>th</sup> March, 1996.
- v) Resolution No. 12011/44/96-BCC dated the 6<sup>th</sup> December, 1996, published in the Gazette of India – Extraordinary part I, Section I, No. 210, dated the 11<sup>th</sup> December, 1996
- vi) Resolution No. 12011/13/97-BCC dated 3<sup>rd</sup> December, 1997.
- vii) Resolution No. 12011/99/94-BCC dated 11<sup>th</sup> December, 1997.
- Viii) Resolution No. 12011/68/98-BCC dated 27<sup>th</sup> October, 1999.
- ix) Resolution No. 12011/88/98-BCC dated 6<sup>th</sup> December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No. 270, 6<sup>th</sup> December, 1999.
- x) Resolution No. 12011/36/99-BCC dated 4<sup>th</sup> April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No. 71 dated 4<sup>th</sup> April, 2000.
- xi) Resolution No. 12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No. 210 dated 21.9.2000.

Shri /Smt/Km \_\_\_\_\_ and/or his family ordinarily  
reside(s) in the \_\_\_\_\_ District/Division of the  
\_\_\_\_\_ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India. Department of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide Govt. of India, DOP&T O.M.No. 36033/3/2004 dated 09.03.2004 and 14.10.2008.

Dated:

District Magistrate or  
Deputy Commissioner etc.

Seal:

**NOTE-I:**

(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

below:-

(b) The authorities competent to issue Caste Certificate are indicated

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup> Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar.

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

**NOTE-II:** The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuring that the candidate does not fall in the creamy layer.

The OBC candidates should furnish the relevant OBC Certificate in the prescribed format prescribed for Central Government jobs issued by the competent authority on or before the Closing Date as stipulated in the Notice.



**Government of .....**  
**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

**VALID FOR THE YEAR**\_\_\_\_\_

This is to certify that Shri/Smt/Kumar \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_. Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family\*\* is below Rs 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

**Recent Passport size  
attested photograph  
of the applicant**

\*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "**Family**" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.