



**वाडिया हिमालय भूविज्ञान संस्थान**  
(विज्ञान और प्रौद्योगिकी विभाग, भारत सरकार का एक स्वायत्तशासी संस्थान)  
**33, जनरल महादेव सिंह मार्ग,**  
**देहरादून- 248001**

विज्ञापन सं०: 3001/01/सामान्य भर्ती/2025/स्था०

**विज्ञापन**

संस्थान में निम्नांकित नियमित पदों पर नियुक्ति के लिये पात्र भारतीय नागरिकों से ऑनलाईन आवेदन आमन्त्रित किये जाते हैं:-

क्रं सं०	पद नाम	पदों की संख्या						वेतन लेवल (7वें केंद्रीय वेतन आयोग अनुसार)
		ई. डब्ल्यू. एस.	सामान्य	अनुसूचित जनजाति	अनुसूचित जाति	अन्य पिछड़ी जाति	कुल पद	
ए	भण्डार एवं क्रय अधिकारी	—	01	—	—	—	01	पे मैट्रिक्स लेवल-7

उपर्युक्त पदों के लिये विस्तृत नोटिस, जिसमें शैक्षिक योग्यताएं, आयु सीमा, ऑनलाईन आवेदन की तिथि, आवेदन जमा करने की अंतिम तिथि, आवेदन शुल्क इत्यादि सम्मिलित हैं, हमारे संस्थान की वेबसाइट पर उपलब्ध हैं। इच्छुक अभ्यर्थी विवरणों को डाउनलोड कर सकते हैं तथा वाडिया हिमालय भूविज्ञान संस्थान, देहरादून की वेबसाइट [www.wihg.res.in](http://www.wihg.res.in) के माध्यम से ऑनलाईन आवेदन कर सकते हैं। आवेदन के लिए कोई अन्य माध्यम/विधि स्वीकार्य नहीं होगी।

निदेशक, वाडिया हिमालय भूविज्ञान संस्थान उपयुक्त अभ्यर्थी के उपलब्ध न होने पर अथवा किसी अन्य कारण से बिना कोई कारण नियत किए किसी भी या सभी आवेदनों को निरस्त करने या किसी भी पद को न भरने का सर्वाधिकार सुरक्षित रखते हैं।

अन्तिम तिथि रोजगार समाचार में इस विज्ञापन के प्रकाशन से 30 दिन तक होगी।

S/d-  
रजिस्ट्रार



**WADIA INSTITUTE OF HIMALAYAN GEOLOGY**  
(An Autonomous Institution under Department of Science & Technology, Govt. of India)  
**33, General Mahadeo Singh Road**  
**DEHRA DUN – 248001 (U.K.)**

Advertisement No.: 3001/01/General Recruitment/2025/Estt.

**ADVERTISEMENT**

Online applications are invited from eligible Indian citizens for appointment for the following regular posts in the Institute:-

Sl. No.	Name of the posts	No. of vacancies						Pay Level (As per 7 <sup>th</sup> Central Pay Commission)
		EWS	UR	ST	SC	OBC	Total Posts	
A	Store & Purchase Officer	-	01	-	-	-	01	Pay Level – 7

The detailed Notice for the above posts, including educational qualifications, age limits, commencement of online application, last date for submission of application, application fee, etc. is available on our website. Interested candidates can download the details and apply through online mode given on the website of Wadia Institute of Himalayan Geology, Dehradun [www.wihg.res.in](http://www.wihg.res.in). No other means/mode of application will be accepted.

Director, Wadia Institute of Himalayan Geology reserves the right to reject any or all the applications without assigning any reason or not to fill any post, if suitable candidates are not available or because of any other reason.

The closing date will be 30 days from the date of publishing of this advertisement in Employment News.

S/d-  
**REGISTRAR**



**WADIA INSTITUTE OF HIMALAYAN GEOLOGY**  
(An Autonomous Institution of Department of Science & Technology, Government of India)  
**33, General Mahadeo Singh Road**  
**DEHRA DUN - 248 001**

No. 3001//01/General Recruitment/2025/Estt.

Dated: 22-07-2025

**ADVERTISEMENT NOTICE**

The Institute invites applications from eligible Indian citizens for the following regular post:-

- (A) **Store & Purchase Officer** : **ONE POST (AGAINST UR CATEGORY)**
- Scale of Pay : PAY MATRIX LEVEL – 7  
(Pre-Revised) PB-2: Rs. 9,300-34,800 + GP Rs. 4,600/-
- Age limit : Not exceeding 35 years.
- Essential qualification** : (1) A 1<sup>st</sup> class or high second class degree from a recognized University with Govt. recognized diploma in Material Management.
- (2) 10 years experience in a Central Govt. Deptt./Autonomous Body or Public Sector Undertaking of which at least 3 years should be in immediate lower grade.
- (3) Through knowledge of Indenting, Accounting and purchase of scientific stores.
- Desirable qualification** : (1) Master's Degree in Science or Arts or Commerce.  
(2) Knowledge of Computer-aided Material Management.

**1. IMPORTANT DATES:**

(a)	Commencement of online application	22.07.2025 from 10:00 AM
(b)	Last date for submission of application & payment	21.08.2025 upto 17:00 PM

**2. HOW TO APPLY:**

- (a) Candidates are required to apply through the link respective link given on the website of Wadia Institute of Himalayan Geology, Dehradun [www.wihg.res.in](http://www.wihg.res.in). No other means/mode of application will be entertained.
- (b) Candidates are required to have a valid personal email ID and Mobile Number. It should be kept active during the entire procedure of this recruitment.
- (c) In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying Online.

- (d) Carefully fill in the complete details in online application form. Scan and upload your recent colour photograph and signature at appropriate places as per instructions contained in the online application format, and submit the same in Online. Login ID and PASSWORD would be provided through email and SMS on registration and keep it till completion of all the steps for successful submission of application and for future records.
- (e) Candidates submitting their online applications from Internet-cafe shall doubly ensure that all particulars filled-in are correct in all respects including uploading of their recent photographs and signatures. Mistake, if any, cannot be changed after submission of online application.
- (f) The candidates should take a printout of the online application and preserve it for record. The application printout with photograph affixed will also have to be submitted during documents verification at the time of interview/skill test along with the self-attested copies of certificates in support of Age, Qualifications, Experience, Caste, Caste Validity, Non-Creamy Layer, Physical disability, etc. as applicable.
- (g) Institute may send their admit cards/call letters to the shortlisted candidates at his/her registered email ID's. However, candidates are advised in their own interest to view website from time to time with regard to the call letters and other updates about Interview/skill test. No correspondence shall be entertained by the WIHG nor shall WIHG send separate intimation to the candidates to this effect.
- (h) Candidates in their own interest are advised, not to wait till the last date & time for applying online. They should register well before the time for last date of submission of applications. WIHG shall not be responsible, if candidates are not able to submit their application due to last time rush.

### **3. GENERAL INSTRUCTION FOR FILLING UP OF APPLICATIONS FORM:**

- (a) The candidates shall apply through On-line mode only, as per the eligibility criteria mentioned in the advertisement.
- (b) Before starting to fill-up, the online application, keep ready with you the following details/documents/information:
  - ❖ Registered User E-Mail ID.
  - ❖ Registered User Mobile Number.
  - ❖ Personal and Educations qualifications details.
  - ❖ Separate Scanned copy (PDF) of educations qualification, experience certificates, testimonials, age proof certificate, caste certificate, etc.
  - ❖ Details of Debit Card/Credit Card/Net Banking, etc. for making application fee.
  - ❖ Scanned copy of recent colour photograph.
  - ❖ Scanned copy of signature with Black or Blue ink pen.

### **4. APPLICATION FEE:**

The candidates have to pay application fee online through the prescribed link at online application portal. The application fee payable for the post is as under.

(A) Store & Purchase Officer - Rs. 1000/- (For Gen/OBC/EWS candidates)

- Application fee is exempted for SC/ST/PH/Widows, divorced women/women judicially separated from their husband & who are not re-married and Ex-service man candidates.
- Candidates are therefore advised to verify their eligibility conditions before applying. Fee once paid will not be refunded under any circumstances.
- Application fee will be paid through online mode i.e Debit Card/Credit Card/Net Banking etc. There will not be any other mode of payment of application fee.

## 5. ELIGIBILITY CUT OFF DATE AND AGE RELAXATION, RESERVATION, ETC:

The cut-off date for determining various eligibility criteria (Educational Qualification, Age Limit, Experience etc.) will be **01.04.2025**

The maximum relaxation in upper age limit will be as under:-

Sl. No.	Category of Persons	Extent of age relaxation/concession
1.	Scheduled Caste/Scheduled Tribe	5 years
2.	Other Backward Classes	3 years
3.	Widows, divorced women and women judicially separated from their husbands and who are not re-married (Applicable only on Group 'C' posts)	Upto the age of 35 years (up to 40 and 38 years for members of Scheduled Castes/ Scheduled Tribes and Other Backward Classes respectively).
4.	Departmental candidates with three years continuous service in Central Government for appointment to Group 'C' and erstwhile 'D' (now MTS posts) by direct recruitment which are in the same line or allied cadres. (An applicant claiming age relaxation under this para should produce a certificate from his/her employer to the effect that he/she is a Government Servant as on the date of Advertisement).	Up to 40 years of age. (45 years for SC/ST and 43 years for OBC category).
5.	Departmental candidates with three years continuous service in Central Government for appointment Group 'A' and Group 'B' post filled through UPSC (other than those filled on the basis of competitive examination) and posts which are exempted from purview of UPSC (where recruitment is made by organization themselves).	5 years
6.	Persons ordinarily domiciled in the U.T. of Jammu & Kashmir during 01.01.1980 to 31.12.1989	5 years
7.	Persons with disabilities (including women) (a) SC/ST (b) OBC	10 years 15 years 13 years
8.	Ex-serviceman: Ex-serviceman ECO/SSCO : Group A & B posts services posts filled by direct recruitment otherwise than on a result of any open All India competitive examination held by UPSC subject to the condition that (i) the continuous service rendered in the Armed Forces by an ex-servicemen is not less than six months after attestation (ii) resultant age after deducting his age does not exceed the prescribed age limit by more than three years and (iii) conditions prescribed in OM No.: 39016/10/79-Estt. (C) dated 15.12.1979.	Period of Military service plus 3 years.

### Note:-

- (a) **For SC/ ST applicants:** SC/ST applicants seeking age-relaxation, reservation, etc. shall invariably submit the requisite Certificate as per format (**Annexure-I**) from competent authority (certifying that their Caste/Sub-Castes/Communities are approved by the Government of India under SC & ST Category).

- (b) **For OBC applicants:** OBC applicants not covered under the Creamy Layer, as per the Standing Instructions of the Government of India as amended from time to time, seeking age-relaxation, reservation, etc. shall invariably submit the requisite Certificate as per format (**Annexure-II**). Further, he / she should not fall in creamy layer on the crucial date.
- (c) The age relaxation for Ex-servicemen will be as per Govt. of India Rules. Ex-serviceman candidates shall invariably submit the requisite Certificate as per format (**Annexure-III**).
- (d) If candidate already in service in Central Government/State Government/PSU/Autonomous Body/Corporation etc., they are required to submit experience certificate by the respective organization certifying that-
1. Certificate from the present employer indicating pay scale, basic pay, details of allowance, designation, nature of duties, etc.
  2. Certificate issued by the last employer indicating designation (s), pay scale of each post period of service rendered in each post etc.
- (e) Applicants must satisfy about their eligibility as on 01.04.2025 before applying. The WIHG will take up verification of eligibility conditions with reference to original documents only after the candidates have qualified for skill test/interview, etc.

## **6. IMPORTANT GENERAL INFORMATION/CONDITIONS/INSTRUCTIONS:-**

- (a) **MINIMUM ESSENTIAL QUALIFICATIONS:** All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.

NOTE-I: The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview/written examination/presentation/skill test, etc.

NOTE-II: IN THE EVENT OF NUMBER OF APPLICATIONS BEING LARGE, INSTITUTE WILL ADOPT SHORT LISTING CRITERIA TO RESTRICT THE NUMBER OF CANDIDATES TO BE CALLED FOR INTERVIEW/WRITTEN EXAMINATION/PRESENTATION/SKILL TEST, ETC. TO A REASONABLE NUMBER BY ANY OR MORE OF THE FOLLOWING METHODS:

- On the basis of Desirable Qualification (DQ) or any one or all of the DQs if more than one DQ is prescribed.
- On the basis of higher educational qualifications than the minimum prescribed in the advertisement.
- On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.
- By counting experience before or after the acquisition of essential qualifications.
- By invoking experience even in cases where there is no experience mentioned either as Essential Qualification (EQ) or as Desirable Qualification (DQ).
- By holding a Recruitment Test.

THE CANDIDATE SHOULD, THEREFORE, MENTION ALL HIS/HER QUALIFICATIONS AND EXPERIENCE IN THE RELEVANT FIELD/EXPERTISE AND ABOVE THE MINIMUM QUALIFICATIONS.

- (b) Selected candidates will be appointed initially on two year's probation basis. Continuation of their service will depend on satisfactory clearance of probation. Selected candidates not having working knowledge IN Rajbhasha OR Hindi, will have to acquire working knowledge of Hindi before clearance of their probation periods. The candidates selected to these posts, will be governed by the New Pension Scheme.
- (c) **SELECTION PROCEDURE:** The final selection will be on the basis of merit in skill test/personal interview.

- (d) Those candidates who shortlisted for skill test/personal interview after scrutiny. The list of the shortlisted candidates will be made available on the Institute website "[www.wihg.res.in](http://www.wihg.res.in)".
- (e) Under any circumstances, the request to change of skill test/personal interview will not be accepted.
- (f) No TA/DA will be paid by the Institute for attending skill test/personal interview etc.
- (g) Interim correspondence will not be entertained and replied to.
- (h) Only selected candidates will be informed about their selection in due course on completion of their selection process and no other correspondence on the subject will be entertained.
- (i) Convassing in any form will lead to disqualification.
- (j) The shortlisted candidate, working in Govt. Establishments, Public Sector Undertakings, State Government, Universities and Autonomous Bodies, will be allowed to appear for a skill test/personal interview, etc. only if he/she brings a No Objection Certificate from his/her present employer.
- (k) The online application data related to the advertised posts will be preserved/available up to the period of six month only, from the date of declaration of final result of respective post and thereafter, these shall stand destroyed.
- (l) The WIHG may, at its discretion, hold selection process as and when necessary in case need arises for the same. In such an eventuality, candidate will have to appear for such process at his/her own cost.
- (m) No modifications are allowed after candidate submits the online application form. If any discrepancies are found between the data filled by the candidate online and the original testimonials, his candidature is liable to be rejected. Hence, no request for change in particulars of any candidate shall be entertained by WIHG at a later stage.
- (n) Incomplete On-line application, in any respect shall be rejected and no further correspondence shall be entertained. In addition, no other means/mode of submission of application shall be accepted under any circumstances.
- (o) Any modifications/ amendments /corrigendum in respect of the above advertisement shall be made available only on WIHG Website. No further press advertisement will be published. Hence prospective applicants are advised to visit Institute Website regularly for this purpose.
- (p) **After submission of the application, the downloaded copy of the application form alongwith all necessary documents duly signed by the candidates uploaded at the time of applying has to be forwarded to the email id; [recruitment@wihg.res.in](mailto:recruitment@wihg.res.in) with subject line "Application for the post <Name of the Post> <Applicant Name> latest by 22.08.2025 upto 05:00 PM.**
- (q) Candidates are also requested to bring a printed copy of application form alongwith one copy (each) of all self-attested documents and original document for verification at the time of personal interview/ skill test.
- (r) In case of any problems faced by the candidates in filling up the online application form, they may contact on 0135-2525348, 0135-2525236 between 10 AM and 5 PM (Monday - Friday), or candidate may send mail to email id [recruitment@wihg.res.in](mailto:recruitment@wihg.res.in)

**S/d-  
REGISTRAR**

**FORM OF CASTE CERTIFICATE FOR SC/ST**

This is to certify that Shri\*/Shrimati/Kumari \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ Village/Town \_\_\_\_\_, /District/Division\* \_\_\_\_\_ of the \_\_\_\_\_ State/Union Territory belongs to the \_\_\_\_\_ Caste\*/Tribe which is recognised as a Scheduled Caste/Tribe under:

\*The Constitution Scheduled Castes Order, 1950.

\*The Constitution Scheduled Tribes Order, 1950.

\*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951;

\* The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951; [As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]

\*The Constitution (Jammu and Kashmir)\* Scheduled Castes Orders, 1956.

\*The Constitution (Andaman and Nicobar Islands)\* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976

\*The Constitution (Dadra and Nagar Haveli)\* Scheduled Castes Order, 1962.

\*The Constitution (Dadra and Nagar Haveli)\* Scheduled Tribes Order, 1962.

\*The Constitution (Pondicherry) Scheduled Castes Order, 1964.

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.

\*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.

\*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.

\*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

\*The Constitution (Sikkim) Scheduled Castes Order, 1978

\*The Constitution (Sikkim) Scheduled Tribes Order, 1978

\*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

\*The Constitution (SC) Orders (Amendment) Act, 1990.

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.

\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.

\*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

\*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati\* \_\_\_\_\_ father/mother\* \_\_\_\_\_ of Shri/Shrimati/Kumari \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ in /District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste\*/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_.

3. Shri/Shrimati/Kumari\* and /or\* his/her\* family ordinarily reside(s) in Village/Town\* \_\_\_\_\_ District/Division\* of the State/Union Territory\* of \_\_\_\_\_.

Place \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Designation \_\_\_\_\_

(with seal of Office) State/Union Territory \_\_\_\_\_

\*Please delete the words, which are not applicable. @ Please quote specific Presidential Order % Delete the Paragraph, which is not applicable.

Note: (a) The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of People Act, 1950 The Caste Certificate must be issued by the Competent Authorities in the above prescribed format.

**The Competent Authorities are enumerated here under:**

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar; and
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides. Ref no:- (O.M.NO.36012/6/88-Estt. (SCT) dated 24.4.1990 and OM No.36012/22/93-Estt(Res) dated 15.11.1993 & OM No. 36011/3/2009- Estt(Res) dated 02.09.2009). 25



**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (OBC) APPLYING FOR  
APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Km\*\_\_\_\_\_ son/ daughter of \_\_\_\_\_ of village \_\_\_\_\_  
\_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ State  
\_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.
- xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001
- xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003
- xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004
- xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006
- xvi) Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No. 67 dated 12/03/2007
- xvii) Resolution No. 12015/2/2007-BCC dated 18/08/2010
- xviii) Resolution No. 12015/13/2010-BCC dated 08/12/2011

Shri /Smt./Km.\_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_  
\_\_\_\_\_ District/Division of the \_\_\_\_\_ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer ) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide Govt. of India, DOP&T O.M.No.36033/3/2004 dated 09.03.2004 and 14.10.2008.

Dated: District Magistrate or

Deputy Commissioner etc.

Seal:

**NOTE-I:**

- (a) The term ‘Ordinarily’ used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificate are indicated below:-
  1. District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendary Magistrate).
  2. Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.
  3. Revenue Officer not below the rank of Tehsildar.
  4. Sub-Divisional Officer of the area where the candidate and/or his family resides.

NOTE-II: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuring that the candidate does not fall in the creamy layer. The OBC candidates should furnish the relevant OBC Certificate in the prescribed format prescribed for Central Government jobs issued by the competent authority on or before the Closing Date as stipulated in the Notice.

## DECLARATION TO BE SIGNED BY OBC CANDIDATES ONLY

I ..... son/daughter of Shri ..... resident of village/town/city ..... district..... state .....certificate enclosed) hereby declare that I belong to the..... community which is recognized as a backward class by the Govt. of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Esstt(SCT)dated 8-9-1993. It is also declared that I do not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93-Estt. (SCT) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-Estt. (Res) dated 09.03.2004, 27.05.2013, 13.09.2017.

Place..... (Signature of applicant in running handwriting)

Date.....

**Note: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also for as summing that the candidate does not fall in the creamy layer.**

**UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN**

I .....,applying for the post of .....in the Wadia Institute of Himalayan Geology, Dehradun vide Advertisement Notice..... dated ....., do hereby undertake that:

- (a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex- Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.
- (b) I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group “C” and “D” posts on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or
- (c) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as .....on..... in the office of ..... I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or
- (d) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as .....on..... in the office of ..... Therefore, I am eligible for age- relaxation only;

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature:	
Name:	
Date:	
Date of appointment in Armed Forces:	
Date of Discharge:	
Last Unit/ Corps:	
Mobile Number:	
Email ID:	