

**ANNEXURE-I****FORMAT OF APPLICATION FOR THE POST OF PROFESSIONAL  
TRAINEE IN RGNAU ON STIPEND BASIS****Advertisement No.: RGNAU/5266/02/ADMIN/PT/2144    Date: October 30, 2025**

- Application to be sent to [pt.recruit@rgnau.ac.in](mailto:pt.recruit@rgnau.ac.in). Hard copy submission is not required.
- The last date for submission of application by email is 30<sup>th</sup> November 2025.

Self-Attested recent  
passport size  
photograph

|                                          |                                                         |
|------------------------------------------|---------------------------------------------------------|
| ame of the post applied for              | Professional Trainee in the field of Finance & Accounts |
| Name of the applicant (IN BLOCK LETTERS) |                                                         |
| Gender                                   | MALE / FEMALE                                           |
| Date of Birth                            | DD/MM/YYYY                                              |
| Father's Name / Husband's Name           |                                                         |
| Community to which belong                | SC / ST / OBC / EWS / PwD                               |
| Aadhaar No.                              |                                                         |
| Languages known                          |                                                         |
| Permanent Address with Pincode           |                                                         |
| Correspondence Address with Pincode      |                                                         |
| Contact Details                          | Mobile :<br><br>Email ID :                              |

## 2. Educational Qualification

| Level                            | Name of the Course | % of Marks Obtained / CGPA | Division | Name of Institution and University | Stream/Topic of Specialization | Division / Class |
|----------------------------------|--------------------|----------------------------|----------|------------------------------------|--------------------------------|------------------|
| Post-Graduation                  |                    |                            |          |                                    |                                |                  |
| CA / CMA Inter (ICWA)            |                    |                            |          |                                    |                                |                  |
| Graduation                       |                    |                            |          |                                    |                                |                  |
| Diploma                          |                    |                            |          |                                    |                                |                  |
| 10+2                             |                    |                            |          |                                    |                                |                  |
| Matriculation                    |                    |                            |          |                                    |                                |                  |
| Additional qualification, if any |                    |                            |          |                                    |                                |                  |

## 3. Previous Training / Internship / Apprenticeship etc.

| Type of Training / Internship / Apprenticeship | Name of Organisation | Stipend during training | Area of training | Period of Training |           | Training period (in Years and Months) |
|------------------------------------------------|----------------------|-------------------------|------------------|--------------------|-----------|---------------------------------------|
|                                                |                      |                         |                  | From (Date)        | To (Date) |                                       |
|                                                |                      |                         |                  |                    |           |                                       |
|                                                |                      |                         |                  |                    |           |                                       |
|                                                |                      |                         |                  |                    |           |                                       |

4. (a) Whether having Computer proficiency: Yes / No

(b) If yes, types of Applications / Software known:

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**5. Why should you be considered for the training? (upto 500 Words)**

**6. Any other information (upto 500 Words)**

**7. Declaration.**

I, hereby declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice. I understand that furnishing any false information may also lead to penal action against me, as per law.

(Signature of the Applicant)

Place:

Date: