



भा.क.अनु.प.-केंद्रीय कपास प्रौद्योगिकी अनुसंधान संस्थान,
(भारतीय कृषि अनुसंधान परिषद)
एडनवाला रोड, माटुंगा (पूर्व), मुंबई-400 019
ICAR-CENTRAL INSTITUTE FOR RESEARCH ON COTTON TECHNOLOGY
(Indian Council of Agricultural Research)
Adenwala Road, Matunga (East), Mumbai-400 019



File No. 1-15/CIRCOT/Admin.I/2022/1352

Date: 08/12/2025

To,

All the Directors/Project Directors/Zonal Coordinators of all ICAR Institutes/Project Directorates/National Research Centers / Bureaux/Zonal Coordinating Units etc.

Subject:- Filling up the post of Technical Assistant (T-3) on Inter-Institutional Transfer Basis transfer at ICAR-Central Institute for Research on Cotton Technology-reg.

Sir/Madam,

The applications are invited from eligible technical personals working at ICAR Institutes against the following vacant posts of Technical Assistant (T-3) at ICAR- Central Institute for Research on Cotton Technology on Inter Institutional transfer basis. The particulars of posts / eligibility are detailed below:-

| Sr. No. | Particular of posts and Place of Posting | No. of post and Category and functional group | Eligibility |
|---------|--|---|---|
| 01. | Technical Assistant (T-3) Mumbai. | Workshop Technician (01-UR) | Technical Personnel who were appointed at entry level post of Technical Assistant (T-3) Category-II in pay level-5 and having at least 05 years of service (including two years of probation period on initial appointment) on regular basis in any ICAR Units. |

*Terms and Conditions for Inter-Institutional Transfer shall be governed as laid down in ICAR's Letter F. No. TS-19(01)/2002-Estt.IV dated 19th March, 2020 and F.No. TS-19(6)/2020-Estt.IV dated 19th March, 2021.

It is requested that the above vacancies may please be circulated amongst the eligible and desirous candidates working at your Institute/Regional Station who are fulfilling the requisite eligible conditions to enable them to apply for the same on the proforma given overleaf. Applications of only such candidate(s) who can be relieved immediately in the event of their selection for the above posts may please be forwarded alongwith following document latest by **06.01.2026**

1. Initial appointment letter for the post of Technical Assistant (T-3) issued by their respective Institutes.
2. Attested copies of APAR dossiers for the last five years.
3. Vigilance Clearance Certificate and Integrity Certificate.
4. A statement of major/minor penalty, if any, imposed on the applicant during the last five years.

Date of joining will be on or after 01.04.2026. Incomplete applications and those received after prescribed date or without APARs and certificates as desired above will not be entertained. The

Competent Authority at ICAR-CIRCOT however, reserves the right to accept/reject the applications without assigning any reason thereof.

All applications to be addressed and dispatched to:- Senior Administrative Officer, ICAR-Central Institute for Research on Cotton Technology, Adenwala Road, Matunga (East), Mumbai-400 019. Email:-hoa.circot@icar.org.in

This issues with the approval of the Director, ICAR-CIRCOT, Mumbai.

Yours faithfully,



(Yogesh Ram Pathare)
Senior Administrative Officer

Encl. As above

Copy to:

- 1) The Deputy Secretary (TS), ICAR, Krishi Bhawan, New Delhi.
- 2) The In-charge, AKMU cell with a request to upload the same on the ICAR-CIRCOT's website & dash board of E-office.
- 3) P.S. to Director, ICAR-CIRCOT, Mumbai
- 4) ~~The Nodal Officer~~

Application Proforma for Inter-Institutional Transfer for the post of Technical Assistant(T-3)

1. Name of the Applicant(in block letters) : _____
2. Father's/Husband's Name : _____
3. Date of Birth & Place : _____
4. Gender(Male/Female) : _____
5. Whether belongs to UR/SC/ST/OBC/
Physically handicapped & selected : _____
under with category (UR/SC/ST/OBC/PH)
6. Present Postal Address : _____
: _____
: _____
7. Permanent Address : _____
: _____
: _____
8. Mobile No. : _____
9. E-mail ID : _____
10. Date of Initial Appointment : _____
11. Reasons of transfer (Please
specific-Max 100 words and attach : _____
necessary documents,if any)
- a) Spouse ground (Whether
employed ICAR Stage Govt./
Central Govt./Autonomous : _____
Body/PSUs. If yes, Please
attach copy of self-attested
ID Proof issued by spouse's
Department Office
- b) Medical ground (self or spouse) : _____
- c) Other, if any (Give details) : _____

12. Educational Qualifications including Technical Qualifications (10th Onwards):

| Sr.No. | Name of Examination | University | Year of Passing | Division & Percentage of Marks | | Subjects |
|--------|---------------------|------------|-----------------|--------------------------------|--|----------|
| | | | | | | |
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| | | | | | | |

13. Service Details:

| Name of Institute | Name of the Post, Category and Functional Group | Pay Level | Period | | Nature of Duties |
|-------------------|---|-----------|--------|----|------------------|
| | | | From | To | |
| | | | | | |
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Declaration by the Applicant

I do hereby declare and clarify that the information furnished by me is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall be abide by the decision of the Competent Authority of the Council.

Signature of applicant with date

For Use of Forwarding Officer

1. It is certified that particulars furnished by the applicant have been verified from the Service Book/record(s) and found correct.
2. It is certified that no vigilance case is pending against or contemplated against the applicant.
3. It is certified that in the last five years, no penalties/following penalties have been imposed against the applicant.
4. It is confirmed that in case of selection of the applicant, he/she may be relieved within 10 days of receiving the orders.

Signature of the Head of Office