



**DELHI METRO RAIL CORPORATION LTD**  
(A Joint Venture of the Govt. of India and the Govt. of the  
NCT of Delhi)



**The Lifeline of Delhi**

**ADVT No. DMRC/PERS/22/HR/2025(209) Dated: 03/09/2025**

**REQUIREMENT OF DY. HOD / (UTILITY DIVERSION) IN DMRC ON  
POST RETIREMENT CONTRACTUAL ENGAGEMENT BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. DMRC is empowered by about 14,000 employees, with MRTS activities spread over Delhi-NCR, and other cities in India and abroad. The average passenger journey per day in Delhi/NCR is about 61 Lakhs. In addition to the above, DMRC is involved in providing consultancy services to several cities, within India and abroad.

To meet with the immediate requirement of experienced personnel, working in/ retired from **Govt. Organizations/ PSUs/ Delhi DISCOMs** for DMRC and allied projects, applications are invited from experienced, dynamic and motivated candidates, having the relevant work experience in diversion of utilities of 400kV / 220kV / 132kV / 110kV / 66kV/ 33kV/ 11kV transmission lines for **ONE post of Dy. HOD (Utility Diversion), in DMRC, to be filled, on Post Retirement Contractual Engagement basis-**

S.No	Post (Post Code)	No. of Post*	Educational qualification**	Eligibility Criteria CDA Pay Scale#	Eligibility Criteria IDA Pay Scale	Consolidated Salary for Delhi (in Rs.)#
1	<b>Dy. HOD (Utility Diversion) at (DGM/JGM/ AGM level)  Post Code:01/Dy. HOD/ UD</b>	01 (One)*	BE/ B. Tech (Electrical / Civil / Mechanical) or, equivalent with minimum 60% marks from a recognized University / Institute	Candidates working/retired from pay scale of Rs. 78800- 209200/- (Level-12 as per 7 <sup>th</sup> CPC), or, equivalent	Candidates working/retired from pay scale of Rs.70000-200000/- and Rs. 80000- 220000/-, or, equivalent	99,800/-p.m.
				Candidates working/retired from pay scale of Rs. 123100- 215900 (Level 13 as per 7 <sup>th</sup> CPC), or, equivalent	Candidates working/retired from pay scale of Rs.90000-240000/-, or, equivalent	1,27,400/-p.m.
				Candidates working/retired from pay scale of Rs. 131100- 216600/- (Level 13 A as per 7 <sup>th</sup> CPC), or, equivalent	Candidates working/retired from pay scale of Rs. 100000-260000/-, or, equivalent	1,42,300/- p.m.

**Important:**

\* The vacancy is provisional and subject to increase/decrease.

#Candidates selected on Post retirement Contractual Engagement Basis shall be paid consolidated emoluments, as indicated above. The emoluments are in terms of the extant rules of DMRC. The remuneration will be based on their last substantive grade, subject to a maximum amount as indicated above. The consolidated salary for candidates working in / retired from, a higher Grade, will be restricted to the fee as mentioned above.

# Candidates must be working in / retired from, a substantive grade, on regular basis and MACP benefits, etc., would not be considered.

## **2. Age Limit-**

Age limit as on 01/09/2025, shall be Minimum 55 years and Maximum 62 years.

## **3. WORK EXPERIENCE CRITERIA (AS ON 01/09/2025):**

- A. For Candidates working in /retired from Govt. Organizations/ PSUs/ Delhi DISCOMs in CDA Pay Scales in Level-12 (Rs. 78800-209200/-)/ IDA Pay Scale of Rs.70000-200000/-, or, Rs. 80000-220000/-, or, in CDA Pay Scales in Level-13 (Rs. 123100-215900/-)/ IDA Pay Scale of Rs.90000-240000/-**

### **I. Essential Experience**

The Candidates should have minimum 15 years of post-qualification experience, out of which minimum 03 years must have been in diversion of utilities of 400kV / 220kV / 132kV / 110kV / 66kV/ 33kV/ 11kV transmission lines.

### **II. Desirable Experience**

Experience in State utility shall be preferable.

- B. For Candidates working in /retired from Govt. Organizations/ PSUs/ Delhi DISCOMs in CDA Pay Scales in Level-13A (Rs. 131100-216600/-)/ IDA Pay Scale of Rs.100000-260000/-**

### **I. Essential Experience**

The Candidates should have minimum 18 years of post-qualification experience, out of which minimum 03 years must have been in diversion of utilities of 400kV / 220kV / 132kV / 110kV / 66kV/ 33kV/ 11kV transmission lines.

### **II. Desirable Experience**

Experience in State utility shall be preferable.

## **4. TERMS OF ENGAGEMENT**

The engagement on Post Retirement contractual engagement basis shall be initially for a period of one year, extendable as per requirement, at the sole discretion of DMRC, subject to mutual consent and satisfactory performance

## **5. JOB DESCRIPTION**

The incumbent of the post shall be responsible for all Utility Diversion related works pertaining to the Delhi Metro Rail Corporation Ltd.

## **6. PLACE OF POSTING**

The incumbent for the post shall be initially posted at Delhi/NCR. The selected candidate shall be liable to be posted/ transferred to any of the offices/ Project sites under the control of the Corporation in India, or, abroad.

## **7. PAY & EMOLUMENTS**

The selected candidate on post- retirement contractual engagement basis shall be eligible for consolidated remuneration as mentioned below. The other benefits as per company policy shall be admissible.

- a) For the position of AGM- Rs. 1,42,300/- per month
- b) For the position of JGM- Rs. 1,27,400/- per month
- c) For the position of DGM- Rs. 99,800/- per month

#Candidates must be working in /retired from the functional grade, on regular basis and MACP benefits, etc., would not be considered. The Consolidated fee for candidates working/retired, at higher grade, will be restricted to the emoluments as mentioned above.

The emoluments are in terms of the extant rules of DMRC. The substantive status of the candidate shall be considered. The remuneration shall be based on their last substantive grade, subject to a maximum amount as indicated above.

## **8. SCREENING PROCESS:**

The selection methodology shall comprise of Personal Interview and Medical Fitness Examination.

(The Medical Examination shall be in Executive/Technical category. The details of Medical Examination are available on the DMRC website).

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidate will have to qualify the screening process and medical Examination, as applicable, before being adjudged as suitable for selection. Candidates who fail in the prescribed medical test will not be given any alternative employment and the decision of the Corporation shall be final on this issue.

All related information shall be available only on the [Website: http://www.delhimetrorail.com](http://www.delhimetrorail.com) and candidates must regularly check the website for the updates.

## **9. SCHEDULE OF SELECTION:**

- i.) The Last date of receipt of duly filled in application (along with the relevant documents) through Speed Post OR email is **24.09.2025**. Incomplete applications or applications received after the due date shall be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- ii.) The list of shortlisted candidates shall be uploaded on the DMRC website in the **Second week of October, 2025 (tentatively)** and interview shall be held in the **Third week of October, 2025** through offline/Online mode (tentatively) (Complete details shall be displayed on the DMRC website).
- iii.) No separate communication, by post, shall be sent to the candidates individually. Candidates are advised to go through the instructions /schedule for interview displayed on the DMRC website and appear for the interview accordingly, along with the original copies of testimonials.
- iv.) The final result shall be declared by the **Fourth week of October, 2025 (Tentatively)**.

Eligible and willing candidates for the aforesaid post may apply as per the application format at Annexure-I. The candidate must enclose all the relevant documents in support of their qualification, experience, pay & pay scale.

The candidates presently employed in the govt. organization, or, the Public-sector Undertakings (PSUs), should send their application through proper channel along with the Copies of APARs of the last five years, Vigilance and D&AR clearance at the attached pro-forma in Annexure-II, so as to reach the under mentioned address/ e-mail id, by the stipulated date. The applications received after the due date shall be summarily rejected.

**Applications received through proper channel, i.e., forwarded by the Cadre Controlling Authority of the parent organization, till the last date of the receipt of the application, shall only be entertained. Under no circumstances, shall Advance Copies be entertained.**

The duly filled in application forms should be sent in an envelope superscribing the Name of Post on the cover prominently, **latest by 24.09.2025**, through Speed Post to the following address OR email the scanned copy of duly filled in Application Form along with the scanned copies of all other documents sought (as stated in the Application Form) to: [career@dmrc.org](mailto:career@dmrc.org), by indicating the advt. No., in the subject of e-mail:

**General Manager (HR/Project)  
Delhi Metro Rail Corporation Ltd.  
Metro Bhawan, Fire Brigade Lane,  
Barakhamba Road, New Delhi**



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## DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

**ADVT.No.DMRC/PERS/22/HR/2025 (209)**

### **ANNEXURE I**

### **DMRC APPLICATION FORMAT**

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT)

AFFIX A  
RECENT  
PASSPORT  
SIZE SELF  
ATTESTED  
PHOTOGRAPH

S. No.	DETAILS	PARTICULARS				
1A	POST NAME					
B	POST CODE	01/Dy. HOD/ UD				
C	Basis of Application	Post Retirement Contractual Engagement				
2	APPLICANT'S NAME(Sh./Smt./Ms.)					
3	FATHER'S/HUSBAND'S NAME(Sh.)					
4	DATE OF BIRTH(dd/mm/yyyy)					
5	AGE as on (01/09/2025)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STAT E:		PIN CODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	E-MAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	DATE OF SUPERANNUATION, IF APPLICABLE					
12	EDUCATIONAL QUALIFICATION					
	Qualification	Particulars (Part Time/Full Time)	Subjects	Institute /University	% or CGPA	Passing year
A						
B						
C						
13	WORK EXPERIENCE DETAILS (AS ON 01/09/2025) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		
A	CURRENT ORGANIZATION					
B	LAST ORGANIZATION (if applicable)					

<b>II</b>	<b>FOR APPLICANT FROM the Railways/ Govt. organizations/ PSUs in the <u>CDA PAY SCALE</u></b> (Complete details of service/ position held since joining) (separate sheet may be attached)			
	<b>Post Held</b>	<b>Organization Name with place of posting</b>	<b>Pay Scale (CDA) Mention the substantive Pay Scale with GP as applicable (MACP not to be mentioned)</b>	<b>Period (From – To) dd/mm/yy– dd/mm/yy</b>
A				
B				
C				
D				
<b>III</b>	<b>FOR APPLICANT FROM Govt. Organizations/PSUs/ METRO organization in the <u>IDA PAY SCALE</u></b> (Complete details of service/position held since joining) (separate sheet may be attached)			
	<b>Post Held</b>	<b>Organization Name with place of posting</b>	<b>Pay Scale (IDA)</b>	<b>Period (From – To) dd/mm/yy– dd/mm/yy</b>
A				
B				
C				
D				
<b>IV</b>	<b>ESSENTIAL WORK EXPERIENCE</b>			
A	<b>HAVING A MINIMUM POST-QUALIFICATION EXPERIENCE REQUIRED AS MENTIONED IN PARA 3, OUT OF WHICH MINIMUM 03 YEARS MUST BE IN DIVERTING UTILITIES OF 400KV / 220KV / 132KV / 110KV / 66KV/ 33KV/ 11KV TRANSMISSION LINES. EXPERIENCE IN STATE UTILITY IS PREFERABLE</b>			<b>YES/NO</b>
B	<b>WORKING IN/ RETIRED FROM CDA/ IDA PAY SCALE FROM GOVT.ORGANIZATION/ PSUs/ DELHI DISCOMs, AS MENTIONED AT PARA 3 OF THE ADVT. (whichever is applicable)</b>			<b>YES/NO</b>
<b>V</b>	<b>BREIF DESCRIPTION OF THE WORK EXPERIENCE</b>			
<b>14</b>	<b>WHETHER ANY CONVICTION (by court of Law)/ PUNISHMENT/ PENALTY (due to disciplinary action by employer) WAS AWARDED TO THE APPLICANT IN THE LAST 10 YEARS</b>			<b>YES/NO</b>
	<b>IF YES, DETAILS THEREOF</b>			Separate sheet may be enclosed
<b>15</b>	<b>WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST THE APPLICANT</b>			<b>YES/NO</b>
	<b>IF YES, DETAILS THEREOF</b>			Separate sheet may be enclosed
<b>16</b>	<b>NOC, VIGILANCE AND D&amp;AR STATUS FROM THE CURRENT EMPLOYER ENCLOSED</b>			<b>YES/NO</b>

17	COPIES OF THE ANNUAL PERFORMANCE APPRAISAL REPORT OF THE LAST 5 YEARS ENCLOSED	YES/NO
18	WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)	
19	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE, etc.,)	
20	HOBBIES/ INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature shall be cancelled, if any information is found to be incorrect, or, false at any point in time.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Candidate**

**Name:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_

**Email ID:** \_\_\_\_\_

**Documents to be enclosed (which ever applicable)**

1. Educational Certificates (Matriculation/Graduation/Post Graduation & Others)
2. Work Experience Certificate/ Service certificate
3. Last promotion order in support of substantive grade
4. Copy of PPO
5. NOC from present Employer, if presently working in Govt./ PSUs
6. D&AR and Vigilance clearance in attached pro-forma at Annexure-II
7. APARs of the Last 5 years

**PARTICULARS OF THE OFFICER/EXECUTIVE FOR WHOM VIGILANCE COMMENTS/  
CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

1.Name of the Officer (in full) : \_\_\_\_\_

2.Father'sName : \_\_\_\_\_

3.Date of Birth : \_\_\_\_\_

4.Date of Retirement : \_\_\_\_\_

5.Date of Entry into Service : \_\_\_\_\_

6.Service to which the official belongs Including batch/  
year cadre etc. wherever applicable. : \_\_\_\_\_

7. Positions held including whether the officer has functioned as a CVO in Part time or additional charge capacity:  
(During the ten preceding years)

S. No	Organization (Name in Full)	Designation & place of posting	Administrative/Nodal Ministry/Deptt. Concerned (in case of officers of PSUs etc.,)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

Date:

(SIGNATURE)

Name : \_\_\_\_\_

Designation: \_\_\_\_\_

**VIGILANCE PROFILE OF THE OFFICER/ EXECUTIVE FOR WHOM VIGILANCE**  
**COMMENTS/CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

Name of the Officer: \_\_\_\_\_

8.	Whether the Officer has been placed in the "Agreed List" or "List of Officers of Doubtful Integrity" (If yes, details to be given)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 Years and if so, with what result	
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty	
11.	Is any disciplinary/criminal proceedings or charge sheet pending against the officer, as on date	
12.	Is any action contemplated against the officer as on date (If so, details to be furnished)	
13.	Whether any complaint with vigilance angle is pending against the officer (If so, details to be furnished)	

**Date:**

**(SIGNATURE)**

**Name** : \_\_\_\_\_

**Designation:** \_\_\_\_\_