

# ENGAGEMENT OF PART-TIME MEDICAL ADVISOR IN ALLOPATHIC AND GENERAL MEDICINE

## MSTC LIMITED

### (A GOVT. OF INDIA UNDERTAKING)

Registered Office: Kolkata & Corporate Office: New Delhi

MSTC Limited is a Mini Ratna Category-I PSU under the Ministry of Steel, Govt. of India. The company is one of the leading PSU entity engaged in providing e-commerce related services across diversified industry segment offering e-auction/e-sale, e-procurement services and development of customized software/solutions and is involved in various state of the art Government flagship projects. MSTC is looking for part-time medical advisor on contractual basis for a fixed period for the opening mentioned below, for its employees and their dependents. The place of engagement will be Corporate Office, New Delhi. The opening details are as under:

Sl. No.	Post Name	Discipline	Number of Opening	Qualification and Experience	Consolidated Monthly Pay	Age limit (as on 31.07.2025)
1	Medical Advisor (Part-time)	Allopathic and General Medicine	1 (One)	MBBS, having valid registration with Medical Council of India (MCI)/State Medical Council along with at least 5 years post-qualification experience. MDs/ Medical practitioners attached with any Hospital/ established Nursing Home would be preferred.	Consolidated Rs. 50,000/- per month with Annual increment @ Rs 5000/- in the subsequent years. The remuneration shall be inclusive of all pay and allowances. Reimbursement of mobile bill upto Rs.800/- per month will also be provided.	21 to 62 Years

**A.PERIOD OF ENGAGEMENT:** Initially for a period of 02 (Two) years and extendable upto a further period of 3(Three) years on mutual consent based on performance.

**B.WORKING HOURS:** The engagement shall be part-time for 4 hours [1.00 p.m. to 5.00 p.m.] on all working days.

**C. PLACE OF ENGAGEMENT:** MSTC Limited, Corporate Office at J-500, 5TH Floor, Tower-J, World Trade Centre, Nauroji Nagar, New Delhi - 110029

**D. NATURE OF DUTIES :** The part-time medical advisor shall be required to perform following duties-

1. Providing Medical consultation (including tele consultation) to all employees, dependents, staff of the company (without any charges),
2. Providing medical opinion/advice in cases referred to him/her by the company,
3. To attend to all visitors and provide medical attention in case of medical emergency,
4. To advice regarding annual health checkup of employees/medical examination on new joining,
5. Prescribe and assist in hospitalization cases.

### **E.GENERAL INFORMATION:**

1. Only online application will be accepted.
2. Only Indian nationals are eligible to apply for the above positions. Retired persons from other Government Organization/ PSUs may also apply.
3. Selection shall be based on performance in the interview.
4. The candidates are advised to mention valid e-mail ID and mobile number in their online application form to which all the communication shall be forwarded to them.
5. Documents in support of (i) Qualification (ii) Experience (iii) Age (iv)Registration Certificate (v) CV (vi)Cancelled Cheque/1st Page of Bank Passbook (vii) Any ID Proof issued by Govt. of India etc. must be uploaded during application and are required to be produced in "original" as and when called for the document verification prior to interview. In case of failure to produce the original documents/Registration certificate etc.(as the case may be) issued by competent authority the candidature will be summarily rejected.

6. The prescribed eligibility age, qualification and experience should have been acquired as on **31.07.2025**.
7. The place of interview will be MSTC Limited, Corporate Office, New Delhi or as specified in the interview intimation.
8. Candidates working in Government organization/ Public Sector Enterprise must produce NOC issued by their respective organizations before Interview.
9. In case of false or insufficient information/ lack of proof to ascertain the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process and action as may be deemed, as per the criminal laws of the country, may be taken anytime.
10. The panel shall be valid for a period of 12 months from the date of declaration of result.
11. The candidate engaged under this, is purely on contractual basis and shall not derive any right or claim to have a regular post/ appointment in MSTC.
12. No TA/DA shall be paid for attending interview/selection process.
13. In case the candidate is called for personal interview, he/she will be required to produce his/her original certificate and other relevant documents as mentioned in the on-line application form.
14. In case of large number of applications received, MSTC Limited reserves the right to shortlist the candidates based on Higher Experience/Higher Qualification or by holding a written test/CBT.

#### **F. IMPORTANT INSTRUCTIONS:**

1. Any change / notification will be updated in the corporate website. Candidates should regularly refer to our website only for any changes/ modification/ addendum/ information.
2. In case of any technical issue/ clarification, please send e-Mail to [careers@mstcindia.co.in](mailto:careers@mstcindia.co.in)
3. The candidates must satisfy themselves regarding their eligibility for the post before applying.
4. The list of shortlisted candidates shall be published on the Corporate Website
5. Call Letter for interview will be sent to eligible candidates on their registered Email Id.
6. MSTC Limited reserves the right to cancel/ modify/ withdraw/ postpone this engagement notice.
7. Canvassing by a candidate in any form shall disqualify his/her candidature.
8. Any dispute with regard to the said engagement will be settled within the jurisdiction of Kolkata only.

**For applying for the above post [CLICK HERE](#)** (available w.e.f. 29/08/2025). Interested candidates may apply online at [www.mstcindia.co.in](http://www.mstcindia.co.in), under careers. Application via any other mode/email shall not be accepted.

#### **G. IMPORTANT DATES:**

<b>Commencement of online Registration and submission of application by candidates</b>	<b>29<sup>th</sup> August 2025 (00:00:01 Hrs)</b>
<b>Last date for online registration and submission of application by candidates</b>	<b>12<sup>th</sup> September 2025 (23:59:59 Hrs)</b>
<b>Interview date</b>	<b>During September 2025</b> <b>Interview date will be communicated by email/website advertisement.</b>

Kolkata,  
Dated:28<sup>th</sup> August 2025