



CENTRE FOR MANAGEMENT DEVELOPMENT THIRUVANANTHAPURAM

(An autonomous institution under Government of Kerala)

No. CMD/MPS/02/2025

September 11, 2025

NOTIFICATION

The Centre for Management Development (CMD) is an autonomous institution established by the Government of Kerala in 1979 as a research driven management consulting, project management and training institution that caters to the requirements of Government of India, Government of Kerala, Local Self Governments, Development Agencies and Institutions in Corporate and Social Sector in public domain. The Centre for Management Development (CMD) on behalf of a reputed Government organisation located at Kottayam District invites applications from qualified and competent candidates for appointment to the positions of **Maintenance Engineer** and **Company Secretary cum Internal Auditor** on an **outsourced basis**. The selected candidates will be deployed at the above said **Government Organisation**. Interested candidates may register via **ONLINE** mode only by filling the prescribed application form provided in the link below.

GOOGLE FORM LINK: <https://forms.gle/dSK8fb9c1VX2th7w9>

The google form link will open on **11-09-2025 (05.00 PM)**. The last date for submitting application is **19-09-2025 (05.00 PM)**.

Details of the post

Sl. No.	Post	Qualification	Experience	Upper Age Limit* (As on 01.09.2025)	Monthly Remuneration (in Rs.)*
1	Maintenance Engineer (Vacancy -02)	Degree in Engineering (Electrical/Electronics/ Instrumentation)	Minimum 5 years in a continuous process industry. Experience in paper industry preferred	45 Years	Rs. 30,000/- to Rs. 40,000/- (including employer contribution to epf)
2	Company Secretary cum Internal Auditor (Vacancy -01)	Associate Member of ICSI (ACS)	--	45 Years	Rs. 45,000/- to Rs. 50,000/- (including employer contribution to epf)

* Relaxation in the upper age limit shall be considered for candidates with exceptional expertise.

* Emoluments for the above mentioned positions shall be commensurate with qualifications and experience.

Note:

- The selected candidates will be positioned at Kottayam District.
- Candidates should apply through online mode only.
- It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of the candidature.
- Centre for Management Development reserves the right to shortlist only a limited number of candidates for test/group discussion/interview, as the case may be for the post based on marks secured in their qualifying examination and/or years of relevant experience. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.
- Have a valid personal e-mail ID and mobile no., which should be kept active till the completion of this Recruitment Process. All official communication will be sent to the registered e-mail ID of the candidate.
- Candidates are advised to carefully fill and verify the details filled in the online application themselves as no change will be possible/ entertained after the submission.
- Work experience until **01/09/2025** will only be considered.
- Intimations will be sent by e-mail and/or SMS only to the e-mail ID and mobile number registered in the online application form. CMD shall not be responsible if the information/intimations do not reach candidates in case of change in the mobile number, e-mail address, and technical fault or otherwise, beyond the control of CMD and candidates are advised to check their registered e-mail account from time to time during the recruitment process.
- Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. Centre for Management Development reserves the right to fill or not to fill the post advertised.

Sd/-
Authorised Signatory