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**AGRICULTURAL DEVELOPMENT TRUST'S
KRISHI VIGYAN KENDRA, BARAMATI (PUNE-I)
Malegaon Kh, Tal - Baramati, Dist-Pune- 413115 (M.S.)**



Applications are invited for the following vacant posts under Plan Scheme

Sr. No.	Vacant Post	No of Posts	Pay Scale	Minimum essential qualification
1	Subject Matter Specialist (Animal Science)	01	PB -3 Rs 15,600-39, 100 + GP- 5,400, Level 10 as per 7 th CPC	As per ICAR Norms
2	Stenographer (Grade –III)	01	PB-1, 5200-20200, GP-2400, Level 4 as per 7 th CPC	As per ICAR Norms

Period for receipt of application is 30 days from the date of publication of advertisement.

Any recommendation / Letter / Reference will be treated as disqualification.

For more details and essential qualification, please log on our website- www.kvkbaramati.com

**Chairman
Agricultural Development Trust, Baramati**

Details to be mentioned in the Webpage

Krishi Vigyan Kendra, Baramati, Pune (I) is under the administrative control of Agricultural Development Trust, Baramati, Dist. Pune (NGO).

Details of the vacant positions, which are notified in the Employment News / Local News Papers, for further details, log on website www.kvkbaramati.com as given below.

Sr. No.	Post /Discipline	Pay Scale (As per 6 th CPC)	No. of Post	Maximum Age Limit	Minimum Essential Qualifications
1	Subject Matter Specialist (Animal Science)	PB -3 Rs 15,600-39,100 + GP- 5,400 Level 10 as per 7th CPC	1	35 yrs as on closing date of application	Master's degree in Veterinary Science/ Animal Science/ Animal Husbandry or equivalent qualification from a recognized University Desirable: PhD
2	Stenographer (Gr. III)	PB-1, 5200-20200, GP-2400 Level 4 as per 7th CPC	1	27 yrs as on closing date of application	Essential: (1) 12th Class Pass or equivalent from Recognized Board or University. (2) Professional Efficiency: The candidates will be given one dictation test in English or Hindi at 80 w.p.m. for 10 minutes. The candidates who opt to take the test in English will be required to transcribe the matter in 50 minutes on computer and the candidates who opt to take the test in Hindi will be required to transcribe the matter in 65 minutes on computer

1. The last date for receipt of application will be 30 days from the date of publication of advertisement in employment news. If the last date happens to be a Sunday or closed holiday, the next working day will be taken as crucial date. The crucial date for determining the age limit shall be the closing date for receipt of application from candidates.
2. Age relaxation to SC/ST/OBC/PwD Candidates as per government rules. The crucial date for determining the age limit shall be closing date for receipt of application from candidates
3. Duly Signed application in the prescribed format along with self-attested copies of certificates including proof for date of birth, experience certificate, educational qualifications, and certificate for availing age relaxation & self-attested photo affixed in the application should be addressed to “Chairman, Agricultural Development Trust, Sharadanagar, Malegaon Khurd, Baramati, Dist. Pune,

Pin – 413115, Maharashtra by post only. The envelope should be super scribed as “Application for the post of Subject Matter Specialist/Stenographer”.

4. KVK, its management will not be responsible for any postal delay.
5. Only Screened candidates will be called for Examination or Interview. No TA/DA will be provided to attend the Examination & Interview.
6. If employed, applicant should send the application through their employer with No Objection Certificate (In original).
7. Incomplete application(s) in any form & the application(s) received after due date will not be considered.
8. The candidate should be himself / herself confirm his / her eligibility for the post applied for, before submission of application. No correspondence, whatever, in this regard shall be made / entertained.
9. Agricultural Development Trust, Shardanagar, Baramati, Dist. Pune, Maharashtra reserves the right to fill the post or cancel the advertisement.
10. A DD from Nationalized Bank of Rs. 500/- as processing fees (non refundable) drawn in favor of ‘**ADT’s Krishi Vigyan Kendra, Baramati**’ payable at Baramati be attached with application form. SC/ST and women candidates are exempted from paying processing fee.
11. Incomplete applications, applications without supporting documents viz., proof for date of birth, proof for claiming age relaxation, proof of minimum/essential qualifications and /or DD and applications received after due date will be summarily rejected without any notice and no correspondence in this regard will be entertained.
12. Any recommendation /letter /references will be treated as disqualification.

**Chairman,
Agricultural Development Trust, Baramati.**

Application Form

**To,
Chairman,
Agricultural Development Trust,
Shardanagar , Baramati-413115.
Tal.Baramati. Dist.Pune. (Maharashtra)**

Latest
passport size
photograph
with self-
attestation

Subject: Application for the post of (_____ In _____)

Bold Letters) Reference:

1. Full name (In block letters)

(First name)

(Middle name)

(Surname)

2. Address for correspondence :

3. Telephone Number :

4. Fax :

5. E-mail :

Mobile No.

6. Date of birth :

Day

Month

Year

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7. Age as on closing date :

Year

Months

Days

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7

8. Gender: Male/Female

9. Category/Cast: _____

10. Educational qualifications:

(Details with attested copies of mark sheet and certificates of all the qualifications as required)

Sr. no.	Name of the Examination	University/Board/ Institute	Subjects/ discipline	Class/ Grade/ Percentage	Year of Passing	Subject of Specialization
1						
2						
3						
4						
5						

11. Experience including present post

Name of office/ division	Post held	Pay scale	Working experience				Duties performed in brief	Please state whether in service
			From	To	Total			
					Y	M		
Total Experience =								

Y – Year

M – Month

12. Publication details (Only for Subject Matter Specialist Post)

Sr. No.	Title of publications	Journal/Media with ISBN	Date/Volume/ Year Mention NAAS rating
1.	Research Paper I) II) III)		
2.	Books/Folders/Leaflets/Bulletin/Short communication etc. I) II) III)		
3.	Books Chapters I) II) III)		
4.	Abstracts I) II) III)		
5.	Popular Articles I) II) III)		
6.	Radio talks I) II) III)		
7.	T V Talks I) II) III)		
8.	Patents I) II) III)		
9.	Technology Popularized/ Product/ Process/Package of practices/ prototype having documentary proof with publication in more than 7.5 NAAS Rated Journals		

I) II) III)		
Note : Please add extra sheet if needed		

13. International or National Achievements/Awards/Contributions:

- I)
II)
III)

14. Extracurricular activities:

- I)
II)
III)

15. Have you ever been punished during your service or convicted by court of law? (Yes/No):_____

16. D.D. No. _____ Bank _____ Date _____

Rs.500/- (Five hundred only) in favour of **ADT's Krishi Vigyan Kendra, Baramati** towards payment of processing fee is enclosed herewith).

I, _____ son/daughter of _____
hereby declare that, all the particulars furnished in this application are true and correct. I clearly understand that any false, misleading and incorrect statement or information contained here will render me liable to appropriate action as may be decided by the **Chairman, Agricultural Development Trust, Baramati.**

Date :

Place :

17. List of Enclosures (Bank Draft, List of testimonials (Self attested) & other documents):

- 1.
- 2.
- 3.
- 4.

Signature of applicant _____

(Name of Applicant) _____

APPLICATION FOR THE POST OF _____

To,
Chairman,
Agricultural Development Trust, Sharadanagar
Baramati -413115.
Tal-Baramati, Dist-Pune (Maharashtra)

From,