



**MSME-TOOL ROOM, HYDERABAD**  
**CENTRAL INSTITUTE OF TOOL DESIGN**  
(A Government of India Society, Ministry of MSME)  
Balanagar, Hyderabad, PIN-500 037



# Walk-in Interview

**Notification No. CITD/Trg./Recruitment/Sep./25**

**Date: - 20<sup>th</sup> August, 2025**

CITD intends to engage suitable candidates in the following posts.

**1. Training & Placement Officer**

**Essential Qualification:-** B.E./B.Tech in Electronics/Mechanical Engineering with MBA(Preferable)

**Experience-** Should have expertise in handling placement activities at any higher educational institution offering technical courses for at least 03 Years. Freshers with good command over written/spoken English, M.S Office also eligible.

**Preferred Age-** Below 35 years.

**Date of Interview: 06<sup>th</sup> September, 2025**

**2. Faculty for Mathematics**

**Essential Qualification:** - M.A/ M.Sc. in Mathematics

**Experience-** Should have expertise in handling Engineering Mathematics subject at undergraduate level for at least 05 years.

**Preferred Age-** Below 35 years.

**Date of Interview: 20<sup>th</sup> September, 2025**

**3. Faculty for Mechanical Engineering**

**Essential Qualification:** - M.E/M.Tech./B.E./B.Tech. in Mechanical Engineering or its equivalent

**Experience-** Should have expertise in handling Theory & Practical Classes for Diploma, Post Diploma, P.G. Diploma & M.E. Courses in the domain of Mechanical Engineering for at least 05 years.

**Preferred Age-** Below 35 years.

**Date of Interview: 27<sup>th</sup> September, 2025**

**4. Faculty for Tool Design**

**Essential Qualification:** - B.E/B.Tech. / M.E./M.Tech. /PGTD/PGTD&CC with relevant Tool Design experience.

**Experience-** Should have expertise in imparting technical training in the field of Tool Design subjects like Metrology, Gauges, Press Tools, Plastic Moulds, Die Casting Dies, Jigs & Fixtures (both theory & practicum) for at least 05 years.

Should have expertise in guiding students to execute their projects.

**Preferred Age-** Below 35 years.

**Date of Interview: 04<sup>th</sup> October, 2025**

**5. Instructor (Conventional Machining)**

**Essential Qualification:** - ITI/Diploma in Mechanical Engineering or Allied Trade

**Experience-**Should have expertise in operating and imparting training on Lathe Machine, Milling Machine, Surface, Cylindrical, Tool & Cutter Grinding Machines for at least 05 years. Should be able to communicate in English & Hindi.

- Should have expertise in conducting informative training sessions in the field of CNC Machine.
- Machine programming steps for various kinds of jobs and metals.
- Critical machine parameters and their effects on final finishing and time.
- Machine configuration, utility, and capability of the machine.
- Development of course content on CNC turning, CNC milling and VMC Machining.

**Preferred Age-** Below 35 years.

**Date of Interview: 18<sup>th</sup> October, 2025**

**6. Instructor (Fitting)**

**Essential Qualification:** - ITI/Diploma in Mechanical Engineering or Allied Trade

**Experience-** Should have expertise in handling Fitting Shop practical classes for at least 03 years. Should be able to communicate in English & Hindi.

- To handle practical classes for DIT & Diploma Course students at “Fitting Shop”.
- Exposure in Training, Learning & Development, Vocational Training Institution.

**Preferred Age-** Below 35 years.

**Date of Interview: 25<sup>th</sup> October, 2025**

**7. Hostel Warden**

**Essential Qualification:-** Graduate in any discipline

**Experience-** Minimum of 3 years of experience, with the ability to handle the duties of a Hostel Warden at a higher educational institute. Responsibilities include management and supervision, student welfare, facility management, administrative tasks, emergency management, student support, communication, and coordination. Preference will be given to candidates with prior experience in an educational institute

**Preferred Age-** Below 35 years.

**Date of Interview: 01<sup>st</sup> November, 2025**

*Candidates fulfilling the eligibility criteria may step-in for walk-in interview on the dates mentioned against each position with latest **Resume with photo, original documents & one set self-attested photocopies of all educational, experience certificates and proof of last pay drawn.***

**Registration Time: 09:30 a.m. - 12:30 p.m.**

**N.B.: - No applicants will be entertained after 12:30 p.m.**

**Candidates who have already attended interview in the last six months are not eligible to attend this walk-in.**

Sd/-  
Principal Director