

# OFFICE OF THE PRINCIPAL INDUSTRIAL TRAINING INSTITUTE, JAJPUR

At-Upper Baruan, Po-Kabirpur, Dist-Jajpur, Pin-755009

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## WALK IN INTERVIEW

A walk-in interview shall be conducted at Govt. ITI, Jajpur on 21<sup>st</sup> August 2024 (Thursday) at 9.30 AM for selection of Engagement of Guest Instructor for the academic session 2025-26 or till the posting of regular staff by DTE&T(O), Cuttack (Whichever is earlier).

This walk-in interview is only for empanelment process before academic session. Number of posts in different Trades for Guest Instructor will be engaged for the session 2025-2026 as per the approval of DTE&T, Odisha, Cuttack.

The engagement is purely temporary on Hourly basis and can be terminated at any time as per the guide lines provided by DTE&T, Odisha, and Cuttack.

The interested candidates may attend the interview along with their Bio-data and relevant Documents (1Set self – attested Xerox copy, 02 nos of passport size photo, Adhar card Xerox copy and originals for verification only) on the scheduled Date & Time. No TA/DA shall be admissible for attending the Walk-In- Interview & the minimum age of the candidates as on 31.07.2025 should not be below 21 years.

**Reporting Time: -9.30AM to 10.00 AM.** No candidate will be entertained after 10.00 AM for the interview.

### **Selection Procedure: -**

1. Written Test
2. Demo Class (Theory)
3. Skill Test
4. Teaching Experience
5. CITS Trained.

| SI NO. | Name of the Engagement    | Minimum Eligibility Criteria as per DGE&T Norms   |
|--------|---------------------------|---|
| 01     | Guest Instructor (Fitter) | B.Voc/Degree in Mechanical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field.<br><b>OR</b><br>03 years Diploma in Mechanical Engineering from AICTE/recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.<br><b>OR</b><br>NTC/NAC passed in the Trade of "Tool & Die Maker (PT, J&E) or Tool & Die Maker (Die &Mould)" With three years' experience in the relevant field.<br><b>OR</b><br>NTC/NAC passed in the Trade of "Fitter" With three years' experience in the relevant field.<br><b>Essential Qualification:</b><br>Relevant Regular / RPL variants of National Craft Instructor Certificate (NCIC) under DGT. |
| 02     | Guest Instructor (MMV)    | B.Voc/Degree in Automobile/ Mechanical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field.<br><b>OR</b><br>03 years Diploma in Automobile/ Mechanical Engineering from AICTE recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.<br><b>OR</b><br>NTC/NAC passed in the trade of "Mechanic Motor Vehicle" with three years' experience in the relevant field.<br><b>Essential Qualification:</b><br>Relevant regular/RPL variants of National Craft Instructor Certificate (NCIC) under DGT. <b>Must Possess valid LMV driving License.</b>   |
| 03     | Guest Instructor (Welder) | B.Voc/Degree in Mechanical/ Metallurgy/ Production Engineering/ Mechatronics from AICTE /UGC recognized university/ college with one year experience in relevant field.<br><b>OR</b><br>03 years Diploma in Mechanical and allied from AICTE/ recognized technical board of education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in relevant field.<br><b>OR</b><br>NTC/NAC passed in the Trade of "Welder" with three years' experience in the relevant field.<br><b>Essential Qualification:</b><br>Relevant Regular / RPL variants of National Craft Instructor Certificate (NCIC) under DGT.   |
| 04     | Guest Instructor          | B.Voc /Degree in Computer Science/IT from AICTE/UGC Recognized Engineering College/ university with one-year experience in the relevant field.  |

|    |   |  |
|----|---|--|
|    | (COPA)  | <p><b>OR</b><br/>PG in Computer science/ Computer Application/IT from UGC recognized University with one year experience</p> <p><b>OR</b><br/>03 years Diploma in Computer Science/IT from AICTE/ recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.</p> <p><b>OR</b><br/>Bachelor in computer science/ Computer Application/IT or PGDCA from UGC recognized University with two years' experience in relevant field</p> <p><b>OR</b><br/>NTC/NAC passed in the trade of "<b>COPA</b>" / Any Trade in IT-ITeS sector Trade with three years' experience in the relevant field.</p> <p><b>Essential Qualification:</b><br/>Relevant regular/RPL variant of National Craft Instructor Certificate (NCIC) under DGT. <b>Must possess valid LMV driving license.</b></p> |
| 05 | <b>Guest Instructor</b><br>(Electrician)      | <p>B.Voc/Degree in Electrical Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field.</p> <p><b>OR</b><br/>03 years Diploma in Electrical Engineering from AICTE/recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.</p> <p><b>OR</b><br/>NTC/NAC passed in the Trade of "Electrician" With three years' experience in the relevant field.</p> <p><b>Essential Qualification:</b><br/>Relevant Regular / RPL variants of National Craft Instructor Certificate (NCIC) under DGT.</p>  |
| 06 | <b>Guest Instructor</b><br>(Solar Technician) | <p>B.Voc/Degree in Electrical/Electrical &amp; Electronics Engineering from AICTE/UGC recognized Engineering College/ university with one-year experience in the relevant field.</p> <p><b>OR</b><br/>03 years Diploma in Electrical/Electrical &amp; Electronics from AICTE/recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.</p> <p><b>OR</b><br/>NTC/NAC passed in the Trade of "Solar Technician" With three years' experience in the relevant field.</p> <p><b>Essential Qualification:</b><br/>Relevant Regular / RPL variants of National Craft Instructor Certificate (NCIC) under DGT.</p>   |
| 07 | <b>Guest Instructor</b><br>(Cosmetology)      | <p>B.Voc/Degree in the relevant field from AICTE/UGC recognized Engineering College/ university with two-year experience in the relevant field.</p> <p><b>OR</b><br/>03 years Diploma in Beauty Culture/ Cosmetology from AICTE/recognized board of technical education or relevant Advanced Diploma (Vocational) from DGT with two years' experience in the relevant field.</p> <p><b>OR</b><br/>NTC/NAC passed in the Trade of Hair &amp; Skin Care/ Cosmetology With three years' experience in the relevant field.</p> <p><b>Essential Qualification:</b><br/>Relevant Regular / RPL variants of National Craft Instructor Certificate (NCIC) under DGT.</p>   |

The undersigned reserve the right to accept/reject any or all candidature without assigning any reason thereof. Any dispute in this process would be subject to the court Jurisdiction of this District Headquarter only.

Sd/-  
Principal  
Industrial Training Institute  
Jajpur

**CANDIDATE INFORMATION FORM**  
(For Guest Instructors Engagement in Govt. ITI, Jajpur)

1. Name of the Post, applied for: \_\_\_\_\_

BIO DATA

2. Name in full (IN BLOCK LETTERS): \_\_\_\_\_

3. Father's / Husband Name: \_\_\_\_\_

4. Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

5. Whether SC/ST/OBC/General Caste: \_\_\_\_\_

6. Marital Status: Married / Unmarried \_\_\_\_\_

7. Tel./Mobile No.: \_\_\_\_\_

8. Email ID: \_\_\_\_\_

9. Address for Correspondence: \_\_\_\_\_

**10. Educational/ Technical Qualifications**

| Sl. No | Name of Examination | Name of School/College/Board/University | Year of Passing | Trade/branch | Division/Class | Percentage |
|--------|---------------------|---|-----------------|--------------|----------------|------------|
| 1      | 10 <sup>th</sup>    |   |                 |              |                |            |
| 2      | NTC/NAC             |   |                 |              |                |            |
| 3      | Diploma             |   |                 |              |                |            |
| 4      | BE/B Tech           |   |                 |              |                |            |
| 5      | CITS                |   |                 |              |                |            |
| 6      | Others              |   |                 |              |                |            |

**11. Teaching Experience (If any):**

| Sl.No | Period From | Period To | Duration Year/Month | Post held | Name of the Institute/Organization |
|-------|-------------|-----------|---------------------|-----------|------------------------------------|
|       |             |           |                     |           |                                    |
|       |             |           |                     |           |                                    |
|       |             |           |                     |           |                                    |

**12. Declaration**

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, my candidature/appointment shall be liable to cancellation/termination without notice or any compensation in lieu thereof.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the Candidate