

GROUP-II SERVICES (GENERAL RECRUITMENT)
NOTIFICATION No. 28/2022, DT:29/12/2022
IMPORTANT INSTRUCTIONS TO THE CANDIDATES FOR GROUP- II SERVICES
EXAMINATION ISSUED THROUGH HALL TICKET

CANDIDATES MUST READ AND FOLLOW ALL THE INSTRUCTIONS GIVEN BELOW

1. Admission to the Examination is provisional, subject to the confirmation / satisfaction of conditions of Notification No.28/2022, dated: 29/12/2022 and also subject to satisfying the eligibility criteria and verification of required certificates at a later stage. Admission/Appearing to the Examination does not confer ipso facto any right for recruitment/selection.

2. Candidates shall carry only (i) Black / Blue Ball Point Pens (ii) Hall Ticket with a Photo Pasted on it (iii) Any Valid Original Photo ID card issued by Government, into the Examination Hall.

3. This Hall Ticket is valid only if the printed images of the Candidate's Photograph and Signature are legible. To ensure this, bring the Hall Ticket printed on A4 sized paper with a laser printer, preferably a color printer. **A passport size photo of the candidate taken within three months of the examination date has to be pasted with gum at the designated place in the printed Hall Ticket before coming to the examination centre. Otherwise, the application of the candidate is liable to be rejected.**

4. The candidate must ensure that the copy of downloaded valid Hall Ticket used for the first session has to be used for the remaining sessions of Examinations

5. If the Hall Ticket downloaded has blurred/improper photo, the candidate should bring three (3) passport size photos duly attested by a Gazetted Officer/Principal of the last studied institution along with an undertaking (format available in website www.tspsc.gov.in) and handover to the invigilator in the examination hall, failing which the candidate will not be admitted to the examination.

6. The Hall Ticket must be presented for entry into the Test Centre / Examination Hall along with at least one original valid Photo Identification Card (in physical form) issued by Government i.e., Passport, Pan Card, Voter ID, Aadhaar Card, Government Employee ID or Driving License, etc.

7. Candidate is advised to visit the Examination Centre at least one day before the examination and estimate the time taken to reach the exam center during peak hours and also acquaint with the exact location of the Examination Centre in order to reach the exam center on time on the day of exam. Change of Examination Centre will not be entertained under any circumstances.

8. Candidates would be permitted into the Examination Centre from 08:30 AM onwards for FN Session and 1:30 PM onwards for AN Session. The Examination Centre Gate will be closed by 9:30 AM for FN Session and 2:30 PM for AN Session and no candidate will be allowed to enter the Examination Centre after closing of the Gate(s).

9. Candidate will be permitted to appear for the examination ONLY after verification of credentials by Examination Centre officials & after thorough frisking to ensure that no prohibited articles are carried into Examination Centre / Hall.

10. Candidates are not allowed to bring calculators, pagers, cell phones, tablets, pen drives, Bluetooth devices, watch, mathematical tables, log books, log tables, wallet, handbags, jholas, pouches, writing pads, notes, charts, loose sheets, jewellery (except Mangalasuthras, Bangles and related Items) or any other gadgets/electronic gadgets or recording instruments strapped on their body or pockets. Possession of the same may lead to invalidation of candidature for the Examination/Examinations. Candidate is instructed to wear only Chappal and not shoes. The Candidate shall note that the Commission does not provide any Cloak Room/Storage Facility to safe guard any valuables or belongings of the Candidates.

11. Any candidate attempting to bring Prohibited Electronic Gadgets including Cell Phone, Bluetooth etc., into the Examination center shall be handed over to police and shall be prosecuted as per law in addition to invalidation of the candidature for the examinations.

12. Candidates are informed that the capture of biometrics of the candidates by biometric invigilators is an integral part of the examination. No candidate should leave the exam hall until his/her biometrics are captured by the biometric invigilator. If any candidate does not give his/her biometrics, his/her OMR Answer Sheet would not be evaluated. In case it is not possible to capture the finger prints of any candidate through biometric device, photo of the candidate would be captured and thumb impression using ink pad would be taken by the biometric invigilator. Candidates are advised not to have mehendi, temporary tattoos or any obstructive material-covers on their fingers which may hamper the recording of Biometrics.

13. For Every Paper, Candidate is required to sign on the Hall Ticket in the presence of the Invigilator, which will be counter signed by the invigilator. The candidate should satisfy the invigilator of his/her identity with reference to the signature and photograph available on the Hall Ticket & Nominal Roll through valid photo identity documents like PAN Card, Aadhaar Card etc., and Candidate should also sign on the Nominal Rolls. In case of impersonation, F.I.R will be lodged with Police Station concerned apart from disqualifying his/her candidature.

14. Candidates are advised to practice correct bubbling by downloading model OMR Answer sheets available on the TGPSC website.

15. Before filling any details on the OMR Answer Sheet / Question Paper Booklet, Candidate should read the instructions on the OMR Answer Sheet and Question Paper Booklet thoroughly and follow all instructions scrupulously.

16. Candidate has to write and also bubble the Question Paper booklet number and the Paper number (Please check Paper number on the Hall Ticket and Question Paper booklet number on the Question Paper booklet) in the OMR Answer Sheet. If Question Paper booklet number and Paper number is not bubbled correctly, the OMR Answer Sheet would be invalidated.

17. Candidate should ensure that, the OMR Answer Sheet provided to him/her contains preprinted Hall Ticket Number, Photograph, Name, Father Name etc. as printed in the Hall Ticket. If the data is wrongly printed the candidate is informed to bring it to notice of invigilator immediately. In case of a spoiled, damaged, misprinted wrong OMR Answer Sheet, return it to the Invigilator immediately and request for blank OMR Answer Sheet, where in the candidate is expected to fill in all the required details in the appropriate places, including Hall Ticket Number.

18. Candidates are strictly informed to fill the correct details of the Question Paper Booklet Number. (available on the Question Paper Booklet (QPB) provided) and the OMR Answer Sheet Number (available on the candidates specific OMR Answer Sheet provided) in the Nominal Rolls. Incorrect/ Incomplete entry of the details pertaining to QPB Number and the OMR Answer Sheet Number in the Nominal Rolls leads to invalidation of the candidature for the examinations.

19. The Question Paper Booklet is in bilingual English/Telugu and English/ Urdu, in case of any doubt or ambiguity in any version, the English version will be considered to be the correct version. If appropriate word for any English word is not found in Telugu / Urdu, it would be transliterated.

20. No candidate should leave the Examination Hall until the completion of examination time. Before leaving the Examination Hall, the candidate should handover the OMR Answer Sheet to the invigilator failing which Criminal Prosecution will be initiated as per law besides rejecting the candidature for this examination. All candidates would stay in the examination hall until the OMR Answer sheets of all candidates in the examination hall are collected by the invigilator. However, Candidates are permitted to take away the Question Paper Booklet after completion of the examination.

21. For PwD candidates who have claimed Scribe / compensatory time in their Online application, it has been printed on their Hall Ticket that they are eligible for Scribe and or compensatory time and they have to mandatorily show SADARAM Certificate/APPENDIX-III to the Chief Superintendent on the day of Exam to claim Scribe and or compensatory time. Only for candidates on whose Hall Ticket Scribe has been permitted would be provided a scribe by TGPSC.

22. Candidates are prohibited from communicating, consulting, conversing with other candidates or adopting agitation tactics in and around the Examination Hall such as raising of slogans, causing disturbance in any manner whatsoever during the Examination. Candidates are not permitted to borrow any item from other candidates in the Examination Hall. In case of any disturbance, such candidates will be disqualified. Any candidate found to be impersonating or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of others, such a candidate shall be liable to criminal prosecution in addition to being debarred permanently from any exam or selection held by any Public Service Commission in the country. In case of disorder/improper behavior/ trying to use unfair means during examination, an F.I.R will be lodged with Police Station concerned, apart from disqualifying his/her candidature. The Penal Provisions of Telangana Public Examinations (Prevention of Malpractice and unfair means) Act,1997 (Act No.25/1997) will be invoked if malpractice or unfair means are noticed at any stage of the Recruitment.

23. Any infringement of the above instructions shall entail disciplinary action on the candidate which may include ban from future exams of TGPSC and other Public Service Commissions in the Country.

24. The candidates must note that those who have applied under equivalence of qualification are admitted subject to verification of the qualification and other eligibility criteria & satisfaction of the Commission. Therefore, admission to this Examination is strictly "Provisional".

25. The candidate shall record his/her hall ticket number on the Question Paper Booklet and obtain signature of the invigilator on the Question Paper Booklet.

26. The digital copy of OMR answer sheet will be made available in the Candidate's Login. Hall Ticket and Question Paper Booklet must be preserved by the Candidate till the final conclusion of the process of Recruitment for all future communication.

27. For further clarification please read the Notification No. 28/2022 dated: 29/12/2022 available at <https://www.tspsc.gov.in>.

Place: Hyderabad
Date:20/11/2024

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SECRETARY, T.G.P.S.C