

GOVERNMENT OF JAMMU AND KASHMIR
JAMMU AND KASHMIR SERVICES SELECTION BOARD

Hema Complex, Sector -3, ChanniHimmat, Jammu/Zamzam Complex Rambagh, Srinagar
www.jkssb.nic.in

Notice

Subject: Issuance of Admit Cards to the candidates for Computer Based Written Test (CBT) scheduled to be held w.e.f 16.03.2023 to 01.04.2023, for the post of Accounts Assistant (Finance), advertised vide Advertisement Notification No. 04 of 2020, under item No. 106.

1. The Jammu and Kashmir Services Selection Board (JKSSB) is conducting the Computer Based Written Test (CBT) Examination for the post of Accounts Assistant (Finance Department) as per the following details:-

Department	Item No.	Name of Post	Cadre of the Post	Total Posts	Date of CBT Examination
Finance	106	Accounts Assistant	UT	972	16.03.2023 to 01.04.2023
			Total	972	

2. **City Intimation / Level-1 Admit Cards** for the candidates, whose examination(s) is/are scheduled w.e.f. **16.03.2023 to 01.04.2023** shall be hosted on JKSSB's official website (www.jkssb.nic.in) w.e.f. **09.03.2023 (04.00 PM) to 12.03.2023**. This Admit Card is issued only to inform the candidates about the Exam City, Exam Date and Exam Time for the candidate.
3. **Final / Level-2 Admit Card** would be released **three (03) days prior** to the exam date(s), depicting the Name and Address of Exam Centre and can be downloaded from JKSSB's official website (www.jkssb.nic.in) at that time.
4. Candidates can download their Admit Cards from the website using their Application ID and Date of Birth. They must read the instructions contained therein, carefully.
5. In case of any difficulty in downloading / issues related to Admit Card, candidate(s) may contact the JKSSB Help-Desk at 0191-2461335 (Jammu) / 0194-2435089 (Srinagar) or write to JKSSB at helpdesk.jkssb@gmail.com. Help-Desk will activate on **09.03.2023 to 01.04.2023** during office hours.
6. The candidature of candidates claiming eligibility by misrepresentation/concealment of any material facts, impersonation, fraud, etc. shall be liable for cancellation and disciplinary action, as deemed appropriate.
7. The Board reserves the right to cancel the candidature of any candidate at any stage at which he/she is found ineligible.
8. The candidates are intimated that there shall be negative marking for wrong answers (1/4th of allotted marks for each wrong answer) attempted in the said examinations. The detailed criteria of

Selection and Syllabi for the said posts has already been notified and are available on the official website of the Board (www.jkssb.nic.in).

9. The candidates are also advised to be in touch with the JKSSB's official website (www.jkssb.nic.in) for the latest updates on the examinations and Admit cards will not be sent by post.
10. Stepwise procedure to download JKSSB E-Admit Card:
 - i. To download E-Admit Card, first visit the official website of JKSSB, i.e., www.jkssb.nic.in.
 - ii. On the homepage, there will be an option to download **E-Admit Card**.
 - iii. On that page, click on the link/button - "**LOGIN**".
 - iv. Enter log-in credentials, i.e., **Username and Password**.
 - v. Username will be your **Application ID** & Password will be your **DOB in YYYYMMDD** format.
 - vi. On successful completion of above step, your basic details will be shown, kindly verify the details, in case of any mismatch, please contact helpdesk via call or email.
 - vii. Click on the '**View and Print E-Admit Card**' button.
 - viii. The JKSSB E-Admit Card will appear on the screen.
 - ix. **Note:** The E-Admit Cards will be issued in two Levels:
 - **Level-1 City Intimation:-** This E-Admit card will be issued 07 days before the exam date to inform the exam city, exam date and exam time to the candidate.
 - **Level-2 Final E-Admit Card:-** This Final E-Admit Card will be issued 03 days prior to the exam date, depicting the Exam Centre Name and Address.
 - **CANDIDATE MUST BRING THE PRINTED COPY OF THE LEVEL-2 E-ADMIT CARD ON THE DAY OF EXAMINATION.**
 - x. Download and Print your JKSSB E-admit card.

Sd/-

Reyaz Ahmad Malik (JKAS)
Controller of Examinations
J&K Services Selection Board

No. JKSSB-COE0EXAM(UT)/34/2023-04 (7144483)

Dated: 06-03-2023

Copy to the: -

1. Commissioner/Secretary to the Government, General Administration Department, Civil Secretariat, J&K, Jammu for favour of information.
2. Director Information, J&K Government, Jammu with the request to get the said notice published in at least two leading local newspapers of Jammu/Srinagar on two consecutive dates.
3. Member _____ (all), J&K Services Selection Board for information.
4. Secretary, J&K Services Selection Board for information.
5. Administrative Officer, Jammu/Srinagar for information and necessary action.
6. P.A. to the Chairman, J&K Services Selection Board for information of the Chairman.
7. I/c Website for uploading.