GOVERNMENT OF JAMMU AND KASHMIR
JAMMU AND KASHMIR SERVICES SELECTION BOARD
CPO Chowk, Panjtirthi, Jammu/Zam Zam Complex Rambagh, Srinagar
www.jkssb.nic.in

Notice

Subject: **Issuance of Admit Cards to the candidates for Type Test for the post of Junior Assistant scheduled to be held from 20.05.2024 Phase III (Final Phase).**

1. The Jammu and Kashmir Services Selection Board (JKSSB) is conducting the Type test for the post of Junior Assistant whose details are as under:

S.No.	Notification No.	Item No.	Department	Cadre of the post
1	04 of 2021	609		Div.Jammu
2	04 of 2021	613		Udhampur
3	04 of 2021	619		Rajouri
4	04 of 2021	621		Poonch
5	04 of 2021	623		Div.Kashmir
6	04 of 2021	640		Div.Kashmir
7	04 of 2021	643		Budgam
8	04 of 2021	645		Ganderbal
9	04 of 2021	647		Pulwama
10	04 of 2021	649		Anantnag
11	04 of 2021	651		Kupwara
12	04 of 2021	653	Animal /Sheep husbandry and Fisheries Department	Bandipora
13	04 of 2021	658		Jammu
14	04 of 2021	659		Kathua
15	04 of 2021	660		Reasi
16	04 of 2021	661		Doda
17	04 of 2021	662		Ramban
18	04 of 2021	663		Rajouri
19	04 of 2021	664		Srinagar
20	04 of 2021	665		Budgam
21	04 of 2021	666		Anantnag
22	04 of 2021	667		Baramulla

23	05 of 2021	713	Agriculture Production & Farmer's Welfare	UT
24	05 of 2021	714		Div. Kashmir
25	02 of 2022	20		UT
26	02 of 2022	21		Div. Kashmir
27	02 of 2022	22		Div. Jammu
28	02 of 2022	23		Baramulla
29	02 of 2022	24		Anantnag
30	02 of 2022	25		Kulgam
31	02 of 2022	26		Pulwama
32	02 of 2022	27		Shopian
33	02 of 2022	28		Bandipora
34	02 of 2022	29		Ganderbal
35	02 of 2022	30		Budgam
36	02 of 2022	31	Rural Development & Panchayati Raj	Kupwara
37	02 of 2022	32		Samba
38	02 of 2022	33		Kathua
39	02 of 2022	34		Udhampur
40	02 of 2022	35		Reasi
41	02 of 2022	36		Doda
42	02 of 2022	37		Kishtwar
43	02 of 2022	38		Ramban
44	02 of 2022	39		Rajouri
45	02 of 2022	40		Poonch
46	04 of 2022	079	Home Department	UT
47	04 of 2022	093		District Jammu
48	04 of 2022	094		District Kathua
49	04 of 2022	095		District Reasi
50	04 of 2022	096	Forest, Ecology & Environment	District Kishtwar
51	04 of 2022	097		District Ramban
52	04 of 2022	098		District Rajouri
53	04 of 2022	099		District Poonch
54	04 of 2022	100		District Budgam
55	04 of 2022	101		District Ganderbal

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56	04 of 2022	102	Forest, Ecology & Environment	District Kupwara
57	04 of 2022	103		District Shopian
58	04 of 2022	122	Tourism	Div. Jammu
59	04 of 2022	124	Civil Aviation Department	UT
60	04 of 2022	128	Department of Law, Justice and Parliamentary Affairs	District Samba
61	04 of 2022	152	Animal/Sheep Husbandry & Fisheries Department.	Div. Kashmir
62	04 of 2022	168	General Administration Department	UT
63	04 of 2022	169	Agriculture Production & Farmer's Welfare	District Ganderbal
64	04 of 2022	170		District Budgam
65	04 of 2022	171		District Baramulla
66	04 of 2022	172		District Pulwama
67	04 of 2022	173		District Kupwara
68	04 of 2022	174	Forest Ecology and Environment	UT
69	04 of 2022	175		Div. Jammu
70	04 of 2022	176		District Cadre Srinagar
71	04 of 2022	177		District Cadre Ganderbal
72	04 of 2022	178		District Cadre Baramulla
73	04 of 2022	179		District Cadre Kupwara
74	04 of 2022	180		District Cadre Doda
75	04 of 2022	181		District Cadre Jammu
76	04 of 2022	182		District Cadre Kishtwar
77	04 of 2022	183		District Cadre Reasi
78	04 of 2022	187		Div. Jammu
79	04 of 2022	188		Div. Kashmir
80	04 of 2022	191		UT

2. **Admit Cards** for the Candidates, whose Typing Test is scheduled **on 20.05.2024** onwards shall be hosted on JKSSB's Official website (**www.jkssb.nic.in**) **w.e.f. 15.05.2024 (04.00PM).** The Admit Card is issued to inform the candidates about the Name & Address of Examination Centre, Examination date and time for the candidate.

3. Candidates can download their Admit Cards from the website using their E-mail ID and Date of Birth. They must read the instructions contained therein, carefully.

4. The Candidates will download their admit cards 01 week before the actual date of the Exam/Type Test.

5. The candidates must note that the admit card will be checked at a registration counter at the venue.

6. The candidates will not be permitted entry into type test venue without the Admit card and a valid identity proof which shows the photo clearly. Please again note that apart from Admit Card, the candidates shall be required to produce a Photo identity card (Aadhaar Card/Voter Identity Card/Driving License/Passport/Pan Card/Identity Card issued by Competent Authority) as proof of your identity at the time of the exam.

7. In case of any difficulty in downloading/issues related to Admit Card, Candidate(s) may contact the JKSSB Help-Desk at 0191-2461335 (Jammu)/ 0194-2435089 (Srinagar) or write to JKSSB at **helpdesk.jkssb@gmail.com**. Help Desk will be active from **15.05.2024 onwards till completion of Typing Tests** during office hours only.

8. The candidature of candidates claiming eligibility by misrepresentation/concealment of any material facts, impersonation, fraud, etc. shall be liable for cancellation and disciplinary action, as deemed appropriate.

9. The Board reserves the right to cancel the candidature of any candidate at any stage at which he/she is found ineligible.

10. The candidates are also advised to be in touch with the JKSSB's Official Website **(www.jkssb.nic.in)** for the latest updates on the examinations and Admit cards will not be sent by post.

11. Stepwise procedure to download JKSSB E-Admit Card:

   i. To download E-Admit Card, first visit the official website of JKSSB, i.e. **www.jkssb.nic.in**
   ii. On the homepage, there will be an option to download **E-Admit Card.**
   iii. On that page, click on the link/button- **"LOGIN"**
   iv. Enter log-in credentials, i.e. **E-mail ID and Date of Birth.**
   v. Username will be your **E-mail ID & Password** will be your **DOB in DDMMYYY** format.
   vi. On successful completion of above step, your basic details will be shown, kindly verify the details, in case of any mismatch, please contact helpdesk via call or email.
   vii. Click on the **"View and Print E-Admit Card"** button.
   viii. The JKSSB E-Admit Card will appear on the screen.
   ix. Download and print your JKSSB E-Admit Card.
   x. Candidate must bring the clear printed copy of E-Admit card on the day of examination.

12. A CANDIDATE WHO FAILS TO APPEAR IN THE TEST ON THE SCHEDULED DATE & TIME, SHALL NOT BE ALLOWED TO APPEAR IN THE TEST FOR THE MENTIONED NOTIFICATION ON ANY SUBSEQUENT DATE AND SHALL BE DISQUALIFIED FOR ANY FURTHER CONSIDERATION ON THIS ACCOUNT.

13. NO SUPPLEMENTARY TYPE-TEST (OF THE CANDIDATES WHO HAPPEN TO MISS THE TYPE-TEST SCHEDULED HEREIN) SHALL BE CONDUCTED BY THE BOARD ON ANY GROUND WHATEVER.

14. ONLY THOSE CANDIDATES WHO ACHIEVE AN ACCURACY OF TYPING 90% OR ABOVE AND A TYPE-SPEED OF MINIMUM 35 WORDS PER MINUTE SHALL BE CONSIDERED QUALIFIED FOR SECOND STAGE.

15. **THE CANDIDATES WHO FAIL TO APPEAR IN THE TYPE TEST ON THE GIVEN DATE SHALL FORFEIT THEIR RIGHT OF CONSIDERATION.**

14/05/2024

(Reyaz Ahmad Malik) JKAS
Controller of Examinations
J&K Services Selection Board

No. JKSSB-COE0EXAM(UT)/59/2023-04 (7257759)   Dated: **14.05.2024**
Copy to the: -

1. Commissioner/Secretary to the Government, General Administration Department, Civil Secretariat, J&K, Jammu for favour of information.
2. Director information, J&K Government, Jammu with the request to get the said notice published in at least two leading newspapers of Jammu/Srinagar.
3. Member _____(All), J&K Services Selection Board for information.
4. Secretary, J&K Services Selection Board for information.
5. Administrative Officer, Jammu/Srinagar for information and necessary action.
6. Pvt. Secretary to the Chairman, J&K Services Selection Board.
7. I/c Website for uploading.