

**ODISHA STAFF SELECTION COMMISSION****Unit – II, Bhubaneswar – 751001****Notice No.IIE-166/2022- 504 /OSSC;****Date: 13.02.2023**

Subject: Notice regarding Certificate Verification of Planning Assistant-2022 (Advt. No.6630/OSSC Dtd. 14.11.2022) to be held in the office of the Commission at Unit-II, Bhubaneswar.

Pursuant to Advertisement No.6630/OSSC dated 14.11.2022, it is informed to all concerned that the result of the Main Written Examination for the post of Planning Assistant -2022 was published vide Commission's Notification No.61(C)/OSSC dated 08.02.2023 available on the website of the Commission www.osscc.gov.in. The Candidates are advised to visit the above website to know their results.

The **Certificate Verification** of the shortlisted candidates will be held in the Office of the Commission at Unit-II, Bhubaneswar on **20.02.2023**. The candidates may visit the website for detail schedule of Certificate Verification. The Candidates concerned are also advised to download their Admission Letter from the above website of the Commission from **14.02.2023** onwards using **user's credentials** to appear in the certificate verification on the scheduled date & time. They may download Bio-data-Cum Attestation form from the above website and report for Certificate Verification with a filled-in Bio-data-cum-Attestation Form with Proper signature in the appropriate place along with documents as mentioned under **Annexure-B** of the advertisement & in the Admission Letter.

The candidature of the candidates shall not be considered for selection who will remain absent in the Certificate verification as per Clause-4(b) of the advertisement.

No request for change of date and time for certificate verification will be entertained for any reason whatsoever. Candidates are advised to visit the website www.osscc.gov.in regularly for further updates.

By order of the Commission

[Signature]
13.02.2023.
Secretary

Odisha Staff Selection Commission
Unit-II, Bhubaneswar
Schedule for Certificate Verification for the post of
Planning Assistant-2022
Advertisement No: 6630/OSSC Dtd:14.11.2022

Sl. No.	Roll No.	Board	Date	Reporting Time
1	221927000003	Board-I	20.02.2023	10.00 AM
2	221927000009			
3	221927000010			
4	221927000011			
5	221927000022			
6	221927000024			
7	221927000032			
8	221927000076			
9	221927000132			
10	221927000161			
11	221927000185			
12	221927000213			
13	221927000218			
14	221927000243			
15	221927000253			
16	221927000264	Board-II	20.02.2023	10.00 AM
17	221927000317			
18	221927000332			
19	221927000369			
20	221927000397			
21	221927000419			
22	221927000446			
23	221927000488			
24	221927000529			
25	221927000537			
26	221927000541			
27	221927000545			
28	221927000560			
29	221927000571			
30	221927000582			

Signature

BIO-DATA-CUM-ATTESTATION FORM

**Certificate verification of Planning Assistant-2022
(Advertisement No. 6630/OSSC dated 14.11.2022)**

01. Post applied for: Planning Assistant-2022,

02. Roll Number: _____ (Please write correctly as written in the Admission Letter)

03. Name (in Block Letters): _____

04. Gender: (Male / Female) _____

05. Date of Birth _____ (DD/MM/YY) **Age as on 01.01.2022:** _____ years _____ Months

06. Address (In Block Letters)

Permanent	Present
Pin: _____	Pin: _____

07. Mobile No. _____, **Alternate Tel. No. (If Any)** _____

08. E-mail Id: _____, **Marital Status: (Married/Unmarried)**

09. Category(SC/ ST/SEBC/UR): _____ **Certificate No.** _____ **Date/Year of Issue:** _____

Sub-Category: _____ (As mentioned in the Caste certificate)

Caste Certificate Issuing Authority: _____

10. Special Category: (PwD/Ex-Serviceman/Sports Person)- _____

11. If PwD, mention category of PwD: _____ **Type of PwD (Temporary/Permanent), %age** _____

PwD Certificate Issuing Authority: _____ **Cert. No. with Date/year** _____

12. If Ex-Serviceman,(Please Tick) Indian Army/Indian Navy/Indian Air Force

Dt. of Joining: _____ **Dt. of Discharge:** _____ **Period of Service in years:** _____

13. Father's Name _____

14. Husband's Name (for married women) _____

15. Place of Domicile (Native): Vill: _____ **PS:** _____, **Dist:** _____, **State:** _____

Full Signature of the Candidate with date



16. Educational Qualifications– From HSC/10th Standard onwards:-

Qualification	Name of the Board / University	Date/Month & year of Passing	Total Marks Without Extra Optional	Mark Secured Without Extra Optional	% of Marks	Division	Remarks (For use of OSSC)
10 th / HSC							
Diploma in Architectural Assistanceship from Institution recognised by Govt.							
Certificate of knowledge of GIS Application with CADD or any other Drafting & Designing Computer Software from any Govt recognised Institution.							
Basic Computer Knowledge Certificate							

17. In-service or Experience if any, (including all service, Govt. or Private) as on the date of filing of the form.

SL. No	Name of the Employer/Organisation	Post Held/ Designation	Period of Service		Nature of duty performed	NOC Submitted (Y/N)
			From (DD/MM/YY)	To (DD/MM/YY)		
01						
02						
03						
04						
05						
06						

Tick whichever is applicable and strike out those not applicable

- I am not working in any office of the Odisha Government.
- I am working in an office of the Odisha Government and have submitted the NOC from my office.
- I am working in the Office of the Odisha Government and have not submitted the NOC.

18. The detail of self-attested certificates/documents submitted by me at the time of Certificate Verification is as follows:-

- Admission Letter issued by OSSC for Certificate Verification.
- Copy of the Online Application Form.
- H.S.C. or equivalent Examination Pass Certificate & Mark sheet.
- Diploma pass Certificate and MarkSheet.
- Certificate of practical knowledge of GIS Application with CADD or any other Drafting & Designing Computer Software from any Govt recognised Institution.
- Certificate of Basic Computer Knowledge
- Valid Caste Certificate (for SC/ST/SEBC Category candidates)
- Declaration form for candidates claiming reservation/age relaxation under SEBC Category.
- Odia pass certificate (for those who are not having Odia as a subject in HSC or equivalent Examination)
- Certificate of Permanent Disability issued online (UDID) in case of PwD candidates.
- Ex-Serviceman Undertaking, ID Card, PPO, Discharge Certificate etc For ESM Category Candidates
- No objection certificate (NOC) from the employer in case of candidates who are already in service.
- Any I.D. Proof issued by Govt. Authority _____ ID No. _____

I _____ Son/Daughter of _____
Aged about _____ years(as on today) as per address above, do hereby declare that the information given above and in the enclosed documents& in the online application form are true to the best of my knowledge and belief and nothing has been concealed therein. If the information furnished by me is proved false/ not true, I will have to face punishment as per law and my candidature for the post will be cancelled.

Date: _____

Place: Bhubaneswar

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Full Signature of the Candidate

Roll No- _____



Declaration Form to be submitted by the candidates of Socially and Educationally Backward Class (SEBC) category at the time of certificate verification.

"I son/daughter of
shri/smt..... resident of
Vill/town/city.....P.S.....District.....
state.....pin..... hereby declare that I belong to the
(Sub Caste)..... community which is recognized as a Socially
& Educationally backward class by the Government of Odisha for the purpose of
reservation in services under the State Government. I also further declare that I do not
belong to persons/sections (Creamy Layer)."

Place:

Signature of the candidate

Date:

